

# JORDAN UNIVERSITY COLLEGE

A Constituent College of St. Augustine University of Tanzania



## PROSPECTUS 2023/2024



# **JORDAN UNIVERSITY COLLEGE**

A Constituent College of St. Augustine University of Tanzania



## **PROSPECTUS**

**2023/2024**

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### **Background**

Jordan University College (JUCo) was established by affiliation of the Salvatorian Institute of Philosophy and Theology with St. Augustine University of Tanzania (SAUT) in 2010. That is to say JUCo has its roots in the **Salvatorian Major Seminary/Salvatorian Institute of Philosophy and Theology** that was established in 1993 with the foreign affiliation to the Pontifical Urbaniana University in Rome. Hence, this Institution boasts of the experience of successfully offering the BA degree in Philosophy and Theology for the past twenty years.

JUCo is a private institution of higher learning that is widely open to all regardless of their faith or religious affiliations. It does not discriminate anybody on the other grounds such as race, ethnicity, gender, disability or caste. The College is governed and administered in accordance with the Catholic Church Policy on Higher Education Institutions – *Ex Corde Ecclesiae* and the provisions of the Constitution Establishing constituent colleges of St. Augustine University of Tanzania (SAUT).

### **Vision**

JUCo intends to be a self-sustaining centre of excellence in higher education devoted to the advancement, refinement, dissemination and application of values, knowledge in order to understand and transform our world from within and in our context.

African Studies and philosophical subjects inserted in every department offering BA degree underline the need to motivate emphasize and nurture the African psychological, socio-economic and political awareness geared towards preparing self-confident African scholars and leaders.

### **Mission**

JUCO is devoted to create and expand opportunities for quality higher education in Tanzania and beyond by offering competitive, demand-driven and community-relevant academic and professional degree and non-degree programmes.

## Objectives

Transformation of the Salvatorian, seminary-oriented Institute into Jordan University College as an open higher learning institution was based on two major objectives:

- To contribute more effectively to the local church by:
  - Continuing with preparation and formation of candidates for priestly and religious life;
  - Offering programmes aiming at preparation of lay people for the mission of the Church in the 21<sup>st</sup> century.
- To contribute to the local society in particular in view of the *Tanzania Development Vision 2025* by:
  - Offering high quality academic programmes aiming at solving problems of the society and contributing to the development of the country
  - Imparting general education based on Christian values
  - Preparing men and women of integrity, dedication, and commitment
  - Being a forum for ecumenical as well as inter-religious dialogue for promoting peace, justice and unity.

## Core Values and Guiding Principles

Our guiding core values in implementing our vision, mission and objectives are:

- Quality
- Efficiency
- Self-Esteem and Respect to others despite our differences in opinion
- Responsibility
- Honesty and Truthfulness
- Peace and Unity
- Christian Love and Compassion

In order to achieve its objectives JUCo refers to the following guiding principles:

- Christian values serve as our foundation
- Success depends on systematic assessment adaptation and change, with an eye always on quality of output

- Offering solution-oriented education, stressing upon the importance of human rationality and common sense
- Students are at the heart of every decision and practice
- JUCo operates as a learning, sharing information, decision making and leadership community
- JUCo serves a diverse student population
- JUCo serves also those who would otherwise not be served

### **Guiding Motto**

“Fundisheni mataifa yote – Teach all nations” (Matt 28:19)

### **Registration and Accreditation Status**

On 2nd November 2010 Jordan University College attained from the Tanzania Commission for Universities (TCU) the Certificate of Provisional Registration (CPR) No 31. In 2013 the College received the Certificate of Full Registration (CFR). On June 19, 2019 JUCo was granted a TCU Certificate of Accreditation.



# JUCo Almanac for the Academic Year 2023/2024



JORDAN UNIVERSITY COLLEGE  
A Constituent College of St. Augustine University of Tanzania  
P. O. Box 1878, Morogoro, Tanzania – East Africa



JUCo ALMANAC 2023/24 (V1)

August 2023							August	
Su	Mo	Tu	We	Th	Fr	Sa	01	Beginning of Practical Training / Teaching Practice
		1	2	3	4	5	08	Nanenane
6	7	8	9	10	11	12	03	Examiners' Board (Faculty)
13	14	15 <sup>AC</sup>	16	17	18	19	10	Examiners' Board [JUCo]
20	21	22	23	24	25 <sup>AC</sup>	26	15	Academic Committee
27	28 <sup>Sup</sup>	29 <sup>Sup</sup>	30 <sup>Sup</sup>	31 <sup>Sup</sup>			25	Academic Committee
September 2023							28-01 Sept	Special & Supplementary Examinations
Su	Mo	Tu	We	Th	Fr	Sa	31	Committee of Deans and Directors
					1 <sup>Sup</sup>	2	31	Submission of annual objective (OPRAS)
3	4	5	6	7	8	9	<b>September</b>	
10	11 <sup>SSup</sup>	12 <sup>SSup</sup>	13 <sup>SSup</sup>	14 <sup>SSup</sup>	15 <sup>SSup</sup>	16	11-15	Special Supplementary Examinations for Semester I & II
17	18	19	20	21	22	23	11-15	Viva-voce for 2 <sup>nd</sup> year Master students
24	25	26	27	28	29	30	18	Senate Meeting
October 2023							21	Council Meeting
Su	Mo	Tu	We	Th	Fr	Sa	23	End of Teaching Practice
1	2	3	4 <sup>Ad</sup>	5	6 <sup>AC</sup>	7	27	Maulid
8	9	10	11	12	13 <sup>AP</sup>	14	<b>October</b>	
15	16	17	18	19	20 <sup>PF</sup>	21	04	Admission Committee
22	23	24	25	26	27 <sup>HR</sup>	28	06	Academic Committee
29	30	31					09	Beginning of Registration
November 2023							13	Appointment Committee
Su	Mo	Tu	We	Th	Fr	Sa	14	Nyerere Day
			1	2	3	4	16-20	Orientation Week
5	6	7	8	9	10	11	18	Academic Assembly (Teaching Staff)
12	13	14	15	16	17	18	19	Administrative Staff Workshop
19	20	21	22	23	24	25 <sup>GB</sup>	20	Planning & Finance Committee
26	27	28	29	30			25	Audit Committee
December 2023							23	Beginning of Lectures
Su	Mo	Tu	We	Th	Fr	Sa	27	Human Resources Committee
31					1	2	28	Mater Salvatoris – Inauguration of the Academic Year
3	4	5	6	7	8	9	<b>November</b>	
10	11	12	13	14	15	16	16	World Philosophy day
17	18	19	20	21	22	23	18	Governing Board Meeting
24	25	26	27	28	29	30	20	End of Registration
January 2024							24	Convocation Ceremony
Su	Mo	Tu	We	Th	Fr	Sa	25	11 <sup>th</sup> Graduation Ceremony
							<b>December</b>	
7	8	9	10	11	12	13	09	Uhuru na Jamhuri – Independence Day
14	15	16	17	18	19 <sup>PF</sup>	20	11-15	Research week (Community Event & Academic Forum)
21	22	2	24	25 <sup>SA</sup>	26 <sup>HR</sup>	27	15	Staff Development Committee
28	29	30	31				16	Welcome First Year
February 2024							16-28 Jan	JUCo Super League (Sports)
Su	Mo	Tu	We	Th	Fr	Sa	16	Recollection Day, Preparation for Christmas
							23 Dec – 01 Jan	Christmas Holidays
4	5 <sup>SW</sup>	6 <sup>SW</sup>	7 <sup>SW</sup>	8 <sup>SW</sup>	9 <sup>SW</sup>	10 <sup>GB</sup>	<b>January</b>	
11	12 <sup>Ex</sup>	13 <sup>Ex</sup>	14 <sup>Ex</sup>	15 <sup>Ex</sup>	16 <sup>Ex</sup>	17	02	Resume of Lectures after Christmas Holidays
18	19 <sup>Ex</sup>	20 <sup>Ex</sup>	21 <sup>Ex</sup>	22 <sup>Ex</sup>	23 <sup>Ex</sup>	24	05	Committee of Deans and Directors
25	26	27	28	29			12	Mapinduzi
February 2024							19	Planning and Finance Committee
Su	Mo	Tu	We	Th	Fr	Sa	25	Students' Affairs Committee
					1	2 <sup>AC</sup>	26	Human Resources Committee
4	5 <sup>SW</sup>	6 <sup>SW</sup>	7 <sup>SW</sup>	8 <sup>SW</sup>	9 <sup>SW</sup>	10 <sup>GB</sup>	31	Audit Committee
11	12 <sup>Ex</sup>	13 <sup>Ex</sup>	14 <sup>Ex</sup>	15 <sup>Ex</sup>	16 <sup>Ex</sup>	17	<b>February</b>	
18	19 <sup>Ex</sup>	20 <sup>Ex</sup>	21 <sup>Ex</sup>	22 <sup>Ex</sup>	23 <sup>Ex</sup>	24	02	Academic Committee
25	26	27	28	29			03	End Lectures of 1 <sup>st</sup> Semester
February 2024							03	Submission Mid-Year OPRAS Review
Su	Mo	Tu	We	Th	Fr	Sa	03	Submission of Research Topics / Paper / Long Essays / Report
							03	End of Field Research for Masters' Students
4	5 <sup>SW</sup>	6 <sup>SW</sup>	7 <sup>SW</sup>	8 <sup>SW</sup>	9 <sup>SW</sup>	10 <sup>GB</sup>	06-10	Study Week (Preparations for Exams)
11	12 <sup>Ex</sup>	13 <sup>Ex</sup>	14 <sup>Ex</sup>	15 <sup>Ex</sup>	16 <sup>Ex</sup>	17	09	Exam Preparation Workshop
18	19 <sup>Ex</sup>	20 <sup>Ex</sup>	21 <sup>Ex</sup>	22 <sup>Ex</sup>	23 <sup>Ex</sup>	24	09	Governing Board
25	26	27	28	29			13 – 24	1 <sup>st</sup> Semester Exams
February 2024							14	Ash Wednesday
Su	Mo	Tu	We	Th	Fr	Sa	26 – 10 March	Semester Break



March 2024							March
	Mo	Tu	We	Th	Fr	Sa	
31						1	06 Administrative Staff Workshop
3	4	5	6	7	8	9	08 Academic Assembly (Teaching Staff)
10	11	12	13	14	15	16	11 Beginning of Lectures of 2 <sup>nd</sup> Semester
17	18	19	20	21	22	23	11 Beginning of report writing (2 <sup>nd</sup> Year Masters' Students)
24	25	26	27	28	29	30	13 Examiners' Board [Faculty]
							15 Examiners' Board [JUCo]
							22 Academic Committee
							23 Recollection Day, Preparation for Easter
							29 Good Friday
							31 Easter
April 2024							April
Su	Mo	Tu	We	Th	Fr	Sa	
	1	2	3	4	5	6	01 Easter Monday
7	8	9	10	11	12	13	07 Karume Day
14	15 <sup>Sup</sup>	16 <sup>Sup</sup>	17 <sup>Sup</sup>	18 <sup>Sup</sup>	19 <sup>Sup</sup>	20	12 Appointment Committee
21	22	23	24	25	26	27	13 Busara za Mwalimu
28	29	30					10 Eid al-Fitr
							11 Eid al-Fitr Holiday
							25 Establishment of JUCSO Electoral Committee
							26 Union Day
May 2024							May
Su	Mo	Tu	We	Th	Fr	Sa	
			1	2	3 <sup>AD</sup>	4	01 Mei Masi – Worker's Day – Ministries
5	6	7	8	9	10 <sup>PF</sup>	11	03 Admission Committee
12	13 <sup>RW</sup>	14 <sup>RW</sup>	15 <sup>RW</sup>	16 <sup>RW</sup>	17 <sup>RW</sup>	18	10 Planning & Finance Committee
19	20	21	22	23	24 <sup>AC</sup>	25	13-17 Cultural week (Enculturation, Kitege, & Women Forum)
26	27	28	29	30	31		18 Talents Day
							24 Academic Committee
							20-24 Written & Oral Comprehensive & BA Exams of TH
							27-31 Written & Oral Comprehensive & BA Exams of PH
							30 Library Committee
							31 JUCo Assembly (All students meet the Top Management)
June 2024							June
Su	Mo	Tu	We	Th	Fr	Sa	
30							1 <sup>SA</sup> 01 Students' Affairs Committee
2	3	4	5	6	7	8	05 World Environmental day
9	10	11	12	13	14	15	07 JUCSO General Elections
16	17	18	19	20	21	22	07 Audit Committee
23	24 <sup>SW</sup>	25 <sup>SW</sup>	26 <sup>SW</sup>	27 <sup>SW</sup>	28 <sup>SW</sup>	29 <sup>GB</sup>	14 Staff Baraza
							17 Eid al-Hajj
							17 Submission of Final Draft of Research Proposals / Long Essays / Coursework
							19 Staff Development Committee
							21 Human Resources Committee
							22 End of Lectures of 2 <sup>nd</sup> Semester
							24-28 Study Week (Preparations for Exams)
							28 Exam Preparation Workshop
							29 Governing Board Meeting
July 2024							July
Su	Mo	Tu	We	Th	Fr	Sa	
	1 <sup>Ex</sup>	2 <sup>Ex</sup>	3 <sup>Ex</sup>	4 <sup>Ex</sup>	5 <sup>Ex</sup>	6	01-12 2 <sup>nd</sup> Semester Examinations
7	8 <sup>Ex</sup>	9 <sup>Ex</sup>	10 <sup>Ex</sup>	11 <sup>Ex</sup>	12 <sup>Ex</sup>	13	07 Sabasaba
14	15	16	17	18	19	20	21 Jordan Day
21	22	23	24	25	26 <sup>CD</sup>	27	24 Submission of the Concept Paper for Masters' Students
28	29	30	31				26 Committee of Deans and Directors
							29 Beginning of Practical Training / Teaching Practice
							31 Submission of OPRAS for annual review
August 2024							August
Su	Mo	Tu	We	Th	Fr	Sa	
				1	2	3	08 Nanenane
4	5	6	7	8	9	10	07 Appointment Committee
11	12	13	14	15	16	17	02 Examiners' Board [Faculty]
18	19	20	21	22	23	24	07 Examiners' Board [JUCo]
25	26 <sup>Sup</sup>	2 <sup>Sup</sup>	28 <sup>Sup</sup>	29 <sup>Sup</sup>	30 <sup>Sup</sup>	31	09 Academic Committee
							16 Academic Committee
							26-30 Special & Supplementary Examinations
September 2024							September
Su	Mo	Tu	We	Th	Fr	Sa	
1	2	3	4	5	6 <sup>Ad</sup>	7	01 Submission of annual objective (OPRAS)
8	9 <sup>Sup</sup>	10 <sup>Sup</sup>	11 <sup>Sup</sup>	12 <sup>Sup</sup>	13 <sup>Sup</sup>	1	09-13 Special Supplementary Examinations for Semester I & II
15	16	17	18	19	20 <sup>PF</sup>	21	09-13 Viva-voce for 2 <sup>nd</sup> year Master students
22	23	24	25	26	27 <sup>HR</sup>	28	16 Maulid
29	30						23 End of Teaching Practice

## The Board of Trustees of the Catholic Universities of Tanzania

S/N	Name	Title/Place
1.	Most. Rev. Renatus Leonard Nkwande	Archbishop of Mwanza, Chairman
2.	Most. Rev. Jude Thaddeus Ruwai'chi	Archbishop of Dar es Salaam
3.	Most. Rev. Gervas J. Nyaisonga	Archbishop of Mbeya
4.	Rt. Rev. Augustine Shao	Bishop of Zanzibar
5.	Most. Rev. Damian D. Dallu	Archbishop of Songea
6.	Most. Rev. Paul Ruzoka	Archbishop of Tabora
7.	Most. Rev. Isaac Amani	Archbishop of Arusha
8.	Most. Rev. Beatus Kinyaiya	Archbishop of Dodoma
9.	Rt. Rev. Tarcisius Ngalalekumtwa	Bishop of Iringa
10.	Rev. Fr. Augustin Van Baelen, SDS	General Mission Secretary
11.	Rt. Rev. Salutaris Libena	Bishop of Ifakara
12.	Rt. Rev. Titus Mdoe	Bishop of Mtwara
13.	Fr. Claudius Nkwera	Secretary
<b>Invited Members</b>		
14.	Prof. Amb. Costa Ricky Mahalu	Vice Chancellor of SAUT Tanzania
15.	Prof. Paschal Rugarabamu	Vice Chancellor, Catholic University of Health and Allied Sciences
16.	Rev. Prof. Philbert Vumilia	Vice Chancellor, Mwenge Catholic University
17.	Prof. Pius Mgeni	Vice Chancellor, Ruaha Catholic University
18.	Rev. Prof. Thadeus Mukamwa	Principal, Stella Maris Mtwara University College
19.	Prof. Henry T. Muzale	Principal, Archbishop Mihayo University College of Tabora
20.	Prof. Erasmus Kamugisha	Principal, St. Francis University College of Health and Allied Sciences
21.	Prof. Bertram Mapunda	Principal, Jordan University College
22.	Prof. Ralph Peter Masenge	Principal, Marian University College
23.	Prof. Haule Romuald	Principal, Catholic University College of Mbeya
24.	Rev. Dr. Charles Rupiliza	Director, SAUT – Arusha Centre
25.	Dr. Crispin Mbogo	Director, SAUT –Dar Centre

## Members of JUCo Governing Board

S/N	Name	Title
1.	Fr. Agustín Van Baelen, SDS	Generalate SDS Rome, Chairperson
2.	Fr. Ferdinand Lukoa, SDS	Generalate SDS Rome, member
3.	Fr. Michael Tesha, SDS	Provincial of the Tanzania Mission Pro-Province, member
4.	Prof. Bertram B.B. Mapunda	Principal - JUCo
5.	Prof. Daniel Mkude	DPAA, member
6.	Prof. Francis Magingo	Ag. DPFA, member
7.	Dr. Ignas Kimaryo, OFMCap.	Corporate Counsel , Secretary
8.	Rt. Rev. Lazarus Msimbe, SDS	Bishop of Morogoro, member
9.	Dr. Marcel Mukadi, SDS	Director of SIPT, Member
10.	Dr. Negussie André Domnic,	SAUT, Member
11.	Ms. Edwina Lupembe	Member
12.	Prof. Mbassa Gabriel	Member
13.	Mr. Altemius Millinga	Member

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## Principal Officers of JUCo

S/N	Name	Title
1.	Prof. Bertram B.B. Mapunda	Principal
2.	Prof. Daniel J. Mkude	DPAA
3.	Prof. Francis S. Magingo	Ag. DPFA
4.	Dr. Ignas Kimaryo	Corporate Counsel
5.	Dr. Marcel Mukadi	Director SIPT
6.	Dr. Susan Kolimba	Director of Quality Assurance
7.	Ms. Matilda Kuzilwa	Director of Library
8.	Dr. Jacek Gorka	Director of Outreach and Internationalization
9.	Dr. Henry Umeodum	Director of Undergraduate Studies
10.	Prof. Paul Dominick Mushi	Dean of Faculty Arts and Social Sciences
11.	Dr. Raphael Habi	Dean of Faculty of Commerce
12.	Prof. William Ngowi	Dean of Faculty of Philosophy and Theology
13.	Dr. John Tlegray	Head of Accounting and Finance Department

14. Dr. Naomi Mwaikambo	Head of Economics, Mathematics and Statistics Department
15. Dr. Solomon Omer	Head of Education Department
16. Dr. Jasmine Tiisekwa	Head of Social Science Department
17. Dr. Peter Mramba	Head of Languages Department
18. Dr. Thomas Marwa	Head of Philosophy Department
19. Dr. Vicent I. Lema	Head of Psychology and Counselling Department
20. Dr. Sentus Dikwe	Head of Theology & Religious Studies Department
21. Ms. Julieth Koshuma	Ag. Head of Business Studies
22. Dr. Nolasko Mwinami	Head of Information Sciences Department
23. Dr. Godfrey Taisamo	Head of Department of Law
24. Dr. Polycarp Hongoli	Head of Religious Studies Department
25. Mr. William Njiku	Examinations Officer
26. Ms. Anna Kitwange	Ag. Admissions Officer
27. Dr. Auston Kamgisha	Chaplain
28. Ms. Lydia Mwaipopo	Dean of Students

## ADMISSION MATTERS

Applicants may obtain application forms from Admissions Office or download the application form from the website at [www.juco.ac.tz](http://www.juco.ac.tz). Application can also be done online directly to Admissions Office, **Jordan University College** through our website: [oas.juco.ac.tz](http://oas.juco.ac.tz).

- 2.1 Applications are invited from May to September of the year for which admission is sought.
- 2.2 Duly filled - in application forms should be submitted to the Admissions Office With the following supporting documents to reach the University as early as possible:
  - i. Two passport-size photographs
  - ii. Names of two referees, who have known the applicant and are able to evaluate the applicant's ability for the programme being sought
  - iii. Copies of all educational certificates and relevant testimonials
  - iv. A medical certification from a recognized hospital
  - v. An endorsement or a letter from the sponsor or employer or guardian confirming his or her readiness to sponsor the applicant
- 2.3 The minimum entry requirements for admission into a bachelor degree programme at JUCo shall be in any of the following categories:
  - a) Two Principal level passes with a total of 4 points in two relevant subjects at Advanced Certificate of Secondary Education Examination (A-Level) or its equivalent in the discipline applied or relevant to the programme applied (where A = 5; B = 4; C= 3; D = 2; E = 1; S = 0.5);
  - b) or. An Ordinary Diploma or equivalent with GPA of 3.0 or B grade AND at least four passes ('D's and above) at O Level excluding religious subjects or equivalent; or
  - c) Passing the Open University of Tanzania (OUT) Foundation Programme with a GPA of 3.0 accumulated from six core subjects and at least a C grade from three subjects in the respective programme cluster (Arts, Science, and Business Studies).
- 2.4 The minimum entry requirements for admission into non-degree programmes at JUCo shall be in any of the following categories:
  - (a) **Basic Technician Certificate**, (NTA 4): Holders of Certificate of Secondary Education Examination (CSEE) with at least four (4) passes in non-religious subjects.
  - (b) **Technician Certificate**, (NTA 5): Holders of relevant Basic Technician Certificate (NTA 4) OR Advanced Certificate of  
Jordan University College 3

Secondary Education Examination (ACSEE) with at least one Principal pass and one Subsidiary in Principal subjects.

2.5 The minimum entry requirements for admission into postgraduate programmes at JUCo shall be in any of the following categories:

- (a) **Postgraduate Diploma in Education:** Bachelor degree or Advanced Diploma in any field with an average of “C” or a minimum GPA of 2.7
- (b) **Masters programmes:** Holders of bachelor degree with an average of “B” or a minimum GPA of 2.7 OR Postgraduate Diploma in Education with an average of “B” or a minimum GPA of 3.0
- (c) **PhD Programmes:** Master degree in Philosophy with an average of “B+” or a minimum GPA of 3.5

2.6 All applications should be addressed to:

The Admissions Officer

Jordan University College

P.O. Box 1878, Morogoro, Tanzania

e-mail: [admission@juco.ac.tz](mailto:admission@juco.ac.tz)

Website: [www.juco.ac.tz](http://www.juco.ac.tz)

## REGISTRATION INFORMATION

- 3.1 All students must be registered for their respective programmes.
- 3.2 No student shall be allowed to register or attend classes unless they have paid the required fees. Fees are payable in full at the beginning of the academic year or in four installments (with deadline at two weeks of registration, January 31<sup>st</sup>, March 31<sup>st</sup> and May 31<sup>st</sup>).
- 3.3 Fees paid will not be refunded if a student withdraws or leaves the College after registration without justified reason.
- 3.4 If a student receives prior permission from the Deputy Principal for Academic Affairs to withdraw or to be away from the College, and provided that she/he has submitted application request in writing to withdraw or to be away from the College within the first two weeks of the academic year, she/he can be refunded up to fifty percent (50%) of the fees paid.
- 3.5 New students must register within the specified period. For purposes of registration a new student must submit originals of the documents he/she had submitted as credentials of his/her application for admission.
- 3.6 Continuing students must complete registration formalities within the first week of the academic year.
- 3.7 Any late registration is liable to a penalty of TZS 50,000.
- 3.8 Students shall be registered under the names appearing in the Certificates they submitted during their admission applications. For academic purposes, once registered, names may not be changed.
- 3.9 Students must register for the course programme into which they have been admitted.
- 3.10 No student shall be allowed to postpone studies after the academic year has begun except under special circumstances. Permission to postpone studies and resume studies later shall be sought from the DPAA who will consider the request only after the student has produced satisfactory



evidence of the reasons for postponement. Special circumstances of postponement shall include ill health, financial or other serious problems.

- 3.11 No student shall be allowed to postpone studies during the two weeks preceding final examinations, but may for valid reasons be considered for postponement of examinations.
- 3.12 A student discontinued from a programme/course on academic grounds shall not be re-admitted for the same programme/course until two years have elapsed.
- 3.13 A student discontinued from studies on disciplinary grounds shall not be readmitted to the College.
- 3.14 Students may be allowed to be away from studies for a maximum period of two years in the case of undergraduate programmes, if they are to be allowed to be readmitted to the same year of studies where they left off.
- 3.15 Students shall commit themselves in writing to abide by the College Charter, Rules and Regulations as from time to time prescribed. A copy of Students' Rules and Regulations shall be made available or adequate notice will be given to students.
- 3.16 Students shall be issued identification cards, which they must carry at all times and which shall be produced on demand by appropriate College officers. The identity card is not transferable and any fraudulent use may result in suspension or expulsion.
- 3.17 Loss of the identity card should be reported immediately in writing to the Office of Dean of Students. New identity card can be obtained after paying an appropriate fee (currently TZS 15,000).
- 3.18 A student enrolled for any programme at JUCo may not enroll concurrently in any other institution. However, students of JUCo are allowed to participate in courses offered by any institution leading to Professional Certification after consulting the respective Head of the Department or the Dean of the Faculty.
- 3.19 No exemption will be given to take College-wide courses which a student may claim to have done elsewhere.

Note: In some special cases students moving from other universities may be allowed to transfer credits as per TCU regulations.

## FINANCIAL MATTERS

Fees and other financial obligations are the sole responsibility of the student and/or the sponsor or guardian. The cost of each course is clearly stated in this book as well as on the website of the College ([www.juco.ac.tz](http://www.juco.ac.tz)). The fees are payable in full at the beginning of the academic year or in maximum of four installments (at registration, January, March, May).

All payment by local institutions or individuals shall be made in Tanzanian currency. Foreign based institutions or sponsors, whether they are sponsoring a local or foreign student, shall be made in convertible currencies. Fees shall be paid through the College account as it is stipulated in the joining instructions. Fees may be revised from time to time without prior notice. The following fees shall be applicable during the 2023/2024 academic year. The following tables show the total amount of fees; detailed fee structures are available on our website ([www.juco.ac.tz](http://www.juco.ac.tz)).

NB: The medical fee is excluded from tuition and administrative fees. All students are required to have NHIF cards. Those who have valid NHIF health insurance have to insure that their cards are verified and registered by Finance office during registration period. At the time of registration, the insurance cards should be valid for at least 9 months.

#### 4.1 Fees for PhD Programmes

Cost Item	Year 1	Year 2	Year 3	Year 4
<b>Academic Fee (TZS)</b>				
Tuition Fee includes Supervision and Seminars	3,680,000	3,680,000	3,680,000	3,680,000
<b>Total Academic Fees</b>	<b>3,680,000</b>	<b>3,680,000</b>	<b>3,680,000</b>	<b>3,680,000</b>
<b>Administrative Fee (TZS)</b>				
Emergency Fee	20,000	20,000	20,000	20,000
University Sustainability Fund	80,000	80,000	80,000	80,000
Registration Fee	70,000	70,000	70,000	70,000
Student Activity Fee	20,000	20,000	20,000	20,000
General Service Fee	240,000	240,000	240,000	240,000
TCU QA Fee (see note 9)	20,000	20,000	20,000	20,000
<b>Total Administrative Fees</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>
<b>Total Academic &amp; Administrative Fee</b>	<b>4,130,000</b>	<b>4,130,000</b>	<b>4,130,000</b>	<b>4,130,000</b>
<b>Schedule Payment</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
<b>1st installment (deadline 04 Dec. 2023)</b>				
ALL	1,370,000	1,370,000	1,370,000	1,370,000
<b>2nd installment (31 January 2024)</b>				
ALL	920,000	920,000	920,000	920,000
<b>3rd installment (31 March 2024)</b>				
ALL	920,000	920,000	920,000	920,000
<b>4<sup>th</sup> installment (31 May 2024)</b>				
ALL	920,000	920,000	920,000	920,000

## 4.2 Fees for First Year Master Programmes

**Jordan University College**  
**Fees Structure for Masters' Programmes 2023/2024 (Year 1)**

1

Year One	MAED, MRSE & MBA	MAPH & MATH
<b>Academic Fee (TZS)</b>		
Tuition Fee, Thesis Supervision and Defense	2,330,000	1,930,000
<b>Total Academic Fees</b>	<b>2,330,000</b>	<b>1,930,000</b>
<b>Administrative Fee (TZS)</b>		
Emergency Fee	20,000	20,000
University Sustainability Fund		
Registration Fee	70,000	70,000
Student Activity Fee	20,000	20,000
General Service Fee		
Graduation Fee		
TCU QA Fee (see note 9)	20,000	20,000
<b>Total Administrative Fees</b>	<b>130,000</b>	<b>130,000</b>
<b>Total Academic &amp; Administrative Fees Year 2</b>	<b>2,460,000</b>	<b>2,060,000</b>

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Schedule of Payment	MAED, MRSE & MBA	MAPH & MATH
<b>1st instalment (deadline 20<sup>th</sup> Nov 2023)</b>		
ALL	1,062,000	902,000
<b>2nd instalment (31<sup>st</sup> January 2024)</b>		
ALL	466,000	386,000
<b>3rd instalment (31<sup>st</sup> March 2024)</b>		
ALL	466,000	386,000
<b>4th instalment (31<sup>st</sup> May 2024)</b>		
ALL	466,000	386,000

**NB:**

1. **Deadline for registration for the Academic Year 2023/2024 is 20<sup>th</sup> November 2023.**
  2. National Health insurance (NHIF) is Compusory to all students. Those who do not have may process for it at the time of registration at the Colleg At the time of registration, the insurance cards should be valid for at least 9 months.
  3. Cost of borrowing or purchasing graduation gown is not included.
  4. Grade report on request will be charged TZS 5,000/=
- Books, stationary & meals allowance are paid direct to the student and may vary according to sponsors' policies. If sponsor wants to pay through JUCo accounts he/she is advised to contact the College Bursar before the payments are made
6. Payment for your accommodation in the College hostel (400,000 TZS) can only be made after being informed that there is vacancy for you.
- You will then berequired to present to the Dean of Students or Warden the payment receipt.

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## 4.3 Fees for Second Year Master Programmes

Jordan University College  
Fees Structure for Masters' Programmes 2023/2024 (Year 2)

1

Year Two	MAED, MRSE & MBA	MAPH & MATH
<b>Academic Fee (TZS)</b>		
Tuition Fee, Thesis Supervision and Defense	1,865,000	2,465,000
<b>Total Academic Fees</b>	<b>1,865,000</b>	<b>2,465,000</b>
<b>Administrative Fee (TZS)</b>		
Emergency Fee	20,000	20,000
University Sustainability Fund		
Student Activity Fee	20,000	20,000
General Service Fee		
Graduation Fee	45,000	45,000
TCU QA Fee (see note 9)	20,000	20,000
<b>Total Administrative Fees</b>	<b>105,000</b>	<b>105,000</b>
<b>Total Academic &amp; Administrative Fees Year 2</b>	<b>1,970,000</b>	<b>2,570,000</b>

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Schedule of Payment	MAED, MRSE & MBA	MAPH & MATH
<b>1st instalment (deadline 20<sup>th</sup> Nov 2023)</b>		
ALL	851,000	1,337,500
<b>2nd instalment (31<sup>st</sup> January 2024)</b>		
ALL	559,500	739,500
<b>3rd instalment (31<sup>st</sup> March 2024)</b>		
ALL	559,500	493,000

NB:

- Deadline for registration for the Academic Year 2023/2024 is 20<sup>th</sup> November 2023.**
- National Health insurance (NHIF) is Compusory to all students. Those who do not have may process for it at the time of registration at the College At the time of registration, the insurance cards should be valid for at least 9 months.
- Cost of borrowing or purchasing graduation gown is not included.
- Grade report on request will be charged TZS 5,000/=  
Books, stationery & meals allowance are paid direct to the student and may vary according to sponsors' policies. If sponsor wants to pay through JUCo accounts he/she is advised to contact the College Bursar before payments are made
- TCU QA Fee is collected by the College on behalf of TCU. Pay your fees to the respective channels:
- Payment for your accommodation in the College hostel (400,000 TZS) can only be made after being informed that there is vacancy for you.  
You will then be required to present to the Dean of Students or Warden the payment receipt.  
Remember to indicate in memo that the payment is for accommodation.  
Accommodation fee may be paid in 2 instalments of 200,000 at the beginning of each semester.

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## 4.4 Fees for Postgraduate Diploma Programme

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### Jordan University College

#### Fees structure for Postgraduate Diploma Programmes 2023/2024

Cost Item	Year 1
<b>Academic Fees</b>	
Tuition Fee ( Includes the following):	
• Supervision	
• Seminars	
• Lectures	2,600,000
<b>Total Academic Fees</b>	<b>2,600,000</b>
<b>Administrative Fees</b>	
Emergency Fee	20,000
University Sustainability Fund	80,000
Application Fee	50,000
Student Activity Fee	20,000
General Service Fee	240,000
TCU QA Fee (see note 9)	20,000
<b>Total Administrative Fees</b>	<b>430,000</b>
<b>Total Academic &amp; Administrative Fees</b>	<b>3,030,000</b>

Schedule of Payment	YEAR 1
<b>1st instalment (deadline 21 Nov 2023)</b>	
Holders of Health Insurance Plan	1,080,000
<b>2nd instalment (31 January 2024)</b>	
	650,000
<b>3rd instalment (31 March 2024)</b>	
	650,000
<b>3rd instalment (31 May 2024)</b>	
	650,000

- Deadline for registration for the Academic Year 2023/2024 is 21st November 2023.**  
National Health insurance (NHIF) is Compusory to all students. Those who do not have may process for it at the time of registration at th
- Cost of borrowing or purchasing graduation gown is not included.
- Grade report on request will be charged TZS 5,000/=
- Books, stationary & meals allowance are paid direct to the student and may vary according to sponsors' policies. If a sponsor wants to pay through JUCo accounts he/she is advised to contact the College Bursar before 6. Payment for your accommodation in the College hostel (400,000 TZS) can only be made after being informed that there is vacancy for you. You will then be required to present to the Dean of Students or Warden the payment receipt. Remember to indicate in memo that the payment is for accommodation. Accommodation fee may be paid in 2 instalments of 200,000 at the beginning of each semester.
- Penalty** of 50,000 TZS will be charged for late registration and 25,000 TZS for late payment of other instalments.
- Fees are subject to changes.
- TCU QA Fee is collected by the College on behalf of TCU. Pay your fees to the respective channels:

## 4.5 Fees for Bachelor Programmes

Jordan University College  
Schedule of Payment for Bachelor Programmes 2023/2024

New Students: BAED, BAEDRS & BS&PC, BLRIM & BScCs							
Private sponsored students	Payment in Instalments			31 Jan 2024	31 Mar 2024	31 May 2024	Total
	At Registration (deadline 20 <sup>th</sup> Nov 2023)						
	Admin. Fees	Tuition Fee	Total at Registration	395,000	395,000	395,000	1,710,000
	130,000	395,000	525,000				
New Students: BBA, BAEC, BAF, LLB & BASo							
Private sponsored students	Payment in Instalments			31 Jan 2024	31 Mar 2024	31 May 2024	Total
	At Registration (deadline 20 <sup>th</sup> Nov 2023)						
	Admin. Fees	Tuition Fee	Total Registration	456,000	456,000	304,000	1,650,000
	130,000	304,000	434,000				
New Students: BAPH & BATH							
Private sponsored students	Payment in Instalments			31 Jan 2024	31 Mar 2024	31 May 2024	Total
	At Registration (deadline 20 <sup>th</sup> Nov 2023)						
	Admin. Fees	Tuition Fee	Total Registration	486,000	486,000	324,000	1,750,000
	130,000	324,000	454,000				
2nd Year: BAF, BBA & LLB							
Private sponsored students	Payment in Instalments			31 Jan 2024	31 Mar 2024	31 May 2024	Total
	At Registration (deadline 20 <sup>th</sup> Nov 2023)						
	Admin. Fees	Tuition Fee	Total Registration	380,000	380,000	380,000	1,580,000
	60,000	380,000	440,000				
2nd Year: BAECO, BScCs & BLRIM, BScPc, BAED, BASo & BAEDRs							
Private sponsored students	Payment in Instalments			31 Jan 2024	31 Mar 2024	31 May 2024	Total
	At Registration (deadline 20 <sup>th</sup> Nov 2023)						
	Admin. Fees	Tuition Fee	Total Registration	395,000	395,000	395,000	1,640,000
	60,000	395,000	455,000				
2nd Year: BAPH & BATH							
Private sponsored students	Payment in Instalments			31 Jan 2024	31 Mar 2024	31 May 2024	Total
	At Registration (deadline 20 <sup>th</sup> Nov 2023)						
	Admin. Fees	Tuition Fee	Total Registration	405,000	437,400	405,000	1,680,000
	60,000	372,600	432,600				
3rd Year: BAED, BAEDRs, BAECO, BASo, BScCs & BLRIM							
Private sponsored students	Payment in Instalments			31 Jan 2024	31 Mar 2024	31 May 2024	Total
	At Registration (deadline 20 <sup>th</sup> Nov 2023)						
	Admin. Fees	Tuition Fee	Total Registration	456,000	456,000	304,000	1,685,000
	165,000	304,000	469,000				
3rd Year LLB							
Private sponsored students	Payment in Instalments			31 Jan 2024	31 Mar 2024	31 May 2024	Total
	At Registration (deadline 20 <sup>th</sup> Nov 2023)						
	Admin. Fees	Tuition Fee	Total Registration	395,000	426,600	395,000	1,640,000
	60,000	363,400	423,400				
3rd Year BScPc, BBA & BAF							
Private sponsored students	Payment in Instalments			31 Jan 2024	31 Mar 2024	31 May 2024	Total
	At Registration (deadline 20 <sup>th</sup> Nov 2023)						
	Admin. Fees	Tuition Fee	Total Registration	395,000	395,000	395,000	1,745,000
	165,000	395,000	560,000				
BAPH 3rd Year including Fee for Ecclesiastical Degree							



Payment in Instalments							Total
At Registration (deadline 20 <sup>th</sup> Nov 2023)				31 Jan 2024	31 Mar 2024	31 May 2024	
Private sponsored students	Admin. Fees	Tuition Fee	Total Registration				
	445,000	324,000	769,000	486,000	486,000	324,000	2,065,000

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3rd Year BATH							Total
Payment in Instalments				31 Jan 2024	31 Mar 2024	31 May 2024	
Private sponsored students with health insurance	At Registration (deadline 20 <sup>th</sup> Nov 2023)						
	Admin. Fees	Tuition Fee	Total Registration	486,000	486,000	324,000	1,680,000

4th Year LLB							Total
Payment in Instalments				31 Jan 2024	31 Mar 2024	31 May 2024	
Private sponsored students	At Registration (deadline 20 <sup>th</sup> Nov 2023)						
	Admin. Fees	Tuition Fee	Total Registration	456,000	456,000	304,000	1,685,000

4th Year BATH including Fee for Ecclesiastical Degree							Total
Payment in Instalments				31 Jan 2024	31 Mar 2024	31 May 2024	
Private sponsored students	At Registration (deadline 20 <sup>th</sup> Nov 2023)						
	Admin. Fees	Tuition Fee	Total Registration	486,000	486,000	324,000	2,065,000

Pay your fees to the respective channels:

Jordan University College account at NMB Wami Branch or Through (MPESA, TIGO PESA, AIRTEL MONEY)			Payment for
Account Number			Payment for
All payments should be paid by using control/reference number generated from JUCoSIMS			Application, Administrative and Tuition Fees, IDs, Interim Reports, Provisional Results, Carry Over, Graduation Gowns, Research Binding,
			All Penalties, Appealing, Exams and Late Course Registration, accommodation (hostel) etc

1. Pay-in slip should include the following information:

- Student's names (as registered in JUCO or for the applicants as they appear on the school certificates)
- Programme and year of study using possibly their abbreviations (e.g., MEDPA1, BAED3, DBA2, CCD)
- Registration number (already registered students only)
- Purpose of payment (be specific, e.g.: registration fee, or tuition and administrative fees, or provisional results)

2. Deadline for registration for the Academic Year 2023/2024 is 20<sup>th</sup> November 2023.

3. National Health insurance (NHIF) is Compusory to all students. Those who do not have may process for it at the time of registration at the College. At the time of registration, the insurance cards should be valid for at least 9 months.

4. Loan Beneficiary Students will be paying basing on their loans allocations

5. Penalty of 50,000 TZS will be charged for late registration and 25,000 TZS for late payment of each other fees instalments.

## 4.7 Fees for Diploma and Certificate Programmes

**JORDAN UNIVERSITY COLLEGE**  
**Certificate/ Diploma Programmes 2023/2024**  
**Provisional Fee Structure / Schedule of Payment**

Certificate Programmes	Fees	Basic Technician Certificate Programmes (NTA Level 4)	
<b>Academic Fees</b>			
Tuition Fee	830,000	<ol style="list-style-type: none"> <li>1. Accountancy</li> <li>2. Business Administration</li> <li>3. Business Administration &amp; Tourism Management</li> <li>4. Community Development</li> <li>5. Computer Science</li> <li>6. Education with Religious Studies</li> <li>7. ICT</li> <li>8. Law</li> <li>9. Procurement &amp; Supply Chain Management</li> <li>10. Psychology &amp; Counselling</li> <li>11. Records, Archives &amp; Information Management</li> </ol>	
<b>Sub total</b>	<b>830,000</b>		
<b>Administrative Fees</b>			
Emergency Fee	20,000		
Registration Fee	50,000		
Student Activity Fee	20,000		
Graduation Fee	15,000		
TCU QA Fee	20,000		
<b>Sub Total</b>	<b>125,000</b>		
<b>Total Acad. &amp; Adm. Fees</b>	<b>955,000</b>		

Diploma Programmes	Fees Year 1	Fees Year 2	Diploma Programmes (NTA Level 5 & 6)
<b>Academic Fees</b>			<ol style="list-style-type: none"> <li>1. Accountancy</li> <li>2. Business Administration</li> <li>3. Business Administration &amp; Tourism Management</li> <li>4. Community Development</li> <li>5. Computer Science</li> <li>6. Education with Religious Studies</li> <li>7. Law</li> <li>8. Primary Education</li> <li>9. Procurement &amp; Supply Chain Management</li> <li>10. Psychology &amp; Counseling</li> <li>11. Records, Archives &amp; Information Management</li> </ol>
Tuition Fee	1,090,000	1,110,000	
<b>Sub total</b>	<b>1,090,000</b>	<b>1,110,000</b>	
<b>Administrative Fees</b>			
Emergency Fee	20,000	20,000	
Registration Fee	50,000		
Student Activity Fee	20,000	20,000	
Graduation Fee		25,000	
TCU QA Fee	20,000	20,000	
<b>Sub Total</b>	<b>110,000</b>	<b>85,000</b>	
<b>Total Acad. &amp; Adm. Fees</b>	<b>1,200,000</b>	<b>1,195,000</b>	

### Certificate Programmes

Schedule of Payment for Certificate Programmes	At Registration (Deadline 20 Nov 2023)			Other Instalments			Total
	Admin. Fees	% Tuition Fee	Total at the Registration	31 Jan 2024	31 Mar 2024	31 May 2024	
	125,000	332,000	457,000	166,000	166,000	166,000	

### Diploma Programmes

Schedule of Payment for Diploma Programmes	At Registration (Deadline 20 Nov 2023)			Other Instalments			Total
	Admin. Fees	% Tuition Fee	Total at the Registration	31 Jan 2024	31 Mar 2024	31 May 2024	
	Diploma Year 1	110,000	327,000	437,000	272,500	272,500	
Diploma Year 2	85,000	333,000	418,000	277,500	277,500	222,000	1,195,000

## ACADEMIC PROGRAMMES

### FACULTY OF PHILOSOPHY AND THEOLOGY

#### A. POSTGRADUATE PROGRAMMES

##### 5.1 Doctor of Philosophy in Philosophy

This programme is offered by Thesis. However, the programme offers some prescribed skills and capacity enhancing courses like: On Research methodology; on the use of Information Technology for study purposes; one International foreign language; or any other orientation course suggested by the supervisor of the candidate.

##### 5.1.1 Programme Objectives

- i. To interrogate assumptions, claims, beliefs, practices to discover their foundation, show their value and meaning, in order to achieve objectivity.
- ii. To enable students to be researchers by building their ability to perform plenteous/voluminous philosophical research and analytical commentary on philosophical texts
- iii. To develop teaching skills and how to engage the audience.

##### 5.1.2 Entry Requirements

- i. Academic Master's Degree in Philosophy with merit (GPA 4.0 and above) from JUCO or any other recognized university; or
- ii. Bachelor's degree in philosophy with a minimum of Upper Second Class (GPA 3.4 – 4.3) from a recognized university, plus, a Postgraduate Diploma in Philosophy with Distinction (4.5-5.0) from a recognized university.

##### 5.1.3 Programme Schedule

Year One Semester One		Credits
Code	Title	
RMPH 700	Advanced Research Methods	15
PHRP 700	Writing Research Proposal	15
PHS 700	Seminar: Analytical Philosophy	15
PHA 704	Philosophy of Technology and Morals	15
<b>Total Credits</b>		60
Year One Semester Two		Credits
Code	Title	
PHRP 701	Presentation and Defense of Research Proposal for	15

	Approval	
PHW 700	Written Philosophical Journal Article I	30
PHS 701	Seminar: Political Philosophy	15
PHA 700	Critical Thinking	15
<b>Total Credits</b>		75
<b>Year Two Semester One</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
PHRP 701	Presentation and Defense of Research Proposal for Approval	15
PHW 700	Written Philosophical Journal Article I	30
PHS 701	Seminar: Political Philosophy	15
PHA 700	Critical Thinking	15
<b>Total Credits</b>		75
<b>Year Two Semester One</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
TPPH 800	Teaching/Tutorial Practice (preparation & teaching at BA Programme in Philosophy)	20
PHS 801	Seminar: Metaphysics/Ontology	15
PHA 802	Philosophical Issues in Economics and Social Sciences	15
PHS 803	Seminar in History of Philosophy: Postmodernism	15
<b>Total Credits</b>		65
<b>Year Two Semester Two</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
PHW 800	Written Philosophical Journal Article II	30
PHS 804	Controversy about "Human Nature"	15
PHS 805	Seminar: Authority and Socio-Political Issues	15
<b>Total Credits</b>		60
<b>Year Three Semester One</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
TPPH 900	Teaching/Tutorial Practice (preparation & teaching at BA Programme)	20
PHA 901	Human Society and Social Institutions	15
PHS 902	Between Naturalism and Supernaturalism	15
PHS 903	Personalist Theory of Value: Seminar in Philosophical Anthropology	15
<b>Total Credits</b>		65

Year Three Semester Two		Credits
Code	Title	
TPPH 901	Teaching/Tutorial Practice (preparation & teaching at BA Programme)	20
PHF 904	Formal Value Theory	15
PHF 905	Seminar in Epistemology	15
PHD 900	Thesis and Public Defence (Viva voce)	210
<b>Total Credits</b>		260
<b>Total Credits for the Whole Program</b>		<b>585</b>

## 5.2 Doctor of Philosophy in Theology

This programme aims at making students true shepherds of souls after the example of Our Lord Jesus Christ, teacher, priest and shepherd [cf. Vatican Council II, Dogmatic Constitution, De Ecclesia, Lumen Gentium, n. 28]. Its goal is to prepare Theological experts at the most advanced level, who can work independently in the area of theology.

Since it is a PhD by research and thesis, the programme does not have coursework. However, given the nature of the discipline of Theology, students receive skills and capacity enhancing courses and classroom-based training, to facilitate their research and thesis writing.

The PhD in Theology programme offers specialization in three areas

- i. Biblical Theology (B)
- ii. Systematic Theology (S)
- iii. Moral Theology (M)

### 5.2.1 Programme Objectives

- i. To prepare competent Lecturers in Theology at the most advanced level, i.e., PhD level
- ii. To prepare competent professional researchers in specific area of theology
- iii. To prepare professionals who can carry out professional consultation in a specific area of Theology

### 5.2.2 Entry Requirements

- i. A Candidate must have a minimum GPA of 3.0 at a Master degree in related field.

### 5.2.3 Programme Schedule

- The programme offers six seminars over a course of nine semesters. Student will choose four out of the six seminars, to be chosen in any semester. All Year 1 Semester 1 Seminars are compulsory
- The programme offers four Lecturer assistant-ships. Students will choose three out of the four Assistantships, in any semester.

<b>Year One Semester One</b>		<b>Credits</b>		
<b>Code</b>	<b>Title</b>	<b>B</b>	<b>S</b>	<b>M</b>
THE 700	Biblical Research Methodology	11		
THE 701	Seminar I (Overview of Biblical Theology)	11		
HEB 700	Advanced Biblical Hebrew	11		
THE 702	Research Methodology in Systematic Theology		11	
THE 703	Seminar I (Overview Systematic Theology)		11	
LAT 700	Advanced Ecclesiastical Latin I		11	11
THE 704	Research Methodology in Moral Theology			11
THE 705	Seminar I (Overview Moral Theology)			11
	Thesis Research Proposal			
<i>Total</i>		<b>33</b>	<b>33</b>	<b>33</b>
<b>Year One Semester Two</b>		<b>Credits</b>		
<b>Code</b>	<b>Title</b>	<b>B</b>	<b>S</b>	<b>M</b>
GRE 700	Advanced NT Greek	11		
FRE 700	French Reading	11	11	11
LAT 701	Advanced Ecclesiastical Latin II		11	11
	Defense of the Research Proposal			
<b>Elective</b>				
THE 709	Seminar II (Area of Moral Theology)			11
THE 706	Seminar II (OT Seminar)	11		
THE 707	Seminar II (Area of Systematic Theology)		11	
<i>Total</i>		<b>33</b>	<b>33</b>	<b>33</b>
<b>Year Two Semester One</b>		<b>Credits</b>		
<b>Code</b>	<b>Title</b>	<b>B</b>	<b>S</b>	<b>M</b>
FRE 700	French Reading			11
FRE 800	French Reading 2	11	11	
	First Manuscript of Journal Article	30	30	30

Elective				
THE 800	Seminar III (OT Seminar)	11		
THE 801	Seminar IV (NT Seminar)	11		
THE 802	Seminar III (Area of Systematic Theology)		11	
THE 803	Seminar IV (Area of Systematic Theology)		11	
THE 804	Seminar III (Area of Moral Theology)			11
THE 805	Seminar IV (Area of Moral Theology)			11
	Lecture Assistance 1	30	30	30
<i>Total</i>		<b>33</b>	<b>33</b>	<b>33</b>
Year Two Semester Two		Credits		
Code	Title	B	S	M
Elective				
THE 806	Seminar V (NT Seminar)	11		
THE 807	Seminar V (Area of Systematic Theology)		11	
THE 809	Seminar V (Area of Moral Theology)			11
	Second Manuscript for Journal Article	30	30	30
Elective				
	Lecture Assistance 2	30	30	30
<i>Total</i>		<b>41</b>	<b>41</b>	<b>41</b>
Year Three Semester One		Credits		
Code	Title	B	S	M
Elective				
THE 900	Seminar VI (OT Seminar)	11		
THE 901	Seminar VI (Area of Systematic Theology)		11	
THE 902	Seminar VI (Area of Moral Theology)			11
Elective				
	Lecturer Assistance 3	30	30	30
<i>Total</i>		<b>11</b>	<b>11</b>	<b>11</b>
Year Three Semester Two				
B		S		M
Public Defence of Thesis (Viva Voce)				
<i>Total Credits for the Whole Program</i>		<b>543</b>	<b>543</b>	<b>543</b>

### Credit Distributions

Seminars - 99 Credits

Journal Articles – 60 Credits

Lecture Assistance - 60 Credits

Thesis Writing and Defense - 324 Credits

Total = 543 Credits

**NB:** French language is exempted if one has certificate of foreign language (not English)

### 5.3 Master of Arts in Philosophy

The field of philosophical studies in Tanzania and Africa as a whole is important now than ever. Africa, in this age of globalization, suffers from identity crisis than at any other time in history. This crisis threatens African integrity, self-determination and hence the ontological, social and moral coherence. From not knowing what it is of itself, Africa follows world trends, not knowing what it exactly wants, what social-economic values are to be defended and how they can best be achieved. It then, needs a recollection of itself.

This African recollection of itself can best be achieved through the guidance of philosophical reflection because philosophy tends to draw a person back to the self, the process that is very instrumental to any development. This is because knowing the self is the basic condition for knowing what you want and how to get it. To Tanzania in particular, there is a lack of philosophical research and studies that can engineer the reflection of the self.. This program is therefore very crucial as it will provide a platform whereby accumulated philosophical knowledge and experiences will shed a light on the recollection of the African self.

This programme offers specialization in two areas

- i. Fundamental Philosophy (F)
- ii. Applied Philosophy (A)

#### 5.3.1 Programme Objective

Master of Arts in Philosophy aims at enhancing, developing, and sharpening the intellectual habits of students:

- i. Critical thinking and Analytical skills, formed and achieved through critical study and analysis of philosophical texts, ideas, approaches and methods.



- ii. Research Skills: the MA in Philosophy programme will train our students and enable them to be researchers by building their ability to perform philosophical research and analytical commentary on philosophical texts. This enables students to produce publishable philosophical articles and books.
- iii. Application of knowledge: the graduates will be able to apply knowledge in their area of specialisation
- iv. MA in Philosophy program will enable students to develop their communication skills. The program requires students to communicate orally their own understanding and interpretation of philosophical texts and issues.
- v. Develop competence and be equipped to engage in service and social outreach programs.

### 5.3.2 Entry Requirements

- i. Second Class Bachelor Degree in Philosophy (GPA min. 2.8); or
- ii. Second Class Bachelor degree in non-philosophical disciplines (GPA min. 2.8) plus a Postgraduate Diploma in Philosophy.

### 5.3.3 Programme Schedule

Year One Semester One		Credits	
Codes	Title	F	A
PHF 500	Philosophical System of St. Thomas Aquinas	11	11
PHF 501	Philosophy of Education	11	11
PHF 502	Philosophy of God	11	-
PHA 503	Business Ethics	-	11
PHS 504	Seminar I	9	9
PHR 506	Assigned Reading I	9	9
RMPH 500	Methodology	6	6
<b>Total Minimum Credits for the Semester</b>		<b>57</b>	<b>57</b>
Year One Semester Two		Credits	
Codes	Title	F	A
PHF 508	Philosophy of Nature	11	-
PHF 509	African Philosophy	11	-
PHF 510	Philosophy of Law and Human Rights	11	11
PHF 511	Philosophy of Science	11	11

PHA 512	Bioethics	-	11
PHA 513	African Political Philosophy	-	11
PHS 514	Seminar II	9	9
PHR 516	Assigned Reading II	9	9
PHF 611	Philosophy of Language-Analytic Philosophy	11	-
<b>Total Minimum Credits for the Semester</b>		<b>73</b>	<b>62</b>
<b>Year Two Semester One</b>			<b>Credits</b>
<b>Codes</b>	<b>Title</b>	<b>F</b>	<b>A</b>
PHA 600	Philosophy of Social Science	-	11
<b>Elective (Minimum 1)</b>			
PHA 604	Theories of Government and Politics	11	11
PHA 613	Philosophy of Knowledge	-	11
PHF 507	Metaphysics of Being	11	-
<b>Total Minimum Credits for the Semester</b>		<b>11</b>	<b>22</b>
<b>Year Two Semester Two</b>			<b>Credits</b>
<b>Codes</b>	<b>Title</b>	<b>F</b>	<b>A</b>
DIPH 600	Dissertation	60	60
<b>Total Minimum Credits for the Semester</b>		<b>60</b>	<b>60</b>

## 5.4 Master of Religious Studies with Education

JUCO's experience of offering courses in Religious Studies to students of Theology and Catechetical Programmes for over fifteen years led to the need of creating a Bachelor Degree Programme of Education with Religious Studies in order to prepare teachers of Christian Religion in the ever-increasing numbers of secondary schools in Tanzania. Consequently, it was decided to create a Master Programme for those students who performed well in their undergraduate studies and wish to deepen their knowledge.

### 5.4.1 Programme Objectives

- i. Promotion of the religious formation of the laity and of those in consecrated life in order that they might better participate in the task of evangelization of the secular world in which they live.
- ii. Offer a new opportunity to participate, in concert with theology, in a deepening of the truth with an eye to accompany an increase in faith of the people and the entire community.

- iii. Integrate theory and practice in education and develop in-depth knowledge and expertise in students' areas of specialization.

#### 5.4.2 Entry Requirements

- i. Minimum Qualification is UQF Level 8
- ii. Holders of BA in Theology, BA in Theology with Religious Studies, Bachelor of Divinity, or BA of Religious Studies, with minimum of 2.8 GPA or Lower Second Class.
- iii. Holders of BA in Education (min. of 2.7 GPA), **PLUS** a Post Graduate Diploma in Theology or Religious Studies, or Divinity (minimum of 3 GPA)

#### 5.4.3 Programme Schedule

<b>Year One Semester One</b>		<b>Credits</b>
<b>Codes</b>	<b>Title</b>	
EDRS 500	Educational Research Methods I	11
EDRS 501	Educational Statistics	11
EDRS 502	Professional Ethics in Education	11
EDRS 503	Evaluation Practices, Techniques and Models	11
RMRS 500	Methodology	6
<b>Electives (Minimum 1 course)</b>		
RSC 500	Prophetic Interpretation of Exodus	11
RSC 501	The Centrality of Conscience in Christian Morality	11
RSC 502	Reconciliation as the Recurring Theme in the Bible	11
RSC 503	Current Controversies in Christology	11
<b>Total Minimum credits for the Semester</b>		<b>61</b>
<b>Year One Semester Two</b>		<b>Credits</b>
<b>Codes</b>	<b>Title</b>	
EDRS 504	Educational Research Methods II	11
RSC 504	African Ecclesiology	11
<b>Elective (Minimum 2 courses)</b>		
RSC 505	The Passion Narrative in the Fourth Gospel	11
RSC 506	The Free Market – Justice and Democracy	11
RSC 507	Interreligious Dialogue & Current Issues in Ecumenism	11
RSC 508	Current Issues in Pastoral Theology	11

<b>Total Minimum credits for the Semester</b>		<b>44</b>
<b>Year Two Semester One</b>		
<b>Codes</b>	<b>Title</b>	<b>Credits</b>
RSC 600	Understanding Creation from Biblical Perspective	11
RSC 601	Sacramentology: The Sacrament of the Eucharist	11
<b>Optional Courses (minimum 1 course)</b>		
RSC 602	Current Aspects in Moral Theology	11
RSC 603	Issues in Pastoral Psychology	11
RSC 604	Catechetical Methodologies in Sacramental Instructions	11
RSC 605	Institutions: Genesis, Development, Transformation	11
<b>Total Minimum credits for the Semester</b>		<b>33</b>
<b>Year Two Semester Two</b>		
<b>Codes</b>	<b>Title</b>	<b>Credits</b>
DIRS 600	Dissertation	60
Total Minimum credits for the semester		60
<b>Grand Total minimum Credits to Complete the Program</b>		<b>198</b>

## 5.5 Master of Arts in Theology

This is a two-years, faith based programme. It is a Master's degree through coursework and a dissertation. Students take three semesters of coursework, and then write their dissertation. Given the nature of the discipline of Theology, students have an opportunity to pursue an academic, theoretical research, and/or field research.

The programme offers three specializations:

- i. Biblical Theology
- ii. Systematic Theology
- iii. Moral Theology

### 5.5.1 Programme Objectives

The programme is geared towards the following objectives

- i. Offering a MA in Theology, as part of the ongoing formation of priests and religious in Tanzania, to meet the needs of the local Church.

- ii. Training teaching professionals in Theology, for our own institutions and for numerous other institutions in the country that offer BA in Theology
- iii. Training priests and religious for effectiveness in their pastoral ministries, as well as professional and effective Religious Education instructors in many Catholic schools and institutions, in our country and abroad.

### 5.5.2 Entry Requirements

- i. Bachelor of Theology and related degrees (STL, MDIV, MTS, etc), or related fields, from recognized Universities, with a minimum of 3.5 GPA, or an Upper Second Class; or
- ii. Bachelor of Theology, with a minimum of 2.7 GPA, plus a Post Graduate Diploma in Theology or Religious Studies, with a minimum of 3.0 GPA, or a B grade .

### 5.5.3 Programme Schedule

Year One Semester One		Credits		
Code	Title	B	S	M
HEB 500	OT Hebrew 1	11		
GRE 500	NT Greek 1	11		
THE 500	Pentateuch	11		
THE 501	Synoptic Gospels	11		
THE 503	Biblical Methodology Seminar	11		
RMTH 500	Methodology	6	6	6
LAT 500	Ecclesiastical Latin 1		11	11
THE 504	Introduction to Systematic Theology: Methodology and Contents.		11	
THE 505	Theology of Creation and Sin		11	
THE 506	Trinitarian Theology		11	
THE 507	Jesus Christ our Saviour: Soteriology from African Perspectives		11	
THE 508	Introduction to Moral Th. Methodology and Contents			11
THE 509	Option for the Good: Creative Conscience and Context			11
THE 510	Hamartia and Metanoia: Grace vis-à-vis the Readiness of the Human Will			11

THE 511	Justice: A Sine qua non for Peaceful Socio-Political Co-existence			11
<b>Total Minimum credits for the Semester</b>		<b>61</b>	<b>61</b>	<b>61</b>
<b>Year One Semester Two</b>		<b>Credits</b>		
<b>Code</b>	<b>Title</b>	<b>B</b>	<b>S</b>	<b>M</b>
HEB 502	OT Hebrew 2	11		
GRE 502	NT Greek 2	11		
THE 512	Prophets	11	11	
FRE 500	French 1	11	11	11
LAT 502	Ecclesiastical Latin 2		11	11
THE 513	Theology of Grace		11	
THE 515	Pneumatology: Holy Spirit, the Director of Christian Mission		11	
THE 515	The Global Market: Ground for Political Relevance and Action for Development			11
THE 516	Pre-natal Life: Moral Status and Responsibility			11
Various Codes	Biblical TH Elective			11
<b>Elective (One course)</b>				
THE 513	Theology of Grace	11		
THE 515	Pneumatology: Holy Spirit, the Director of Christian Mission	11		
		55	55	55
<b>Year Two Semester One</b>		<b>Credits</b>		
<b>Code</b>	<b>Title</b>	<b>B</b>	<b>S</b>	<b>M</b>
THE 600	Wisdom and Psalms	11		
THE 601	Letters of St Paul	11		
THE 602	Gospel of John	11		
FRE 501	French 2	11	11	11
THE 602	Eschatology		11	
THE 605	The Sacrament of the Holy Eucharist: The Spring of Sacraments and Christian Life		11	
THE 606	African Ecclesiology		11	
THE 604	The Marriage Covenant: Sacramentality, Canon and Civil Law Inputs			11

THE 606	Illness-Orthothanasia-Euthanasia: Targeting the Culture of Life			11
<b>Elective</b>				
Various Codes	Systematic TH Elective			11
		39	44	44
<b>Year Two Semester Two</b>		<b>Credits</b>		
<b>Code</b>	<b>Title</b>	<b>B</b>	<b>S</b>	<b>M</b>
THE 600	Dissertation	30	30	30

**NB:** This programme has partnership with University of Kardinal Stefan Wyszyński (UKSW) Poland. After joining with JUCo the student will study also online courses, at the completion of Master Degree at JUCo, will be awarded Licentiate from UKSW.

## **B. UNDERGRADUATE PROGRAMMES**

### **5.6 Bachelor of Arts in Philosophy**

The philosopher's "original vocation" is the search for truth, both in its sapiential and metaphysical characteristics. Therefore this programme is meant to equip the students to learn how to search and find the truth in a world that presents a diversity of opinions and beliefs.

#### **5.6.1 Programme Objectives**

- i. To train the students to wonder; and while doing so, they become competent to raise existentially vital questions that will provide meaning for their lives as individuals and for the society as a whole.
- ii. To assist students to reach out to the transcendental being, the supreme one, in order to establish and find within him the ultimate truth, the truth of our being and the truth of our destiny as individuals and as communities
- iii. To assist students to reach out to the transcendental being, the supreme one, in order to establish and find within him the ultimate truth, the truth of our being and the truth of our destiny as individuals and as communities

#### **5.6.2 Entry Requirements**

- i. Two principal passes in any two subjects including Divinity **OR** any Diploma with Second Class, Credit or B average

### 5.6.3 Programme Schedule

Year One Semester One		Credits
Code	Title	
HIPH 102	Survey of the World History up to ca. 1500	7
PHI 100	Introduction to Philosophy	7
PHI 101	Logic I	7
PHI 102	Philosophy of Nature	9
PHI 103	History of Ancient Philosophy	9
PHS 100	Plato, Symposium	7
PHS 101	Aristotle, Nicomachean Ethics	7
PSPH 100	Introduction to Psychology I	7
<b>Optional Courses (1 Minimum Elective)</b>		
PHI 107	African Philosophy and Culture	7
RSPH 200	General Introduction to the Bible	7
<b>Total Minimum Credits for the Semester</b>		<b>67</b>
Year One Semester Two		Credits
Code	Title	
LAT 100	Latin I	7
PHI 104	Introduction to Epistemology	9
PHI 105	Philosophical Anthropology	9
PHI 106	History of Mediaeval Philosophy	9
PHS 102	Augustine, The Concept of True Religion	7
PHS 103	Entity and Essence	7
RMPH 100	Introduction to Scientific Methods	7
<b>Optional Courses (2 Minimum Electives)</b>		
CSPH 100	Introduction to ICT	7
RSPH 102	Foundation of Spiritual Life	7
SOPH 104	Cultural Anthropology	7
<b>Total Minimum Credits for the Semester</b>		<b>69</b>
Year Two Semester One		Credits
Code	Title	
PHI 200	Metaphysics	9
PHI 201	Moral Philosophy I	9
PHI 202	History of Modern Philosophy	9
PHI 203	Philosophy of Religion	9
PHI 204	History of African Philosophy	7



PHI 205	Arts and Society	7
PHS 200	Kant Enlightenment	7
<b>Optional Courses</b>		
RFPH 200	French I	7
<b>Total Minimum Credits for the Semester</b>		<b>64</b>
<b>Year Two Semester Two</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
EDPH 201	Pedagogy	7
PHI 206	Christian Natural Theology	7
PHI 207	Applied Ethics	7
PHI 208	History of Modern Philosophy II	7
PHI 209	Political Philosophy	7
PHI 210	Philosophy and African Religion	7
PHS 201	Hegel, Phenomenology of Spirit	7
PHS 202	Joseph Ratzinger, Without Roots	7
RSPH 202	History of Religions	7
<b>Optional Courses</b>		
RFPH 201	French II	7
<b>Total Minimum Credits for the Semester</b>		<b>70</b>
<b>Year Three Semester One</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
PHI 300	Philosophy and Wisdom in Ancient Thought	7
PHI 301	Logic II	7
PHI 302	Philosophical Anthropology II	7
PHI 303	African Thought and Western Philosophy	7
PHI 308	African Political Philosophy	7
PHS 300	Plato, Timaeus	7
PHS 301	Augustine, De civitate Dei	7
PHS 302	Thomas Aquinas, Summa contra Gentiles	7
<b>Total Minimum Credits for the Semester</b>		<b>56</b>
<b>Year Three Semester Two</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
PHES 300	Philosophy Long Paper/Essay	7
PHI 304	Moral Philosophy II	7
PHI 305	History of Aesthetic Theories	7
PHI 306	History of Contemporary Philosophy	9

PHI 307	Christianity and Philosophy	7
PHS 303	Aristotle, Metaphysics	7
PHS 304	Kant, Critique of Pure Reason	7
<b>Optional Courses</b>		
LAT 300	Philosophical Latin	7
<b>Total Minimum Credits for the Semester</b>		<b>78</b>
<b>Grand Total Minimum Credits for a Student to complete the Program</b>		<b>404</b>

## 5.7 Bachelor of Arts in Theology

In order to carry out its mission effectively, the Church needs to train her ministers in spiritual, intellectual, pastoral and all-round human formation. Therefore, the Church considers it as its duty as well as its proper and exclusive right to shape and nurture those who are designated for the sacred ministries (cf. Canon 232, OT 2-4).

This program is planned and executed according to the Ratio Studiorum of the Congregation for Catholic Education with its subsequent revision as well as the pertinent norms issued by the same Congregation, the East African Bishops' Conference (AMECEA), and the Tanzanian Episcopal Conference (TEC).

### 5.7.1 Programme Objectives

- i. Formation of future ministers in the true cultural values of East Africa
- ii. Training of future ministers to understand the content of Theology as the revelation of God in Jesus Christ
- iii. To instil in the future ministers a proper understanding of the Church's mission, stressing its nature and function in which the word of God is the basic criterion for both theology and the Church.

### 5.7.2 Entry Requirements

- i. BA in Philosophy **OR** Higher Diploma in Philosophy

### 5.7.3 Programme Schedule

Year One Semester One		Credits
Code	Title	
GRE 100	Biblical Greek	6

THE 100	Introduction to the New Testament	6
THE 101	Synoptic Gospels & Acts	10.5
THE 102	Introduction to Theology & Vatican II	6
THE 103	Revelation & Faith	7.5
THE 104	Fundamental Moral Theology I	7.5
THE 105	Celebration of Ministries & Liturgy of Hours	6
THE 106	Early Church History	6
THE 107	Church Law- General Introduction	6
<b>Total Minimum Credits for the Semester</b>		<b>61.5</b>
<b>Year One Semester Two</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
HEB 100	Biblical Hebrew	6
RMTH 100	Methodology	6
THE 108	Pentateuch & Historical Books-Introd.to OT	9
THE 109	Doctrine of God & Triune God	7.5
THE 110	Fundamental Moral Theology II	6
THE 111	Fundamental Catechetics	6
THE 112	History & Theology of Liturgy	7.5
THE 113	Church in the Middle Ages	6
<b>Optional Courses</b>		
THO 100	Elective	6
THS 100	Seminar	6
<b>Total Minimum Credits for the Semester</b>		<b>66</b>
<b>Year Two Semester One</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
THE 200	Pauline Literature	9
THE 201	Theological Anthropology (Creation & Sin)	7.5
THE 202	Sexual Ethics & Christian Marriage	7.5
THE 203	Pastoral Theology-General Introduction	6
THE 204	Liturgical Time & Seasons	7.5
THE 205	Church in the Age of Reform	6
THE 206	Church Law-People of God	7.5
<b>Optional Courses</b>		
THO 200	Elective	6
THS 200	Seminar	6
<b>Total Minimum Credits for the Semester</b>		<b>63</b>

<b>Year Two Semester Two</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
THE 207	Johannine Literature	7.5
THE 208	Psalms & Wisdom Literature	7.5
THE 209	Christology	9
THE 210	Theological Anthropology II	7.5
THE 211	Christian Social Teaching	7.5
THE 212	Anthropology of Mission	6
THE 213	Church in Modern Period	6
<b>Optional Courses</b>		
THO 201	Elective	6
THS 202	Seminar	6
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year Three Semester One</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
THE 300	Prophetic Literature	9
THE 301	Ecclesiology & Mariology	10.5
THE 302	Mission of Holy Spirit (Pneumatology)	9
THE 303	Sacramentology (General)	9
THE 304	Patrology	9
THE 305	Church Law-Sacrament	7.5
THE 306	History of Spirituality	6
<b>Total Minimum Credits for the Semester</b>		<b>60</b>
<b>Year Three Semester Two</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
THE 307	Apocalyptic literature	6
THE 308	The Epistles: Peters, James, Jude, & Hebrews	6
THE 309	Ecumenism	6
THE 310	Eschatology	6
THE 311	Sacramentology (Specific)	7.5
THE 312	Special Topics in Moral Theology (Bioethics)	7.5
THE 313	African Church History	6
THE 314	Church Law- Marriage	7.5
THE 315	Dialogue Between Culture & Religions	7.5
<b>Optional Course</b>		
AFTH 211	Enculturation in Africa	6
<b>Total Minimum Credits for the Semester</b>		<b>60</b>

<b>Year Four Semester One</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
ACTH 350	Accounting and Bookkeeping	7.5
PSTH 400	Humanistic Christian Counseling	7.5
PSTH 400	Psychology of Human Development & Pastoral Psychology	7.5
RSTH 300	Islam in Africa	7.5
THE 400	Community: Pastoral Praxis & Pastoral Agents	6
THE 401	Homiletics	6
THE 402	Pastoral Liturgy- Sacraments in Practice	6
THES 400	Theology Long Paper Writing	6
<b>Optional Course</b>		
AFS 303	Spirituality, Personhood & Psychotherapy in an African Context	6
<b>Total Minimum Credits for the Semester</b>		<b>60</b>
<b>Year Four Semester Two</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
RSTH 306	Comparative Religion	6
THCE 400	Theology Comprehensive Exam	16
THE 403	Parish Ministry & Office Administration	6
THE 404	Church Law on Administration	6
THE 405	Priestly Spirituality	6
THES 401	Theology Long Paper	27
<b>Total Minimum Credits for the Semester</b>		<b>67</b>
<b>Grand Total Minimum Credits to complete the program</b>		<b>496</b>

## 5.8 Bachelor of Arts in Education with Religious Studies

In today's world of religious pluralism and widely incompatible views of spirituality, it is ever more indispensable to raise a human generation well-informed about the diverse religious world around them and their own beliefs. Following this fact, the Bachelor of Arts in Education with Religious Studies (BAERS) at JUCo is uniquely positioned to prepare students for thoughtful, religious education and Christian engagement suitable in the 21st century world through an extensive range of courses in education and philosophy foundation, Biblical Studies and Christian theology, practical ministry and other aspects of religious thought and educational practice.

### 5.8.1 Programme Objectives

It is a program carefully designed to give students an opportunity to prepare themselves as competent teachers for religious education as well as secular courses (History, Geography, Kiswahili, English, Mathematics and Economics). It is, thus, a program well-prepared for the ongoing quest of not only competent teachers but competent and ethical teachers and leaders.

### 5.8.2 Entry Requirements

- i. Two principal passes in any Subject including Divinity **OR**
- ii. Diploma in Education or Diploma in Education with Religious Studies with Second Class, Credit or B average

### 5.8.3 Programme Schedule

Year One Semester One		Credits
Code	Title	
EGRS 100	Basic English I	8
EGRS 101	Communication Skills I	8
PHRS 101	Introduction to Philosophy	6
PSRS 150	Introduction to Educational Psychology	8
THRS 102	Introduction to Theology & Vatican II	6
THRS 104	Fundamental Moral Theology I	6
<b>Compulsory 2 courses from one teaching subject (Hi,Ge,Sw,Eng,Mt,Ec)</b>		
EGRS 105	English Phonemics and orthographic Systems	8
HIRS 101	Basic Concepts and Perspectives in Historical Scholarship	8
HIRS 102	Survey of the World History up to ca. 1500 AD	8
LNRS 100	Introduction to linguistic Structure	8
SWRS 100	Historia Fupi ya Kiswahili Uhakiki	8
SWRS 101	Utangulizi wa Isimu na Muundo wa Kiswahili I	8
<b>Optional Courses</b>		
RST 100	African Traditional Religions	Optional
<b>Total Minimum Credits for the Semester</b>		<b>58</b>
Year One Semester Two		Credits
Code	Title	
EDRS 100	Philosophical Principles of Education	8
EDRS 101	Subject Teaching Methods	8
EGRS 102	Basic English II	8

EGRS 103	Communication Skills II	8
RST 102	Foundation of Spiritual Life	6
THRS 111	Fundamental Catechetical	6
TPRS 100	Teaching Practice I	18
<b>Compulsory 2 courses from one teaching subject (Hi,Ge,Sw,Eng,Mt,Ec)</b>		
HIRS 103	Capitalism and Imperialism in World History	8
HIRS 105	History of Tanzania	8
LNRS 102	General Phonetics	8
LNRS 101	Social and Biological Aspects Language	8
SWRS 102	Nadharia ya uhakiki na mendeleo ya fasihi ya kiswahili	8
SWRS 103	Utangulizi wa Isimu na Muundo wa Kiswahili II	8
<b>Optional Courses</b>		
CSRS 100	Introduction to ICT	6
RST 100	Christianity in Africa	6
<b>Total Minimum Credits for the Semester</b>		<b>78</b>
<b>Year Two Semester One</b>		<b>Credits</b>
<b>Code</b>	<b>Title</b>	
EDRS 200	Educational Measurement and Evaluation	8
RMRS 200	Research Methods	8
RST 200	General Introduction to the Bible	6
THRS 103	Revelation & Faith	8
THRS 106	Early Church History	6
<b>Compulsory 2 courses from one teaching subject (Hi,Ge,Sw,Eng,Mt,Ec)</b>		
EGRS 201	Intonation in English	8
HIRS 201	History of East Africa	8
HIRS 202	History of West Africa	8
LNRS 200	Linguistic Theories	8
SWRS 200	Riwaya ya Kiswahili	8
SWRS 201	Fonologia ya Kiswahili	8
<b>Optional Courses</b>		
FRRS 200	French I	6
<b>Total Minimum Credits for the Semester</b>		<b>52</b>
<b>Year Two Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
EDRS 201	Pedagogy	8

PSRS 250	Guidance and Counselling	8
RST 202	History of Religions	6
THRS 112	History & Theology of Liturgy	8
THRS 113	Church in the Middle Ages	6
TPRS 200	Teaching Practice II	18
<b>Compulsory 2 courses from one teaching subject (Hi,Ge,Sw,Eng,Mt,Ec)</b>		
EGRS 202	English Structure	8
HIRS 203	History of Central Africa	8
HIRS 204	Principles and Basic Concepts in Archaeology	8
LNRS 201	Morphology	8
SWRS 202	Mofologia ya Kiswahili	8
SWRS 203	Tamthili ya Kiswahili	8
<b>Optional Courses</b>		
FRRS 201	French II	6
<b>Total Minimum Credits for the Semester</b>		<b>70</b>
<b>Year Three Semester One</b>		
Code	Title	Credits
EDRS 300	Curriculum Development and Evaluation	8
EDRS 301	Educational Media and Technology	8
RST 300	Islam in Africa	6
SORS 300	Sociology of Education	8
THRS 201	Theological Anthropology I (Creation & Sin)	8
THRS 306	History of Spirituality	6
<b>Compulsory 2 courses from one teaching subject (Hi,Ge,Sw,Eng,Mt,Ec)</b>		
HIRS 301	Themes in African History	8
HIRS 302	Post-independence and Revolution Movements	8
LNRS 300	Current Trends in Theoretical Linguistics	8
LNRS 301	Historical and Comparative Linguistics	8
RFRS 300	French III	8
SWRS 300	Sintaksia ya Kiswahili	8
SWRS 301	Ushairi wa Kiswahili	8
<b>Total Minimum Credits for the Semester</b>		<b>44</b>
<b>Year Three Semester Two</b>		
Code	Title	Credits
EDRS 302	Management of Education and School	8



	Administration		
PHRS 350	Social Ethics	6	
RPRS 300	Research Paper	20	
RST 306	Comparative Religion	8	
THRS 210	Theological Anthropology II (Grace)	8	
THRS 315	Dialogue Between Culture & Religions	8	
<b>Compulsory 2 courses from One teaching subject (Hi,Ge,Sw,Eng,Mt,Ec)</b>			
HIRS 303	History of South Africa	8	
HIRS 304	Philosophies and Methodologies of History	8	
LNRS 302	Sociolinguistics	8	
LNRS 303	Linguistics and Language Teaching	8	
RFRS 301	French IV	8	
SWRS 302	Semantiki na Pragmatiki	8	
SWRS 303	Fasihi Simulizi	8	
<b>Total Minimum Credits for the Semester</b>		<b>58</b>	
<b>Subject Teaching Methods</b>			
<b>Code</b>	<b>Course Name</b>	<b>Status</b>	<b>Credit</b>
EDHIS 101	History Teaching Methods	Core	8
EDRSLIN 100	English Teaching Methods	Core	8
EDSWA 101	Kiswahili Teaching Methods	Core	8

## C. NON DEGREE PROGRAMMES

### 5.9 Diploma in Education with Religious Studies (NTA 5&6)

The aim of this programme is to supply the current and future labor market with adequately trained basic technicians in Education with religious Studies, who will work efficiently and effectively in both the public and private sectors of the economy and over the community development.

#### 5.9.1 Objectives of the programme

- i. To provide students quality education as one step forward for further studies in religion and other related fields including philosophy, sociology and African studies.
- ii. Enable students to become more responsible for their own learning taking and society at large.

#### 5.9.2 Entry Requirements

NTA level 5 is open to holder of Form VI with at least 1 principal pass and one subsidiary.

### 5.9.3 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
GST05101	English Skill	6
GST05102	Communication Skill	6
GST05103	Computer Application	6
EDT05104	Bible practice	8
EDT05105	Educational Psychology	8
PST05016	Educational Philosophy	8
EDT05107	Pedagogy	8
ENT05108	English Structure	8
<b>Elective Courses (Minimum 1)</b>		
HIT05108	Pre-colonial History	8
MAT05108	Mathematics Academic Content	8
EPT05109	English Pedagogy	8
HPT05019	History Pedagogy	8
MPT05109	Mathematics Pedagogy	8
<b>Total Minimum Credits for the Semester</b>		<b>68</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
GST05210	Advanced Communication Skills	6
EDT0511	Church History	8
EDT05212	Curriculum Development and Evaluation	8
EDT05213	Educational Measurement and Evaluation	8
EDT05214	Education Philosophical Principles	8
EDT05215	Community Development	8
EDT05216	Block Teaching Practice	10
<b>Elective Courses (Minimum 2)</b>		
GET05208	Physical and statistical geography	8
KST05208	Kiswahili Isimu	8
KPT05215	Kiswahili Isimu Pedagogy	8
GPT05215	Physical and Statistical Geography pedagogy	8

<b>Total Minimum Credits for the Semester</b>		<b>72</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
RST0602	Catechesis	6
EDT06103	Education Media and technology	9
RST06104	Morality: The ten Commandments	9
RST06106	Christianity and Islam in Africa (Past and Today)	9
<b>Elective Courses (Minimum 3)</b>		
RST06101	Catechetical Elements of the Pauline Epistles	9
GET06107	Geography	9
KST06107	Kiswahili Fasihi	9
KPT06110	Kiswahili Pedagogy	9
GPT06110	Regional Geography	9
DST06213	Development Studies	9
PDT06213	Significance of Prayers and Devotions	9
SST06213	Sacraments	9
<b>Total Minimum Credits for the Semester</b>		<b>60</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
NET06107	New Evangelization	6
RST06109	Christian Social Ethics: Justice and Peace	8
RST06211	Family Apostolate and Spiritual Counselling	8
EDT06212	Guidance and Counselling	8
EDT06214	Project Work	16
EDT06217	School Management and Administration	8
<b>Elective Courses (Minimum 1)</b>		
ENT06213	English Literature	8
HIT06213	Post-Colonial History	8
MAT06213	Mathematics	8
EPT06223	English Literature Pedagogy	8
HPT06223	Post-Colonial History Pedagogy	8
MPT06223	Mathematics Pedagogy	8
<b>Total Minimum Credits for the Semester</b>		<b>60</b>

Possible Combinations of Teaching Subjects	
English	Kiswahili
Geography	History
Mathematics	Geography

### 5.10 Basic Technician Certificate in Education with Religious Studies (NTA 4)

The Purpose of this programme is to provide innovative, self-driven and flexible Basic Technician level graduates, who will cope with the dynamic changes of religious teaching and moral behaviour within new technological and socio-economic needs.

#### 5.10.1 Programme Objectives

- i. To provide a strong intellectual foundation for students who want to pursue further studies in higher learning institutions.
- ii. To give students opportunities to reflect on strategies related to practical application of religious and didactic ideas within the global context without keeping aside the African perspective and cultural situation.

#### 5.10.2 Entry Requirements

NTA 4 is open to holders of Form IV with at least 4 passes.

#### 5.10.3 Programme Schedule

Year One, Semester One		
Code	Title	Credits
GST04100	Religion Teaching Methodology	6
GST04102	Communication Skills	6
RST04103	Biblical Skills	9
RST04104	Liturgical Skills	9
RST04105	Church History	9
RST04106	Biblical Pentateuch and Historical Books	6
PST04107	Cognitive Philosophical Skills	6
PST04108	Philosophical Ideas Application	6
GST04109	Computer Applications	6
<b>Total Minimum Credits for the Semester</b>		<b>63</b>

<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
RST04212	Prophets and Salvation	6
RST0413	African Spiritual Life	9
RST04214	Biblical Psalm	6
RST04216	Trinitarian Faith	6
GST04217	Human Psychology	6
RST04218	Catholic Church Catechism	9
GST04219	Educational Psychology	6
GST04220	Educational Philosophy	6
<b>Total minimum credits required per semester</b>		<b>54</b>
<b>Grand Total Minimum Credits for the Program</b>		<b>117</b>

## **A. POSTGRADUATE PROGRAMMES**

### **5.11 Doctor of Philosophy in Education**

This is a PhD by thesis involving a continuous research and interaction between the candidate and supervisor. Candidates in this programme participate in selective appropriate courses (masters and/or bachelors) to help them up-date their skills and capacity in analysing contemporary issues in education to enhance the PhD writing process.

It a three-year programme and involves writing a minimum of three articles and a research paper by the candidate. It also includes at least three seminar attendances by students (TCU, Standards and Guidelines 4.15a). The student will also be required to present at least three research papers in an academic forum/seminar at JUCo and conduct outreach activities. PhD by thesis also requires that the students submit two acceptable and publishable manuscripts of academic article/papers (TCU, Standards and Guidelines, 4.14f).

#### **5.11.1 Programme Objectives**

- i.** recognize scientific questions and to raise them in an adequate manner research projects with scientific seriousness and ethical integrity independently
- ii.** To design and implement Education insights and own personality in a fruitful relationship which bring expand or redefine existing knowledge
- iii.** To carry out the critical analysis, development, and synthesis of new and complex ideas promote the social, scientific, and cultural progress of a knowledge society in an academic or non-academic professional environment

#### **5.11.2 Entry Requirements**

##### **Direct Entry Scheme**

- a) The minimum admission requirements are UQF Level 9

- b) The holders of the following master’s Degrees, from recognized Universities, with a minimum of 3.0 GPA, will be eligible for Admission
  - i. Holder of Master of Arts in Education
  - ii. Holder of Master of Educational Planning, Curriculum, Assessment and Evaluation, Psychology, and Educational Management and Administration.
  - iii. Holder of Master of Arts in Religious Studies with Education
  - iv. Holder of Master of Education in Science

***Equivalent Qualification Scheme***

Candidate with Master degree in any field with a minimum of 3.0 GPA from a recognised university plus Postgraduate Diploma in Education with 4.0 GPA

**5.11.3 Programme Schedule**

Four seminars for each area are offered and students can choose two out of four seminars not as mandatory. The University Qualifications Framework [UQF] Learning Matrix is adopted as follows:

Mentoring	Papers	Publication	Independents Studies	Field work
20%	20%	10%	40%	10%

**5.12 Master of Education**

The increase in basic and secondary school enrollments is already a push factor for urgent response by higher education. The urge is for the master programs to promote research, which is crucial for the development of new information and knowledge systems on top of producing educational administrators, curriculum and assessment specialists. This demand has come at a period when Tanzania is facing an influx of local and international basic, tertiary and higher education institutions run by local, regional and international agents. Operating in a volatile social-economic and globally influenced environment, educational institutions in Tanzania and in the EAC

region today require leaders with high level of professional knowledge, skills and supervisory competences for effectively and systematically dealing with complex educational, curricula evaluation and institutional management issues. The trend was confirmed by JUCO's quick appraisal of the postgraduate programs during the 2015/2016 field study. The education leadership qualification preference for Masters' degree holders by the government to lead secondary and tertiary institutions implies that, higher education has to put more efforts to recruit and produce a mass of educational specialists in the planning and administration, curriculum and educational supervision and evaluation. There is consequently a need to prepare educational planners, administrators, and curriculum specialists.

This programme offers specialization in two areas

- i. Educational Planning and Administration (PA)
- ii. Curriculum and Instructions (CI)

### **5.12.1 Programme Objectives**

The M.Ed. degree programme has the following objectives:

- i. Establish a research-oriented environment in which students may study advanced topics in education beyond graduate level.
- ii. Integrate theory and practice in education and develop in-depth knowledge and expertise in students' areas of specialization.
- iii. Train Education experts in different areas of specialization to contribute towards reducing shortage of high level human resources in Educational institutions and related government departments.
- iv. Enable students to participate in cutting edge research that contributes to advancement of Education.
- v. To enable students to broaden and deepen their professional knowledge and skills in order to keep abreast with other emerging Educational issues.

### **5.12.2 Entry Requirements**

- i. Second Class Bachelor Degree in Education or similar disciplines (GPA min. 2.8).



- ii. Second Class Bachelor degree in Arts or Science teaching subjects (GPA min. 2.8) plus a Postgraduate Diploma in Education.

### 5.12.3 Programme Schedule

Year One, Semester One		Credits	
Code	Title	PA	CI
EDU 500	Educational Research Methods I	13	13
EDU 501	Educational Statistics	12	12
EDU 502	Professional Ethics in Education	12	12
EDU 503	Evaluation Principles, Techniques and Models	12	12
EDU 517	Theories & Practice of Educational Administration	12	
EDU 505	Curriculum Theory and Practice		12
<b>Total Minimum Credits for the Semester</b>		<b>61</b>	<b>61</b>
Year One, Semester Two		Credits	
Code	Title	PA	CI
EDU 504	Educational Research Methods II	11	11
EDU 516	Mobilization and Management of Institutional Finance	11	
EDU 518	Fundamentals of Educational Administration	11	
EDU 519	Theories & Concepts in Educational Planning	11	
EDU 520	Human Resource Management & Development in Education	11	
EDU 506	Teaching and Learning: Theories and Practice		11
EDU 508	Developing English Language Skills through Subject teaching		11
EDU 507	Educational Assessment and Evaluation		11
Elective (Minimum 1 Course)			
EDU 509	Active-participatory teaching & learning in science in Secondary Schools		11
EDU 510	Active-participatory teaching & learning in humanities & social science in Secondary Schools		11
EDU 511	Active-Participatory teaching & learning in languages in Secondary Schools		11
<b>Total Minimum Credits for the Semester</b>		<b>55</b>	<b>55</b>
Year Two, Semester One		Credits	

Code	Title	PA	CI
EDU 604	Supervision of Educational Institutions	11	
EDU 600	Curriculum Implementation		11
EDU 601	Curriculum Evaluation		11
Elective (Minimum 1 Course)			
EDU 605	Legal Issues in Educational Administration	11	
EDU 606	Methodologies of Educational Planning	11	
<b>Total Minimum Credits for the Semester</b>		<b>22</b>	<b>22</b>
<b>Year Two, Semester Two</b>		<b>Credits</b>	
Code	Title	PA	CI
EDU 602	Dissertation	60	60
<b>Total Minimum Credits for the Semester</b>		<b>60</b>	<b>60</b>
<b>Grand Total Minimum Credits required</b>		<b>198</b>	<b>198</b>

### 5.13 Postgraduate Diploma in Education (PGDE)

The rapid expansion of Secondary Education in Tanzania and other East African countries has led to a high demand of trained teachers with professional knowledge and skills to effectively and systematically contribute further to economic and social development. The high demand of teachers has led to recruitment of para-professionals to teach in schools, who have graduated in subject areas but without the component of education. In addition, graduates in non-education degrees would like to study education to extend horizons of employment and service. The Post Graduate Diploma in Education (PGDE), therefore, is an opportunity to provide knowledge, skills and education qualifications for such and similar purposes.

#### 5.13.1 Programme Objectives

The objectives of the Postgraduate Diploma in Education Programme are:

- i. To empower students to become high quality teachers with a strong ethical dimension and research foundation that will guide their professional lives and work.
- ii. To enable students to broaden and deepen their professional knowledge and skills in order to keep abreast with emerging educational issues.

- iii. To enable students to apply modern teaching and learning techniques using modern equipment when it is available and to improvise and adapt to realities of Tanzanian secondary schools when it is not readily available.
- iv. To produce competent professional teachers who can also be able to take educational management, planning and leadership roles in secondary schools in Tanzania.

To produce lifelong-learners, able to update their knowledge and skills, and adapt to the rapid social, economic and technical changes that will occur in Tanzania over the next 50 years and beyond

### 5.13.2 Entry Requirements

To be admitted for PGDE programme the applicant must be a holder of a minimum of Bachelor degree in any specialization relevant to secondary school teaching from Jordan University College (JUCo) or an equivalent qualification from any university recognized by TCU. However, graduate applicants from universities outside Tanzania will be considered on an individual basis.

### 5.13.3 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
PDE 400	Introduction to educational Psychology	6
PDE 401	General teaching methods	6
PDE 402	Philosophy of education	6
PDE 403	Education media and technology	6
PDE 404	Educational Research methods	6
PDE 405	Education assessment and evaluation	6
PDE 406	Curriculum development	6
PDE 407	Sociology of education	6
<b>Total Minimum Credits for the Semester</b>		<b>48</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
PDE 408	Educational Planning and Economics	6
PDE 409	Guidance and counseling	6
PDE 410	Human behaviour and learning	6

PDE 411	International and comparative education	6
PDE 412	Management of education and school administration	6
PDE 413	Social and professional ethics	6
<b>Elective Courses (Each Student To Select Two Courses Only)</b>		
PDE 414	Chemistry teaching methods	6
PDE 415	Biology teaching methods	6
PDE 416	Physics teaching methods	6
PDE 417	Mathematics teaching methods	6
PDE 418	Kiswahili teaching methods	6
PDE 419	History teaching methods	6
PDE 420	Geography teaching methods	6
PDE 421	English teaching methods	6
PDE 422	Economics teaching methods	6
PDE 423	ICT teaching methods	6
PDE 424	Religious Studies teaching methods	6
<b>Total Minimum Credits for the Semester</b>		<b>48</b>
<b>Practical Common Courses (Field Practicals)</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
PDE 425	Research project	12
PDE 426	Teaching practice (10 Weeks placement)	12
<b>Total Minimum Credits</b>		<b>24</b>
<b>Grand Total Minimum Credits required</b>		<b>120</b>

\* *Practical common courses* which are conducted in the field by all students (i.e. teaching practice and research project) must be assessed after the end of the second semester and before the commencement of the next academic year.

## **B. UNDERGRADUATE PROGRAMMES**

### **5.14 Bachelor of Arts with Education (BAED)**

The rising demand for teaching staffs in secondary school as well as colleges makes the need for teachers critical. Therefore, the Bachelor of Arts with Education (BAED) is conceived from that critical shortage and need. In other words, BAED is a programme well-prepared for the on-going quest of not only teachers but committed and competent teachers who can competently teach two subjects. It is a programme carefully designed to give students an

opportunity to prepare themselves as competent teachers in Tanzania, East Africa and Africa as a whole. Such teachers will not only teach but also promote excellence and integrity; eventually, transformation of the society and developments.

### 5.14.1 Programme Objectives

The Bachelor of Arts with Education offered by JUCO and approved by the Tanzania Commission of Universities (TCU) opens up a number of opportunities for students. These students will be able to teach competently any two of the following subjects: English, History, Geography, Kiswahili, Mathematics, and Economics. One of the two subjects will be taken as a major subject while the other one will be taken as a minor subject. Every student will have to write a Research Project which will be carried out in three phases (Semester Three: Research Methods – Theory; Semester Four: Research Proposal; Semester Five: Research Report). To meet the dynamic nature and the arising challenges of the society the Programme will maintain flexibility; it will be adjusted from time to time to accommodate the necessary needs of its students and the society at large.

### 5.14.2 Entry Requirements

- i. Two principal passes in any two Art Subjects.
- ii. Diploma in Education with Second Class, Credit or B average.

### 5.14.3 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
PHED 101	Introduction to Philosophy	6
PSED 150	Introduction to Educational Psychology	8
EGED 100	Basic English I	8
EGED 101	Communication Skills I	8
	Major 1 <sup>st</sup> semester 2 courses (YEAR I)	16
	Minor 1 <sup>st</sup> semester 2 courses ( YEAR I)	16
<b>Total Minimum Credits for the Semester</b>		<b>62</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
EGED 102	Basic English II	8

EDU 100	Philosophical Principles of Education	8
EDU 101	Subject Teaching Method	8
	Major 2 <sup>nd</sup> semester 2 courses (Year I)	16
	Minor 2 <sup>nd</sup> semester 2 courses (Year I)	16
	Subject Teaching Methods	8
TPED 100	Teaching Practice I	18
<b>Optional Courses</b>		
CSED 100	Introduction to ICT	6
EGED 103	Communication Skills II	8
<b>Total Minimum Credits for the Semester</b>		<b>62</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
EDU 200	Educational Measurement and Evaluation	8
RMED 200	Research Methods	8
ENG 200	English Language Practice	8
RFRED 200	French I	6
	Major 1 <sup>st</sup> semester 2 courses (Year II)	16
	Minor 1 <sup>st</sup> semester 2 courses (Year II)	16
<b>Total Minimum Credits for the Semester</b>		<b>56</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
PSED 250	Guidance and Counselling	8
EDU 201	Pedagogy	8
RFED 201	French II	6
	Major 2 <sup>nd</sup> semester 2 courses (Year II)	16
	Minor 2 <sup>nd</sup> semester 2 courses (Year II)	16
TPED 200	Teaching Practice II	18
<b>Total Minimum Credits for the Semester</b>		<b>66</b>
<b>Year Three, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
EDU 300	Curriculum Development and Evaluation	8
SOED 300	Sociology of Education	8
EDU 301	Education media and Technology	8
	Major 1 <sup>st</sup> semester 2 courses (Year III)	16
<b>Optional Courses</b>		
	Minor 1 <sup>st</sup> semester 2 courses (Year III)	16
RFED 300	French III	6

<b>Total Minimum Credits for the Semester</b>		<b>66</b>
<b>Year Three, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
DSED 300	Development Studies	7
PHED 350	Social Ethics	6
EDU 302	Management of Education and School Administration	8
	Major 2 <sup>nd</sup> semester 2 courses ( <b>Year III</b> )	16
RPED 300	Research Paper	17
<b>Optional Courses</b>		
	Minor 2 <sup>nd</sup> semester 2 courses ( <b>Year III</b> )	16
RFED 301	French IV	6
<b>Total Minimum Credits for the Semester</b>		<b>54</b>
<b>List of Subject Teaching Methods Courses</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
EDHIS 101	History Teaching Methods	8
EDENG 101	English Teaching Methods	8
EDSWA 101	Kiswahili Teaching Methods	8
EDGEO 101	Geography Teaching Methods	8
EDECO 101	Economics Teaching Methods	8
EDMAT 101	Mathematics Teaching Methods	8
<b>English Teaching Subjects</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
LIN 100	Introduction to linguistic Structure	8
ENG 105	English Phonemics and orthographic Systems	8
LIN 101	Social and Biological Aspects Language	8
LIN 102	General Phonetics	8
ENG 201	Intonation in English	8
LIN 201	Morphology	8
ENG 202	English Structure	8
LIN 300	Current Trends in Theoretical Linguistics	8
LIN 301	Historical and Comparative Linguistics	8
LIN 302	Sociolinguistics	8
LIN 303	Linguistics and Language Teaching	8
LIN 300	Current Trends in Theoretical Linguistics	8
<b>Literature Teaching Subjects</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>

LIT 100	Introduction to Literary Theories	8
LIT 101	Introduction to Literary Devices	8
LIT 102	African Literature	8
LIT 103	Tanzanian Literature in English	8
LIT 200	Language and Literature	8
LIT 201	Drama	8
LIT 202	Modern Literary Theory	8
LIT 203	The Rise of the Novel	8
LIT 300	African Women Writers	8
LIT 301	Poetry	8
LIT 302	Professional Communication	8
LIT 303	African American Literature	8
<b>Kiswahili Teaching Subjects</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
SWA 100	Historia Fupi ya Kiswahili Uhakiki	8
SWA 101	Utangulizi wa Isimu na Muundo wa Kiswahili I	8
SWA 102	Nadharia ya uhakiki na mendeleo ya fasihi ya kiswahili	8
SWA 103	Utangulizi wa Isimu na Muundo wa Kiswahili II	8
SWA 200	Riwaya ya Kiswahili	8
SWA 201	Fonologia ya Kiswahili	8
SWA 202	Mofologia ya Kiswahili	8
SWA 203	Tamthilia ya Kiswahili	8
SWA 300	Sintaksia ya Kiswahili	8
SWA 301	Ushairi wa Kiswahili	8
SWA 302	Semantiki na Pragmatiki	8
SWA 303	Fasihi Simulizi	8
<b>History Teaching Subjects</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
HIS 101	Basic Concepts and Perspectives in Historical Scholarship	8
HIS 102	Survey of the World History up to ca. 1500 AD	8
HIS 103	Capitalism and Imperialism in World History	8
HIS 105	History of Tanzania	8
HIS 201	History of East Africa	8
HIS 202	History of West Africa	8
HIS 203	History of Central Africa	8



HIS 204	Principles and Basic Concepts in Archeology	8
HIS 301	Themes in African History	8
HIS 302	Post-independence and Revolution Movements	8
HIS 303	History of South Africa	8
HIS 304	Philosophies and Methodologies of History	8
Geography Teaching Subjects		
Code	Title	Credits
GEO 100	Introduction to physical Geography	8
GEO 101	Climatology	8
GEO 102	Spatial organization	8
GEO 103	Surveying and Mapping Science	8
GEO 200	Population Studies	8
GEO 201	Research Methods in Geography	8
GEO 202	Environmental Education and Conservation	8
GEO 203	Quantitative Methods in Geography	8
GEO 300	Population and Development	8
GEO 301	Economic Development and Globalization	8
GEO 302	Introduction to Remote Sensing and GIS	8
GEO 303	Natural Resources Management	8
Mathematics Teaching Subjects		
Code	Title	Credits
MAT 100	Foundations of Analysis	8
MAT 101	Linear Algebra	8
MAT 102	Ordinary differential Equation	8
MAT 103	Numerical Analysis I	8
MAT 200	Analysis I: Functions of a Single Variable	8
MAT 201	Linear Programming	8
MAT 202	Linear Algebra	8
MAT 203	Analysis II: Functions of Several Variables	8
MAT 300	Analysis III: Complex Analysis I	8
MAT 301	Mathematical Statistics	8
MAT 302	Abstract Algebra	8
MAT 303	Functional Analysis	8
Economics Teaching Subjects		
Code	Title	Credits
ECED 100	Introduction to Microeconomics I	11
ECED 112	Introductory Macroeconomic Analysis I	11

ECED 101	Economics Teaching Methods-Added	8
ECED 124	Project Planning and Management	9
ECED 211	Intermediate Microeconomic Analysis I	11
ECED 212	Intermediate Macroeconomic Analysis I	11
ECED 221	Intermediate Microeconomic Analysis II	11
ECED 222	Intermediate Macroeconomic Analysis II	11
ECED 311	Economic Policy, Planning and Programming I	9
ECED 214	Econometrics I	9
ECED 321	Economic Policy, Planning and Programming II	9
ECED 224	Econometrics II	9

## 5.15 Bachelor of Law (LL.B)

The Bachelor of Law blends public and private laws to meet the emerging demand for lawyers. Graduates will be able to handle various legal matters including but not limited to conflict resolution, lawyering, Company Secretary, Administrators, in house Lawyers and legal officers. This is a four-year program, divided into eight semesters of 17 weeks each. After completing three years of the program the students are required to do six weeks of field practical training. In this program, each student is required to successfully accumulate a minimum of 424 credits. These include: 380 credits of core courses, 44 credits of Elective courses.

### 5.15.1 Programme Objectives

Objectives of the Programme are to have;

- i. Graduates with broad knowledge, scope, theories and principles on various legal matters.
- ii. Graduates, who have high ability to identify, analyse, evaluate and present information on various legal factual situations and apply the legal knowledge on giving adequate solutions to all and most legal issues.
- iii. Graduates who have the ability to work independently on various legal issues before them or others and the state. i.e to work in various offices that deal with legal matters.
- iv. Graduates who have ability to use the knowledge acquired in various legal subjects to provide evidence-based solutions.

- v. Graduates who can also go for further higher learning studies. i.e Postgraduate Diploma in Legal Practice [PGDLP] or LL.M.

### 5.15.2 Entry Requirements

- i. Two principal passes one of which must be English or a credit of English at O Level **OR**
- ii. Diploma in Law with Second Class, Credit or B average

### 5.15.3 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CSLW 100	Computer Skills I	6
EGLW 100	Communication Skills I	8
LAW 100	Legal Systems and Constitutional law of East Africa	8
LAW 101	Law of Contracts I	8
LAW 102	Criminal Law and Procedure I	8
LAW 103	Legal Method I	8
PHLW 101	Logic	6
<b>Optional Courses</b>		
LAW 104	Human Rights Law	8
<b>Total Minimum Credits for the Semester</b>		<b>60</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
DSLW 100	Development Studies	7
EGLW 102	Communication Skills II	8
LAW 105	Legal Systems and Constitutional Law of East African II	8
Law 106	Law of Contracts II	8
LAW 107	Criminal Law and Procedure II	8
LAW 108	Legal Method II	8
LAW 109	Moot Court & Advocacy Skills I	8
LAW 110	Communication Skills for Lawyers	8
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
LAW 200	Administrative Law I	8

LAW 201	Land Law I	8
LAW 202	Law of Torts I	8
LAW 203	Legal Drafting & Writing Skills I	8
LAW 204	Law of Evidence I	8
LAW 205	Moot Court & Advocacy Skills II	8
LAW 206	Business Association Law	8
<b>Optional Courses</b>		
OLW 200	Intellectual Property Law	6
OLW 202	ICT Law	6
<b>Total Minimum Credits for the Semester</b>		<b>62</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
LAW 207	Administrative LAW II	8
LAW 208	Land Law and Conveyancing	8
LAW 209	Law of Torts II	8
LAW 210	Legal Drafting & Writing Skills II	8
LAW 211	Law of Evidence II	8
Law 212	Moot Court & Advocacy Skills III	8
<b>Optional Courses (Minimum 1)</b>		
OLW 201	Banking & Negotiable Instruments Law	6
OLW 202	Local Government Law	6
<b>Total Minimum Credits for the Semester</b>		<b>54</b>
<b>Year Three, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
LAW 300	Jurisprudence I	8
LAW 301	Family Law	8
LAW 302	Private International Law	8
LAW 303	Civil Procedure I	8
LAW 304	Legal Writing and Drafting III	8
LAW 305	Moot Court & Advocacy Skills IV	8
LAW 306	Labor Law	8
<b>Optional Courses (Minimum 1)</b>		
OLW 303	Mining and Natural Resources	6
OLW 405	Environmental Law	6
<b>Total Minimum Credits for the Semester</b>		<b>70</b>
<b>Year Three, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>

FPLW 300	Practical Field Training	18
LAW 307	Jurisprudence II	8
LAW 308	Legal Research	8
LAW 309	Civil Procedure II	8
LAW 310	Moot Court & Advocacy Skills V	8
LAW 311	Probate & Administration of Estate and Succession Law	8
<b>Optional Courses (Minimum 1)</b>		
OLW 301	Insurance Law	6
OLW 302	Law of the Sea and Piracy	6
<b>Total Minimum Credits for the Semester</b>		<b>64</b>
<b>Year Four, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACLW 350	Accounting and Bookkeeping	6
LAW 401	Alternative Disputes Resolution	6
LAW 402	Legal Ethics	8
LAW 404	Public International Law	8
<b>Optional Courses (Minimum 1)</b>		
OLW 400	International Trade and Finance Law	6
OLW401	Regulatory Authorities law	6
LAW 400	Tax Law I	6
<b>Total Minimum Credits for the Semester</b>		<b>62</b>
<b>Year Four, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
LWCE 400	Oral Comprehensive Exam	16
RPLW 400	Legal Research Paper	27
<b>Optional Courses (Minimum 1)</b>		
OLW 403	Capital Markets and Securities Law	6
OLW 404	Competition and Consumer Protection Law	6

### 5.16 Bachelor of Science in Psychology and Counselling

The Bachelor of Psychology and Counseling Program blends both knowledge and skills in this arena to meet the emerging demand for the professionals in our society. Graduates will be able to perform therapy to different population categories in different settings and situations. They will also devise prevention model programs to curb diseases and addictions. In this program, each student

is required to successfully accumulate a minimum of 375 credits. These credits include: 335 credits of core courses and 24 credits of Optional courses and 16 credits of general courses.

### 5.16.1 Programme Objectives

This programme enables the students to:

- i. Be aware of the challenges and needs of the people of different age groups in the changing times of today requiring psychological assistance.
- ii. Use Psychological theories in appraising human behaviours,
- iii. Employ the different counselling approaches and skills to help people to manage their daily challenges in life.
- iv. Examine biological human systems and their functions and interpret the causes of various chronic diseases and disorders.

### 5.16.2 Entry Requirements

- i. Two principal passes, one of which must be in Biology. If one of the passes is not in Biology, a pass at “O” level is required. OR
- ii. Diploma in Social, Psychological, Educational or Medical studies with Second Class, Credit or B Average.

### 5.16.3 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
EGPS 100	Basic English I	8
PSY 100	Introduction to Psychology I	8
PSY 101	Human Physiology I	8
PSY 102	Research Methodology and Statistics I	8
PSY 103	Counseling Theories & Psychotherapy I	8
PSY 104	Developmental Psychology I	8
PSY 105	Experimental Psychology I	8
<b>Optional Courses</b>		
EPS 101	Enneagram	6
<b>Total Minimum Credits for the Semester</b>		<b>62</b>
<b>Year One, Semester Two</b>		

<b>Code</b>	<b>Title</b>	<b>Credits</b>
CSPS 100	Introduction to ICT	6
EGPS 102	Basic English II	8
PSY 106	Introduction to Psychology II	8
PSY 107	Human Physiology II	8
PSY 108	Research Methodology and Statistics II	8
PSY 109	Counseling Theories & Psychotherapy II	8
PSY 110	Developmental Psychology II	8
PSY 111	Experimental Psychology II	8
PSY 112	Counseling Skills	8
<b>Optional Courses</b>		
CSPS 100	Introduction to ICT	6
<b>Total Minimum Credits for the Semester</b>		<b>70</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
PSY 200	Social Psychology I	8
PSY 201	Clinical Psychology I	8
PSY 202	Personalities Theories I	8
PSY 203	School Counselling I	8
PSY 204	Educational Psychology I	8
PSY 212	Organizational Behavior I	6
PSY 205	Practicum (Hospital)	7
<b>Total Minimum Credits for the Semester</b>		<b>53</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
FPPS 200	Field Practical Attachment	18
PSY 206	Social Psychology II	8
PSY 207	Clinical Psychology II	8
PSY 208	Personalities Theories II	8
PSY 210	Educational Psychology II	8
PSY 213	Organizational Behavior II	6
PSY 211	Practicum (Schools & NGOs)	7
<b>Total Minimum Credits for the Semester</b>		<b>63</b>

<b>Year Three, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
PSY 300	Human Recourse Development I	8
PSY 301	Family Counseling I	8
PSY 302	Counseling for HIV/AIDS Affected	8
PSY 303	Practicum with Research I	7
SPS 300	Consumer Psychology	6
<b>Optional Courses</b>		
EPS 300	Parenting Patterns	6
EPS 301	African Psychology & Counseling	6
<b>Total Minimum Credits for the Semester</b>		<b>43</b>
<b>Year Three, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
FPPS 300	Field Practical Attachment	18
PSY 304	Human Resource Development II	8
PSY 305	Counseling for People in Organization	6
PSY 306	Experiments and Practical	6
PSY 307	Practicum with Research II	7
RPPS 300	Research Project	27
SPS 301	Trauma Resilience	6
<b>Optional Courses</b>		
EPS 303	Vocational Growth	6
EPS 304	Group Dynamics	6
<b>Total Minimum Credits for the Semester</b>		<b>84</b>
<b>Grand Minimum Credits required to Complete the Program</b>		<b>375</b>



## 5.17 Bachelor of Library, Records and Information Management

Program blends both knowledge and skills in this arena to meet the emerging demand for the professionals in our society. Graduates will be able to look for employment opportunities in information centers in both private and public Libraries, Records and Archival centers. They will also Develop self-employment attitude by introducing the information centers and offer information services to diverse community.

In this program, each student is required to successfully accumulate a minimum of 478 credits. These credits include: 406 credits of core courses and 72 credits of Optional courses.

### 5.17.1 Programme Objectives

- i. To expose students to a variety of practical activities reached to their theoretical knowledge.
- ii. To provide students opportunity for intensive and extensive application of what they have learned in the classroom.
- iii. To expose students with technological organizational problems those are faced by different organizations in Tanzania.
- iv. To establish and build good relations between the University and different stakeholders in private and public sectors.
- v. To expose students for practical work so that they become more competent to compete in the labour market.

### 5.17.2 Entry Requirements

- i. Two principal passes in ACSEE, minimum 4 points plus at least three credit passes in CSEE with a path in English
- ii. A diploma with a GPA not less than 3.0 in Library information studies, Records and Archive Management, ICT, Education, or any other diploma.

### 5.17.3 Programme Schedule

Year One, Semester One		
Code	Title	Credits
ENG 101	Communication Skills I	8
ICT 100	Introduction to ICT	8
IMIF 100	Information Management and Use	8

INFO	Research Information Sources and Reference Service	9
INF 101	Theories in Cataloguing	9
INF 102	Principles and Practices of Records and Archive Management I	9
INF 103	Information Storage and Retrieval	9
INF 104	Practical in Cataloguing	9
<b>Optional Courses</b>		
INF 105	Office Procedures and Management Practice I	8
<b>Total Minimum Credits for the Semester</b>		<b>77</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ENG 103	Communication Skills II	8
FPT 100	Field Practical Training I	18
ICT 101	Application of ICT to Library, Records and Archive Management	8
INF 106	Theories in Classification	9
INF 107	Electronic Records Management	9
INF 108	Hospital Records Management	9
QMS 101	Statistics	8
<b>Total Minimum Credits for the Semester</b>		<b>78</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
INF 200	Land Records Management	9
INF 201	Research Methods for Information Professionals	9
INF 202	Archives Management	9
INF 203	Legal Records Management	9
INF 204	Information Literacy	9
INF 205	Web Design	9
INF 206	Preservation and Restoration of Records	9
<b>Optional Courses</b>		
INF 207	Information and Society	8
INF 208	Management of Registry	8
<b>Total Minimum Credits for the Semester</b>		<b>79</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
FPT 200	Field Practice Training II	18

INF 209	Financial Records Management	9
INF 210	Planning & Management of Information Centres	9
INF 211	Marketing of Information Products and Services	9
INF 212	Database Management for Library and Information Organization	9
INF 213	Management of Museums	9
<b>Optional Courses</b>		
INF 214	Entrepreneurship Skills	8
INF 215	Office Procedure Management and Practice II	8
<b>Total Minimum Credits for the Semester</b>		<b>79</b>
<b>Year Three, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
DST 301	Development Studies	8
INF 300	Integrated Library Management System	9
INF 301	Collection Development and Management	9
INF 302	Management of Digital Libraries	9
INF 303	Multi Media Studies	9
INF 304	Publishing and Books Trade Technology	9
PHI 350	Social Ethics	8
<b>Optional Courses</b>		
INF 305	Personnel Records Management	8
INF 306	Principle of Management	8
<b>Total Minimum Credits for the Semester</b>		<b>77</b>
<b>Year Three, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
INF 307	Legal and Ethical Issues in Information management	9
INF 308	Information Systems Analysis and Design	9
INF 309	Knowledge Management	9
INF 310	Public and Private Records Management	9
INF 311	Customer Care in Information Organization	9
RPIS 300	Research Paper	27
<b>Optional Courses</b>		
HRM 300	Human Resource Management	8
OLW 300	Intellectual Property Law	8
<b>Total Minimum Credits for the Semester</b>		<b>88</b>

## 5.18 Bachelor of Science in Computer Science

Any academic programme is designed to produce manpower with specific skills, knowledge and values as well as to fulfill certain needs in society. Today's IT professionals are expected to not only know the tools, but how to translate them into strategic and competitive advantages. This Bachelor of Science in Computer Science programme takes students to Computer Science (CS) career and establishes them as leaders and innovators in the field. As part of that innovation, the Bachelor of Science in Computer Science (BSc CS) degree programme is designed to keep them one step ahead of their peers by giving them the skills for integrating technologies to design solutions to solve practical problems and lead digital innovations as needed to stay in line with industry trends.

### 5.18.1 Programme Objectives

The Bachelor of Science in Computer Science primary objectives are to produce graduates that are capable of:

- i. Utilizing necessary skills to successfully manage systems development projects.
- ii. Effectively using and administrating Computer Science in different business settings.
- iii. Acquiring and applying analytical skills, which will enable them to visualize a complex business problem and make informed decisions based on available information and technology resources.
- iv. Applying problem-solving skills, which will allow them to model Computer Science solutions for business problems.
- v. Having a deep understanding of the business and professional responsibilities related to the use of Computer Science in organizations.

### 5.18.2 Entry Requirements

- i. Advanced Certificate of Secondary Education Examination (A.C.S.E.E.) with at least two (2) principal passes in relevant subjects AND they must have at least five (5) credit passes in the Certificate of Secondary Education Examination (C.S.E.E. Ordinary Level), including Mathematics and English.

- ii. Holder of a second-class diploma with a GPA not less than 3.0 in Computer Science, ICT or any other ICT related diploma from institutions recognized by NACTE

### 5.18.3 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CSCS 100	Microcomputer Applications	8
BCS 101	Calculus	8
BCS 102	Computer Organization and Architecture	8
BCS 103	PC Diagnostics & Maintenance	8
BCS 104	Programming in C	8
BCS 105	Electrical Signals	6
BCS 106	Discrete Structures	8
EGCS 100	Business Communication Skills	6
<b>Total Minimum Credits for the Semester</b>		<b>60</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BCS 107	Database Design	8
BCS 108	Computer Networking	8
BCS 109	Web Design & Programming I	8
BCS 110	Linear Algebra	8
BCS 111	Computer Graphics and Multimedia	6
BCS 112	Human Computer Interaction (HCI)	6
CSDS 100	Development Perspective	6
BCS 113	Digital Circuitry	6
FPCS 100	ICT Field Practical Training	18
<b>Total Minimum Credits for the Semester</b>		<b>74</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BCS 201	Data Structures and Algorithms	8
BCS 202	Object Oriented Programming	8
BCS 203	Software Engineering	14
BCS 204	Management Information System	6
BCS 205	Operating Systems	8
BCS 206	Web Design & Programming II	8

<b>Optional Courses (Atleast 1)</b>		
BCS 212	Human Computer Interaction (HCI)	6
BCS 213	Structure of Programming Languages	6
<b>Total Minimum Credits for the Semester</b>		<b>60</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BCS 207	System & Administration	8
BCS 208	Geographic Information Systems (GIS)	8
BCS 209	Network Design & Administration	8
BCS 210	System Analysis and Design	8
BCS 211	Probability and Statistics	8
CSRM 200	Research Methods	6
FPCS 200	ICT Field Practical Training	18
<b>Optional Courses (Atleast 1)</b>		
BCS 214	Advanced Software Engineering	6
BCS 215	Mobile Computing	6
BCS 216	Numerical Analysis	6
<b>Total Minimum Credits for the Semester</b>		<b>64</b>
<b>Year Three, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BCS 300	Computer System Security	8
BCS 301	Database Administration	8
BCS 302	Open Source Software & Cloud Computing	8
BCS 303	Artificial Intelligence	8
BSCS 304	Introduction to Business and Management	6
<b>Total Minimum Credits for the Semester</b>		<b>38</b>
<b>Year Three, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BCS 305	Distributed Systems	8
BCS 306	Professional Practices in Computer Science	8
BCS 307	Business Continuity Planning	6
BCS 308	Embedded systems	6
RPCS 300	ICT Research Project	27
<b>Total Minimum Credits for the Semester</b>		<b>55</b>

## 5.19 Bachelor of Arts in Sociology

This programme is designed to provide students with a foundation for strong analytical and methodological training in a sociological approach to society-related questions and problems. The program prepares students to pursue careers social related aspects for instance in research evaluation, education policy, government agencies, and youth and community service organizations

In studying sociology students explore course topics that cover many aspects of social problems, policy and human interaction. These range from criminal justice and global cultures, to the sociology aspects of aging, health, ethnicity, and peace and justice. Few fields have such broad scope and relevance for research, theory, and application of knowledge.

Our degree programs are designed to produce graduates who can engage the world thoughtfully, critically, and creatively. Our hope is that the coursework we require will not only provide a solid base of the sociological knowledge and a set of skills to collect and evaluate information, but also that our assignments, readings, and classroom discussions will foster a sense of engagement as citizens committed to making the world more humane and liveable.

### 5.19.1 Programme Objectives

- i. To provide opportunities for students to acquire knowledge of sociology.
- ii. To prepare candidates for further studies in social science related fields.

### 5.19.2 Entry Requirements

- i. At least two principal passes in either two of the following subjects: Accountancy, Commerce, Economics, Mathematics, Physics, Chemistry, Biology, and Geography subjects obtained from Advanced Certificate of Secondary Education (ACSEE).
- ii. Holder of a second class diploma with a GPA not less than 2.7 in Sociology, Social Work.

### 5.19.3 Programme Schedule

#### Year One, Semester One

<b>Code</b>	<b>Title</b>	<b>Credits</b>
SOC 100	Introduction to Sociology	8
SOC 101	Classical Theories of Sociology	8
SOC 102	Social Structure and Institution	8
PHI 100	Introduction to Philosophy	6
PHI 101	Logic	6
ENG 100	Basic English I	8
ENG 101	Communication Skills I	8
ICT 100	Introduction to ICT	6
<b>Total Minimum Credits for the Semester</b>		<b>58</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
SOC 103	Social Inequalities, Social Class and Social Stratification	8
SOC 104	Cultural Anthropology	8
SOC 105	Social Control, Deviance and Social Power	8
SOC 106	Sociology of Population and Society	8
SOC 107	The Sociology of Marriage & Family	8
PHI 150	Social Ethics	6
ENG 102	Basic English II	8
ENG 103	Communication Skills II	8
<b>Total Minimum Credits for the Semester</b>		<b>62</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
PSY 200	Social Psychology I	8
RMT 200	Research Methods	8
SOC 200	Rural Sociology	8
SOC 201	Urban Sociology	8
SOC 202	Sociology of Social Change and Development	8
SOC 203	Sociology/Anthropology of Globalization	8
FRE 200	French I	6
SOC 204	Sociology of Africa	8
<b>Total Minimum Credits for the Semester</b>		<b>62</b>
<b>Year Two, Semester Two</b>		



<b>Code</b>	<b>Title</b>	<b>Credits</b>
SOC 205	Society, Natural Resources and the Environment	<b>8</b>
DST 200	Development Studies	<b>7</b>
SOC 206	Sociology of Human Resources Management	<b>8</b>
SOC 207	Sociology of Conflict Management	<b>8</b>
QMS 101	Statistics	<b>8</b>
FRE 201	French II	<b>6</b>
FPSO 300	Practical Field Training	<b>18</b>
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year Three, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
SOC 300	Sociology of Education	8
SOC 301	The Sociology of Health and Health Services	8
LAW 104	Human Rights Law	7
LAW 206	Business Association Law	7
SOC 302	Economic of Sociology	8
ACC 350	Accounting and Bookkeeping	6
<b>Optional Courses (Atleast 1)</b>		
FRE 300	French III	6
BUS 100	Introduction to Marketing	10
LAW 301	Family Law	7
LAW 306	Labour Law	7
<b>Total Minimum Credits for the Semester</b>		<b>50</b>
<b>Year Three, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
SOC 303	Gender Issues	8
SOC 304	Industrial Sociology	8
RST 307	Comparative Religion	8
BUS 102	Entrepreneurship Theory and Practice	10
RPSO 300	Research Paper	27
<b>Optional Courses (Atleast 1)</b>		
FRE 301	French IV	6
SOC 305	Socialization in Contemporary African Societies	8

LAW 351	Sociology of Criminology	8
<b>Total Minimum Credits for the Semester</b>		<b>67</b>

## C. NON DEGREE PROGRAMMES

### 5.20 Diploma in Community Development (NTA 5&6)

The program is designed to equip students with basic knowledge and skills that will enable extension staff at grass root to spearhead development.

This is a two-year program divided into four semesters of 17 weeks each. After completing each year of the program, the students are required to do six weeks of field practical training. In this program, each student is required to successfully accumulate a minimum of 146 credits. These credits include: 135 credits of core courses and 6 credits of Optional courses.

#### 5.20.1 Entry Requirements

- i. One principal pass and one Subsidiary in ACSEE
- ii. Relevant certificate

#### 5.20.2 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CDT 05101	Applied Communication Skills	7
CDT 05102	Community Development Theory and Practice	9
CDT 05103	Community Mobilization and Engagement Skills	8
CDT 05104	Applied Entrepreneurship	6
CDT 05105	Gender and Development	7
CDT 05106	Introduction to Adult Learning	4
CDT 05107	Introduction to Law	8
CDT 05108	Community Psychology	7
CDT 05109	Social Planning Skills	3
<b>Total Minimum Credits for the Semester</b>		<b>59</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CDT 05210	Lobbying and Advocacy for Community Change	<b>9</b>
CDT 05211	Community Leadership Skills	<b>8</b>
CDT 05212	Community Participation Skills	<b>8</b>

CDT 05213	Conflict Management Skills	<b>6</b>
CDT 05214	Field Practical Training	<b>18</b>
CDT 05215	Microfinance for Community Development	<b>5</b>
CDT 05216	Basics of Project Planning and Management	<b>7</b>
<b>Total Minimum Credits for the Semester</b>		<b>61</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CDT 06101	Management of Civil Society Organizations	8
CDT 06102	Adult Learning	10
CDT 06103	Accountancy	9
CDT 06104	Research Methodology	12
CDT 06105	Statistics	8
CDT 06106	Project Planning and Management	12
<b>Total Minimum Credits for the Semester</b>		<b>59</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CDT 06207	Field Research Practice	18
CDT 06208	Development Policy	9
CDT 06209	Community Leadership and Administration	6
CDT 06210	Introduction to Administrative Law	8
CDT 06211	Demography	8
CDT 06212	Participatory Planning	12
<b>Total Minimum Credits for the Semester</b>		<b>61</b>

## 5.21 Diploma in Computer Science (NTA 5&6)

The program aims at preparing a person who is able to perform operations related to computer information systems, configure network and hardware, create interactive websites, support end user applications and demonstrate entrepreneurship skills. This is a two-year program divided into four semesters of 17 weeks each. After completing the first year of the program, the students are required to do six weeks of field practical training. The total credits needed for graduation are 243 whereby the total core credits are 225 and the total optional credits are 18 credit points.

### 5.21.1 Entry Requirements

- i. One principal pass and one Subsidiary in ACSEE
- ii. Relevant certificate

### 5.21.2 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CSCS 050	Computer Skills	6
DCS 051	Office Automation & Internet	9
DCS 052	Information Systems Analysis and Design	9
DCS 053	Operating Systems & System Configurations	9
DCS 058	Data Structures & Algorithms	9
EGCS 050	Basic English I	6
IMCS 050	Information Management Skills	6
QMCS 050	Mathematics and Statistics	9
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
DCS 050	Computer Science Mathematics I	9
DCS 054	MIS	9
DCS 055	High Level Programming	9
DCS 056	Design and Implementation of Web pages	9
DCS 057	Computer Architecture	9
EGCS 054	Business Communication Skills	6
FPCS 050	Field Practical Training	12
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
DCS 060	Computer Science Mathematics II	9
DCS 061	Object Oriented Programming	9
DCS 062	Database Management Systems	9
DCS 063	Network Design & Administrations	9
<b>Total Minimum Credits for the Semester</b>		<b>45</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BSCS 052	Organization Behavior	9
DCS 064	PC Diagnostics & Maintenance	9
DCS 065	Computer Graphics and Multimedia Systems	9

DCS 066	Introduction to Project Management	9
PHCS 051	Social Ethics	6
RPCS 050	Project Work	12
<b>Optional Courses (Atleast 1)</b>		
DCS 067	Professional Issues in Information Systems Practice	9
DCS 068	Fundamentals of Computerized Accounting	9
<b>Total Minimum Credits for the Semester</b>		<b>72</b>

## 5.22 Diploma in Computing and Information Technology (NTA 5&6)

The program aims at preparing a person who is able to perform operations related to computer information systems, configure network and hardware, create interactive websites, support end user applications and demonstrate entrepreneurship skills. This is a two-year program divided into four semesters of 17 weeks each. After completing the first year of the program, the students are required to do six weeks of field practical training. In this program, each student is required to successfully accumulate a minimum of 258 credits. These credits include: 240 credits of core courses and 18 credits of Optional courses.

### 5.22.1 Entry Requirements

- i. One principal pass and one Subsidiary in ACSEE
- ii. Relevant certificate

### 5.22.2 Programme Schedule

Year One, Semester One		
Code	Title	Credits
CSCS 050	Computer Skills	6
CSIT 052	Information Systems Analysis and Design	9
CSIT 053	Operating Systems & System Configurations	9
EGIT 050	Basic English I	6
ICT 051	Computer Networking	9
ICT 058	Introduction to Internet Programming	9
IMIT 050	Information Management Skills	6
QMIT 050	Mathematics and Statistics	9
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
Year One, Semester Two		

<b>Code</b>	<b>Title</b>	<b>Credits</b>
CSIT 050	Computer Science Mathematics I	9
EGIT 054	Business Communication Skills	6
ICT 054	Introduction to Programming	9
ICT 055	Server Maintenance and Repair	9
ICT 056	Computer Applications	9
ICT 057	Electronics and Computer Repair	9
FPIT 050	Field Practical Training	12
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BSIT 055	Entrepreneurship Skills and Enterprise Development	9
CSIT 061	Object Oriented Programming	9
ICT 060	Web Technologies	9
ICT 062	Multi User Relational Database	9
ICT 063	System Administration & Security	9
RPIT 051	Project Proposal	12
<b>Total Minimum Credits for the Semester</b>		<b>57</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BSIT 052	Organization Behavior	9
CSIT 064	PC Diagnostics & Maintenance	9
ICT 065	Information System Development	9
ICT 064	ICT for Development	9
ICT 066	Design and Implementation of Database-Driven Websites	9
PHIT 051	Social Ethics	6
RPIT 050	Project Work	12
<b>Optional Courses (Atleast 1)</b>		
CSIT 067	Professional Issues in Information Systems Practice	9
CSIT 068	Fundamentals of Computerized Accounting	9
<b>Total Minimum Credits for the Semester</b>		<b>75</b>

## 5.23 Diploma in Law (NTA 5&6)

This is a two-year program divided into four semesters of 17 weeks each. After completing the first year of the program, the students are required to do six weeks of field practical training.

### 5.23.1 Programme Objectives

The general objectives of the program are:

- i. To provide education and training for candidates who are seeking to enter the legal sectors
- ii. To produce highly skilled technicians to man different types of law enforcing units
- iii. To produce technicians as well as support staff for courts, police and other legal organs
- iv. To provide foundation education and training for technical personnel in law fields.

### 5.23.2 Entry Requirements

- i. One principal pass and one Subsidiary in ACSEE
- ii. Relevant certificate

### 5.23.3 Programme Schedule

Year One, Semester One		
Code	Title	Credits
CSLW 050	Computer Skills	9
DLW 050	Legal Methods	9
DLW 051	Criminal Law	9
DLW 052	Law of Contract	9
DLW 053	Communication Skills for Lawyers	6
DLW 054	Gender and Child Law	9
EGLW 050	Basic English I	6
<b>Total Minimum Credits for the Semester</b>		<b>54</b>
Year One, Semester Two		
Code	Title	Credits
DLW 055	Legal Systems & Constitutions	9
DLW 056	Law of Evidence	9
DLW 057	Criminal Procedure	9
DLW 058	Family Law	9

DLW 059	Human Rights Law	9
DLW 060	Labor Law	9
EGLW 052	Basic English II	6
FPLW 050	Field Practical Training	12
<b>Total Minimum Credits for the Semester</b>		<b>72</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
DIS 064	Records & Archives Management	9
DLW 061	Civil Procedure	9
DLW 062	Administrative Law	9
DLW 063	Law of Torts	9
DLW 064	Commercial Law	9
DLW 065	Legal Ethics	6
DLW 066	Law of Succession	9
REC 060	Legal Records	6
<b>Total Minimum Credits for the Semester</b>		<b>66</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
DLW 067	Land Law	9
DLW 068	Banking Law	9
DLW 069	Legal Drafting and Writing Skills	6
DLW 070	Alternative Dispute Resolution	6
DSLW 050	Introduction to Development Perspectives	6
PHLW 051	Social Ethics	6
<b>Optional Courses (Atleast 1)</b>		
DLW 071	Local Government Law	6
DLW 072	Intellectual Property Law	6
<b>Total Minimum Credits for the Semester</b>		<b>48</b>

### 5.24 Diploma in Psychology and Counseling (NTA 5&6)

Psychology is a fast-developing scientific discipline that has permeated into all areas of human enterprise. Counseling, rooted in Psychology, promotes personal development and helps the trainee to understand various theories, techniques needed for guidance and counseling clients. Two years Diploma course in Psychology and Counseling will produce students who are



professionals in providing appropriate psychological services in schools, colleges, hospitals, social institutions and public and private sectors.

### 5.24.1 Programme Objectives

- i. To prepare graduates with a wide range of choices of employment
- ii. To train students in the various approaches and range of skills that needed in managing every day challenges

### 5.24.2 Entry Requirements

The NTA Level 5 curriculum is the only pre-requisite for the Ordinary Diploma in Psychology and Counseling and other related fields. Hence, The programme is open to holders of: Form VI with at least one principal and a subsidiary pass or NTA level 4 certificate in Psychology and Counseling or in a related fields such as Nursing, Social Work or clinical officer

### 5.24.3 Module details for Semester 1

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CSDPC05101	Computer Skills in Counseling	6
DPC05101	Principles of Psychology in Counseling Practice	6
DPC05102	Guidance Skills	6
ESDPC05102	Basic English Skills in Counseling	6
CSDPC05103	Communication Skills	6
DPC05103	Counseling Process and Skills	9
DPC05104	Counseling theories and techniques I	9
DPC05015	Principles of social psychology in Counseling	6
DPC05106	Ethical Principles in Counseling	6
<b>Total Minimum Credits for the Semester</b>		<b>60</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
FPDPC05201	Field practical Attachment	15
DPC05207	Counseling for Grief and Loss	6
DPC05208	Therapeutic practice for Abnormal behaviours	6
DPC05209	Counseling theories and techniques II	9
DPC05210	HIV/AIDS and Chronic illness Counseling	6
DPC05211	Counseling in Educational Settings	9

DPC05212	Life Skills	9
<b>Total Minimum Credits for the Semester</b>		<b>60</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
DPC06101	Parenting and family Counseling	7.5
DPC06102	Crisis and trauma Counseling	7.5
DPC06103	Cross Cultural counseling	7.5
DPC06104	Principles of human growth and development in counseling	7.5
DPC06105	Counseling Practicum	10.5
DPC06106	Child & Adolescent counseling	7.5
DPC06107	Gender related counseling	7.5
DPC06108	Military counseling	7.5
<b>Total Credits for the Semester</b>		<b>63</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
FPDPC06201	Field Practical Attachment	15
DPC06209	Addictive behaviours management	7.5
DPC06210	Principles of Enneagram personalities in counseling	7.5
DPC06211	Counseling Practicum II	10.5
DPC06212	Psychology project writing	9
DPC06213	Working with elderly	7.5
<b>Total Credits for the Semester</b>		<b>59</b>

## 5.25 Diploma in Records, Archives & Information Management (NTA 5&6)

The objective of the program is to enable learners to obtain competences to perform in various areas of records, archives and information management effectively and efficiently in the public and private sector. This is a two-year program divided into four semesters of 17 weeks each. After completing each year of the program, the students are required to do six weeks of field practical training. The total credits needed for graduation are 243 credits.. No optional courses are offered.

### 5.25.1 Entry Requirements

- i. One principal pass and one Subsidiary in ACSEE
- ii. Relevant certificate

### 5.25.2 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CSRE 050	Computer Skills	6
EGRE 050	Basic English I	6
EGRE 051	Communication Skills I	6
GSRE 050	Study Skills	6
IMPE 050	Information Management Skills	6
QMRE 050	Mathematics and Statistics	9
REC 050	Principles of Records Management	9
REC 051	Records Centre Management	9
REC 052	Archival Description and Cataloguing	9
<b>Total Minimum Credits for the Semester</b>		<b>66</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CSRE 051	Introduction to Computer Systems	9
EGRE 052	Basic English II	6
EGRE 053	Communication Skills II	6
FPRE 050	Field Practical Training	12
REC 053	Records Management Systems	9
REC 054	Records Office Procedures and Practices	9
REC 055	Archives Management	9
RMRE 050	Research Methodology I	9
<b>Total Minimum Credits for the Semester</b>		<b>66</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BSRE 063	Human Resource Management	9
REC 056	Conservation and Preservation of Records & Archival Materials	6
REC 057	Financial Records Management	6
REC 058	Records Management Policy, Legislation and Standards	6
REC 059	Medical Records	6
REC 060	Legal Records	6

REC 061	Land Records	6
RMRE 051	Research Methodology II	9
<b>Total Minimum Credits for the Semester</b>		<b>54</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
DSRE 050	Introduction to Development Perspectives	6
PHRE 051	Social Ethics	6
REC 062	Baseline Survey Principles	6
REC 063	Records Security and Disaster Management	6
REC 064	Electronic Records Management	6
REC 065	Personal Records Management	6
REC 066	Records Management Retention and Disposal Schedules	6
RPRE 050	Project Work	12
<b>Total Minimum Credits for the Semester</b>		<b>54</b>

### **5.26 Basic Technician Certificate in Community Development (NTA 4)**

The program is designed to equip students with basic knowledge and skills that will enable them become effective change agents with the capacity to collaborate with extension staff at grass root to spearhead development. The program covers two semesters of 17 weeks each followed by 8 weeks of practical training. In this program, each student is required to successfully accumulate a minimum of 120 credits. These credits include 73 credits of Core courses and 47 credits of Fundamental courses.

#### **5.26.1 Entry Requirements**

Four passes in CSEE including in English

#### **5.26.2 Programme Schedule**

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CDT 04101	Applied ICT	8
CDT 04102	Basic Communication Skills	6
CDT 04105	Elementary Bookkeeping	6
CDT 04106	Environmental Management	6

CDT 04103	Civic Education	7
CDT 04104	Community Development Principals and Approaches	6
CDT 04107	Human Development	5
CDT 04108	Introduction to Community Development	8
CDT 04109	Sociology	8
<b>Total Minimum Credits for the Semester</b>		<b>60</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CDT 04211	Basics of Entrepreneurship	6
CDT 04214	Food Security and Nutrition	4
CDT 04216	Introduction to Micro-economics	7
CDT 04217	Records Keeping for Community Development	4
CDT 04210	Field Practical Training	19
CDT 04212	Community Capacity Development Skills	8
CDT 04213	Community Health	6
CDT 04215	Introduction to Gender and Development	6
<b>Total Minimum Credits for the Semester</b>		<b>60</b>

### 5.27 Basic Technician Certificate in Computer Science (NTA 4)

The program aims at preparing a person who is able to perform basic office application operations, help desk support and maintenance of computers, install of computer hardware and software, setting up simple computer networks, and create static websites. The program covers two semesters of 17 weeks each followed by 6 weeks of practical training. In this program, each student is required to successfully accumulate a minimum of 120 credits.

#### 5.27.1 Entry Requirements

Four passes in CSEE including Mathematics

#### 5.27.2 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
EGCS 001	Basic English I	6
ITCS 002	Computer Applications	6
ITCS 001	Basic Computer Knowledge	9
CCS 003	Basic Computing Mathematics	9

CCS 007	Principles of Operating Systems	9
BSCS 008	Customer Care Skills	6
IMCS 001	Basic Information Management Skills	6
<b>Total Minimum Credits for the Semester</b>		<b>51</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
EGCS 005	Principles of Business Communication	9
CCS 005	Programming Basics	9
CCS 008	Introduction to Web Design	9
CCS 009	Introduction to Database Design	9
CCS 010	Network Installation and Management	9
BSCS 009	Elements of Entrepreneurship	9
PHCS 001	Social Ethics	6
FPCS 001	Field Practical Training	9
<b>Total Minimum Credits for the Semester</b>		<b>69</b>

## 5.28 Basic Technician Certificate in Computing Information and Communication Technology (NTA 4)

The program aims at preparing a person who is able to perform basic office application operations, help desk support and maintenance of computers, install of computer hardware and software, setting up simple computer networks, and create static websites and provide internet services. The program covers two semesters of 17 weeks each followed by 6 weeks of practical training. In this program, each student is required to successfully accumulate a minimum of 147 credits.

### 5.28.1 Entry Requirements

Four passes in CSEE including Mathematics

### 5.28.2 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BSIT 008	Customer Care Skills	6
ICT 001	Basic Computer Knowledge	9
ICT 003	Software Installation, Troubleshooting and	6

	Maintenance	
ICT 004	Basic Electricity and Electronics	9
CSIT 001	Computer Applications	6
CSIT 003	Basic Computing Mathematics	9
CSIT 007	Principles of Operating Systems	9
EGIT 001	Basic English I	6
IMIT 001	Basic Information Management Skills	6
<b>Total Minimum Credits for the Semester</b>		<b>69</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BSIT 009	Elements of Entrepreneurship	9
CSIT 005	Programming Basics	9
CSIT 008	Introduction to Web Design	9
CSIT 009	Introduction to Database Design	9
CSIT 010	Network Installation and Management	9
EGIT 005	Principles of Business Communication	9
FPIT 001	Field Practical Training	9
ICT 005	Hardware Installation, Troubleshooting and Maintenance	9
PHIT 001	Social Ethics	6
<b>Total Minimum Credits for the Semester</b>		<b>78</b>

## 5.29 Basic Technician Certificate in Law (NTA 4)

The purpose of this programme is to provide innovative, self-driven and flexible “graduates”, who will cope with the dynamic changes of legal profession especially in the administration of justice. The programme covers two semesters of 17 weeks each followed by 6 weeks of practical training. In this program, each student is required to successfully accumulate a minimum of 117 credits.

### 5.29.1 Entry Requirements

Five passes in CSEE including English

### 5.29.2 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CLW 001	Introduction to Legal Methods	6
CLW 002	Criminal Law	6
CLW 003	Law of Contract	6
CLW 004	Law of Evidence	6
CLW 005	Family Law	6
CLW 011	Legal Ethics	6
EGLW 001	Basic English I	6
EGLW 002	Communication Skills I	6
SCLW 001	Computer Applications	6
<b>Total Minimum Credits for the Semester</b>		<b>54</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CLW 006	Constitutional Law and Legal System of Tanzania	6
CLW 007	Civil Procedure	6
CLW 008	Human Rights Law	6
CLW 009	Administrative Law	6
CLW 010	Criminal Procedure	6
EGLW 003	Basic English II	6
EGRS 004	Communication Skills II	6
FPLW 001	Field Practical Training	9
PHLW 001	Social Ethics	6
RELW 003	Introduction to Legal Records	6
<b>Total Minimum Credits for the Semester</b>		<b>54</b>

### **5.30 Basic Technician Certificate in Psychology and Counselling (NTA 4)**

The Aim of this NTA Level 4 programme is to supply the current and future market with adequately trained technicians in psychology and counseling, who will work efficiently and effectively in both the public and private sectors.

#### **5.30.1 Entry Requirement**

NTA Level 4 in Psychology and Counseling is open to holders of:

Form IV with at least 4 passes and or NTA Level 4 in related fields.



### 5.30.2 Module details for the semesters

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
LSCPC001	Language skills for counselors	6
CSCPC002	Communication skills for counselors	6
CSCPC003	Computer skills for counselors	6
CPC04101	Principles of psychology for counselors	6
CPC04102	Guidance principles and skills for counselors	6
CPC04103	Counseling skills 1	7.5
CPC04104	Life skills Education for youth I	7.5
CPC04105	Enneagram skills for counselors	6
CPC04106	Counseling Ethics	9
<b>Total Minimum Credits for the Semester</b>		<b>60</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
FPCPC04201	Field Practical Attachment	15
CPC04207	School counseling	9
CPC04208	Human development principles for counselors	6
CPC04209	Counseling skills	7.5
CPC04210	Life skills Education for Youth	7.5
CPC04211	Social Psychology skills	6
CPC04212	Counseling Young people	9
<b>Total Minimum Credits for the Semester</b>		<b>60</b>

### 5.31 Basic Technician Certificate in Records, Archives & Information Management (NTA 4)

The objective of the program is to enable learners to obtain competences to perform in various areas of records, archives and information management effectively and efficiently in the public and private sector. The program covers two semesters of 17 weeks each followed by 6 weeks of practical training. In this program, each student is required to successfully accumulate a minimum of 129 credits.

#### 5.31.1 Entry Requirement

Four passes in CSEE in any Subject

### 5.31.2 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CSRE 001	Computer Applications	6
EGRE 001	Basic English I	6
EGRE 002	Communication Skills I	6
IMRE 001	Basic Information Management Skills	6
ISRE 005	Records and Archives Management I	6
MTRE 001	Business Mathematic and Statistics	9
REC 001	Introduction to Registry Procedures	6
REC 002	Introduction to Archival Description and Cataloguing	6
REC 003	Office Practice	6
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BSRE 009	Elements of Entrepreneurship	9
EGRE 003	Basic English II	6
EGRE 004	Communication Skills II	6
FPRE 001	Field Practical Training	9
ISRE 008	Records and Archives Management II	6
ISRE 007	Information and Communication Technology II	6
REC 004	Introduction to Medical Records	6
REC 005	Introduction to Legal Records	6
REC 006	Introduction to Land Records	6
PHRE 001	Social Ethics	6
<b>Total Minimum Credits for the Semester</b>		<b>63</b>

## **A. POSTGRADUATE PROGRAMMES**

### **5.31 Master of Business Administration (Finance and Corporate Management)**

The program focuses on training of managers, both the practicing managers with at least one-year experience at managerial position and those aspiring to manage and lead businesses in a globalized world. Participants will acquire knowledge and skills in a practical and experiential learning environment. Lectures, seminars, case studies, reports presentations and guest speakers will form part of the delivery process. Students will acquire an in-depth knowledge of all the functional areas of business in the two parts of their training. Subsequently students will be required to write their dissertation to demonstrate their ability to apply theoretical foundations in studying company problems of strategic importance. In this program, each student is required to successfully accumulate a minimum of 202 credits. These include: 120 credits of core courses, 22 credits of Elective courses, and 60 credits of dissertation work.

#### **5.31.1 Programme Objectives**

At the end of this programme students will be able to;

- i. Select and apply management theories for practical decision making
- ii. Effectively and efficiently identify, analyse deploy and develop organizational resources.
- iii. Demonstrate analytical, planning, implementation and control competences in all functional areas of business.
- iv. Demonstrate effective business communication and negotiation skills.
- v. Demonstrate competence in identifying major national, regional and global developments relevant to businesses.
- vi. Demonstrate ability to apply theory in their quest to solve strategic company problems.

#### **5.31.2 Entry Requirements**

- i. Second Class Bachelor Degree in Business oriented disciplines (GPA min. 2.8). or
- ii. Second Upper Class Advanced Diploma in Business disciplines

Second Class Bachelor degree in non-business oriented disciplines plus a Postgraduate Diploma in Business oriented disciplines.

### 5.31.3 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACC 500	Corporate Finance	12
BUS 500	Business Research Methods	12
ECO 500	Managerial Economics	12
LAW 500	Corporate Law & Governance	12
BUS 503	International Business Management	12
<b>Elective Courses (Atleast 1)</b>		
PHBA 503	Business Ethics	11
PHBA 604	Theories of Government and Politics	11
<b>Total Minimum Credits for the Semester</b>		<b>71</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACC 501	Advance Financial Accounting	12
ACC 502	Management Finance	12
BUS 501	Marketing Management	12
BUS 502	Strategic Business Management	12
PUB 500	Organizational Behaviour & HRM	12
<b>Elective Courses (Atleast 1)</b>		
PUB 501	Operation Management	11
QMS 501	Business Quantitative Analysis	11
<b>Total Minimum Credits for the Semester</b>		<b>71</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
DIBA 600	Dissertation	60
<b>Total Minimum Credits for the Semester</b>		<b>60</b>
<b>Grand Total Minimum Credits to Complete the program</b>		<b>202</b>

## **B. UNDERGRADUATE PROGRAMMES**

### **5.32 Bachelor of Accounting and Finance**

The Bachelor of Accounting and Finance blends accounting, finance and information technology to meet the emerging demand for “hybrid” professionals. Graduates will be able to perform computer enabled accounting and finance and apply sound management and accounting principles to planning, managing and controlling information technology projects. They will fill jobs as accountants, systems analysts, business and financial analysts and managers. In this program, each student is required to successfully accumulate a minimum of 431 credits. These credits include: 407 credits of core courses and 24 credits of elective courses.

#### **5.32.1 Programme Objectives**

Objectives of the programme are to have;

- i. Graduates aspiring to provide accounting and auditing services in a globalized world.
- ii. Graduates who can work in accounting, auditing, banking, finance and marketing.
- iii. Graduates who are capable of attempting and passing the professional body (NBAA) examinations
- iv. Graduates who are able to analyse the information requirements of organisations, to design appropriate systems within which computers may play a part, and with longer experience to implement these systems.
- v. Graduates who can also go on to do postgraduate studies in Business Administration, Accounting and Finance, and become trainers in their areas of specialisation.

#### **5.32.2 Entry Requirements**

- i. Two principal passes one of which must be in Mathematics. If one of the pass is not in Mathematics, a minimum pass of C in Mathematics, or Commerce or Bookkeeping in “O” level or its Equivalent is required. OR
- ii. Diploma of at least Second Class in Accountancy or Statistics or Business Administration or Education with major in Mathematics or

Accountancy or Commerce from accredited institutions Diploma in Business Studies.

### 5.32.3 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACC 101	Introduction to Financial Accounting	12
CSAC 100	Introduction to ICT	9
ECAC 100	Introduction to Microeconomics I	12
ECAC 112	Introductory Macroeconomic Analysis I	12
EGAC 101	Communication Skills I	9
PHAC 101	Logic	9
QMAC 100	Business Mathematics	9
<b>Total Minimum Credits for the Semester</b>		<b>72</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACC 102	Financial Accounting II	12
BSAC 103	Principles of Management and Practice	12
CSAC 101	Micro Computing and Management Information Systems	9
DSAC 100	Development Studies	9
EGAC 104	Business Communication Skills	9
LWAC 150	Business Law	9
QMAC 101	Statistics	9
<b>Total Minimum Credits for the Semester</b>		<b>69</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACC 203	Financial Accounting III	12
ACC 231	Cost Accounting I	12
ACC 251	Auditing Theory and Practices	12
ACC 271	Corporate Finance I	12
DSAC 300	International Corporation and Development	12
QMAC 201	Quantitative Methods I	9
<b>Total Minimum Credits for the Semester</b>		<b>69</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>

ACC 204	Financial Accounting IV	12
ACC 232	Cost Accounting II	12
ACC 272	Corporate Finance II	12
PHBA 250	Social Ethics	12
QMAC 202	Quantitative Method II	9
RMAC 200	Business Research Methods	12
<b>Elective Courses (Atleast 1)</b>		
ACC 273	Financial Markets	12
ACC 274	Bank Operations and Financial Services	12
<b>Total Minimum Credits for the Semester</b>		<b>81</b>
<b>Year Three, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
FPAC 300	Practical Field Training	53
<b>Total Minimum Credits for the Semester</b>		<b>53</b>
<b>Year Three, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACC 352	Auditing and Assurance Services	12
ACC 373	Public Finance and Taxation	12
ACC 374	International Finance	12
ACC 391	Public Sector Accounting	12
RPAC 300	Business Research Paper	27
<b>Elective Courses (Atleast 1)</b>		
ACC 377	Microfinance	12
ECAC 322	Monetary Economics	12
<b>Total Minimum Credits for the Semester</b>		<b>87</b>

### 5.33 Bachelor of Arts in Economics

This programme is created out of desire of JUCO to register its contribution to the advancement of economic policy, research and capacity building. The central focus of this programme is to train professional economic researchers, planners and analysts capable of addressing the myriads of macro and micro economic challenges for sustainable development. In this program, each student is required to successfully accumulate a minimum of 360 credits. These credits include: 308 credits of core courses and 52 credits of elective courses.

### 5.33.1 Programme Objectives

- i. To produce economists who possess a solid understanding of the global economy and have the skills required to evaluate and manage risk in a global setting.
- ii. To impart knowledge that will empower students to become one of the broadminded economic researchers.
- iii. To maximize students' flexibility in the job market, keep doors open and be in demand because of their skills.
- iv. To enable students be ready to take on challenging positions in global business, finance, or the public sector, in fields such as international market research, global mutual funds, or policy evaluation.

### 5.33.2 Programme Requirements

- i. Two principal passes one of which one **MUST** be Economics.
- ii. **OR** Diploma in Business studies with Second Class, Credit or B average.

### 5.33.3 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ECC 100	Introduction to Financial Accounting	9
ECO 100	Introduction to Microeconomics I	9
ECO 112	Introductory Macroeconomic Analysis I	9
CSEC 100	Introduction to ICT	10
PHEC 100	Introduction to Philosophy	9
QMEC 100	Business Mathematics	9
<b>Optional Course</b>		
PHEC101	Logic	10
<b>Total Minimum Credits for the Semester</b>		<b>65</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACEC 101	Financial Accounting II	9
RMEC 200	Business Research I	9
DSEC 100	Development Studies	9
ECO 124	Project Planning and Management	9
QMEC 101	Statistics	9
<b>Optional Course</b>		



BSEC 103	Principles of Management and Practice	9
<b>Total Minimum Credits for the Semester</b>		<b>54</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ECO 211	Intermediate Microeconomic Analysis I	9
ECO 212	Intermediate Macroeconomic Analysis I	9
ECO 214	Econometrics I	9
ECO 215	Development Economics I	9
QMEC 201	Quantitative Method I	9
<b>Optional Course</b>		
LAWEC 150	Business Law	9
<b>Total Minimum Credits for the Semester</b>		<b>54</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ECO 221	Intermediate Microeconomic Analysis II	9
ECO 222	Intermediate Macroeconomic Analysis II	9
ECO 224	Econometrics II	9
ECO 225	Development Economics II	9
FPEC 300	Field Practical Training	18
QMEC 202	Quantitative Methods II	8
<b>Optional Course</b>		
PHEC 250	Social Ethics	8
<b>Total Minimum Credits for the Semester</b>		<b>70</b>
<b>Year Three, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ECO 311	Economic Policy, Planning and Programming I	9
ECO 312	Money, Banking and Financial Development	9
ECO 313	Public Finance I	9
ECO 314	International Economics I	9
ECO 315	Applied Quantitative Methods and Econometrics I	9
<b>Optional Course</b>		
ECO 319	Agricultural Economics I	<b>8</b>
ECO 320	Agricultural and Industrial Products	8
<b>Total Minimum Credits for the Semester</b>		<b>53</b>
<b>Year Three, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
RPEC 300	Business Research Paper	11

ECO 321	Economic Policy, Planning and Programming II	9
ECO 322	Monetary Economics	9
ECO 323	Public Finance II	9
ECO 324	International Economics II	9
ECO 325	Applied Quantitative Methods and Econometrics II	9
<b>Optional Course</b>		
ECO 319	Industrial and Economics I	8
ECO 327	Agricultural and Production Economics I	9
<b>Total Minimum Credits for the Semester</b>		<b>64</b>

### 5.34 Bachelor of Business Administration

The program focuses on training of managers, both the practicing managers with some experience at managerial position and those aspiring to manage and lead businesses in a globalized world. Participants will acquire knowledge and skills in a practical and experiential learning environment. Lectures, seminars, case studies, reports presentations and guest speakers will form part of the delivery process. Students will acquire an in-depth knowledge of all the functional areas of business in the two taught parts of their training. Students will further write a thesis that analyses a company problem that has strategic importance. Subsequently students will be required to write their theses that demonstrate their ability to apply theoretical foundations in studying a company problem that has strategic importance.

The programme has three specializations, namely:

- i. Entrepreneurship (E)
- ii. Marketing (M)
- iii. Procurement (P)

Each student is required to successfully accumulate a minimum of 367 credits. These credits include: 361 credits of core courses, 6 credits of Optional courses.

#### 5.34.1 Programme Objectives

- i. To train economists, who through the acquisition of economic principles and application of same, can analyze economic problems with a view to coming up with alternative policy suggestion and their various implications.
- ii. To train economists who are not just familiar with economic theories, but who are also conscious of the limitations of those theories as they relate to an underdeveloped economies.
- iii. To train economists who can design and formulate economic policies which are socially relevant to the Tanzanian economic situation.
- iv. To expose students to theoretical and practical courses which will ensure that their level of creativity is raised and that they are able to promote the spirit of self-reliance and entrepreneurship in an increasingly competitive and entrepreneurial world.
- v. To train students who will contribute to the high level manpower development requirements of the country and to develop understanding of the contemporary global economic issues.

#### 5.34.2 Entry Requirements

- i. Two principal passes one of which one **MUST** be Economics. **OR**
- ii. Diploma in Business studies with Second Class, Credit or B average

#### 5.34.3 Programme Schedule

Year One, Semester One				
Code	Title	Credits		
		E	M	P
ACBA 100	Introduction to Financial Accounting	11	11	11
BUS 100	Introduction to Marketing	11	11	11
CSBA 100	Introduction to ICT	6	6	6
ECBA 100	Introduction to Microeconomics I	11	11	11
EGBA 101	Communication Skills I	8	8	8
PHBA 101	Logic	6	6	6
QMBA 100	Business Mathematics	8	8	8
<b>Total Minimum Credits for the Semester</b>		<b>60</b>	<b>60</b>	<b>60</b>
Year One, Semester Two				
Code	Title	Credits		
		E	M	P
BUS 102	Entrepreneurship Theory and Practice	11	11	

BUS 103	Principles of Management and Practice	11	11	11
CSBA 101	Micro Computing and Management Information System	8	8	8
DSBA 100	Development Studies	7	7	7
EGBA 1004	Business Communication Skills	8	8	8
LWABA 150	Business Law	8	8	8
PSM 100	Introduction to Procurement and Chain Management			11
QMBA 101	Statistics	8	8	8
<b>Total Minimum Credits for the Semester</b>		<b>61</b>	<b>61</b>	<b>61</b>
<b>Year Two, Semester One</b>				
Code	Title	Credits		
		E	M	P
ACBA 200	Cost & Financial Management Accounting	11	11	11
BUS 201	Marketing for Small Entrepreneurship	11	11	
BUS 202	Model of Business Growth	11	11	
PSM 200	Procurement Principles and management			11
PSM 201	Legal Aspects of Procurement			11
PSM 202	Procurement and Stock Auditing			11
PSM 203	Procurement Contracts			11
QMS 200	Quantitative Methods for decision Making	11	11	11
<b>Optional Courses (Minimum I)</b>				
BUS 200	Business Planning and Development	6	6	6
LWOBA 201	Banking & Negotiable Instrument Law	6	6	6
<b>Total Minimum Credits for the Semester</b>		<b>50</b>	<b>50</b>	<b>72</b>
<b>Year Two, Semester Two</b>				
Code	Title	Credits		
		E	M	P
ACBA 201	Corporate Finance	11	11	11
BUS 203	Physical Distribution Management	11	11	11
PHBA 250	Social Ethics	6	6	6
PSM 204	Public Procurement			11
PSM 205	Inventory Management and Control	11		11

PSM 206	Warehouse Management		11	11
<b>Total Minimum Credits for the Semester</b>		<b>50</b>	<b>61</b>	<b>61</b>
<b>Year Three, Semester One</b>				
Code	Title	Credits		
		E	M	P
FPBA 300	Practical Field Training	38	38	38
RPBA 300	Business Research	22	22	22
<b>Total Minimum Credits for the Semester</b>		<b>60</b>	<b>60</b>	<b>60</b>
<b>Year Three, Semester Two</b>				
Code	Title	Credits		
		E	M	P
BUS 300	International Marketing		11	
BUS 301	Strategic Marketing		11	
BUS 302	Marketing Application Packages		11	
BUS 303	Small Business management & Entrepreneurship	11		
BUS 304	Promoting Enterprise	11		
BUS 305	Total Quality Management	11		
BUS 306	Operational Management			8
BUS 307	Sales Management		11	
BUS 309	Procurement & Supply Risk Management			11
CSBA 300	Information Technology Management	8		
DSBA 300	International Corporation and Development	11	11	
PSM 300	Domestic & International Procurement			11
PSM 301	Strategic Procurement & Logistic Management			11
SOBA 206	Sociology of Human Resources Management	11	11	11
<b>Total Minimum Credits for the Semester</b>		<b>63</b>	<b>66</b>	<b>52</b>
<b>Grand Total Minimum Credits to complete the Program</b>		<b>367</b>	<b>367</b>	<b>367</b>

## C. NON DEGREE PROGRAMMES

### 5.35 Diploma in Accountancy (NTA 5&6)

This program is designed to provide the key financial management and accounting elements needed by accountancy students at the diploma level as well as practicing managers. It is prepared in such a way that it helps the students to reflect the extent to which real world practice has been profoundly shaped by theoretical and practical development in this field which will enable them to manage well all financial resources in their organizations. This is a two-year program divided into four semesters of 17 weeks each. After completing the first year of the program the students are required to do six weeks of field practical training. In this program, each student is required to successfully accumulate a minimum of 243 credits.

#### 5.35.1 Entry Requirements

One principal pass and one Subsidiary in ACSEE or Relevant certificate

#### 5.35.2 Programme Schedule

Year One, Semester One		
Code	Title	Credits
ACC 050	Financial Accounting	9
CSAC 050	Computer Skills	6
ECAC 050	Microeconomics	6
EGAC 050	Basic English I	6
PRAC 050	Introductory Logistics and Supply Chain Management	9
QMAC 050	Mathematics and Statistics	9
RMAC 052	Business Research and Reporting	9
<b>Total Minimum Credits for the Semester</b>		<b>57</b>
Year One, Semester Two		
Code	Title	Credits
ACC 051	Cost Accounting	9
ACC 052	Intermediate Financial Accounting I	9
ACC 053	Auditing Theory and Practices	9
CSAC 051	Introduction to Computer Systems	6

ECAC 501	Macroeconomics	9
EGAC 054	Business Communication Skills	6
FPAC 050	Field Practical Training	12
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACC 054	Fundamentals of Corporate Finance	9
ACC 054	Intermediate Financial Accounting II	9
BSAC 055	Entrepreneurship Skills and Enterprise Development	9
LWAC 064	Commercial Law	9
PBAC 051	Principles of Management	9
PRAC 054	Fundamentals of Inventory Management and Control	9
<b>Total Minimum Credits for the Semester</b>		<b>54</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACC 056	Internal Auditing	9
ACC 057	Taxation	9
ACC 057	Management Accounting	9
DSAC 050	Introduction to Development Perspectives	6
PBAC 052	Quality Management	9
PHAC 051	Social Ethics	6
QMAC 051	Quantitative Techniques for Decision Making	9
RPAC 050	Project Work	12
<b>Total Minimum Credits for the Semester</b>		<b>69</b>

### 5.36-Diploma in Business Administration (NTA 5&6)

This program is designed to provide managerial based training to the people who want to become managers with the motive of adding value to production firm; service business and non-profit making business through directing their effort to bring in harmony human resources and non-human resources: machines, materials and money. This is a two-year program divided into four semesters of 17 weeks each. After completing the first year of the program the students are required to do six weeks of field practical training. In this

program, each student is required to successfully accumulate a minimum of 243 credits. These credits include: 218 credits of core courses and 25 credits of Optional courses.

### 5.36.1 Entry Requirements

One principal pass and one Subsidiary in ACSEE or Relevant certificate

### 5.36.2 Programme Schedule

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACBA 050	Financial Accounting	9
CSBA 050	Computer Skills	6
EGBA 050	Basic English I	6
PRBA 050	Introductory Logistics and Supply Chain Management	9
QMBA 050	Mathematics and Statistics	9
RMBA 052	Business Research and Reporting	9
<b>Total Minimum Credits for the Semester</b>		<b>57</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BUS 053	Elements of Strategic management	9
Bus 054	Business Marketing	9
BUS 056	Business Planning	9
CSBA 051	Introduction to Computer Systems	9
ECBA 051	Microeconomics	9
EGBA 054	Business Communication Skills	6
FPBA 050	Field Practical Training	12
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACBA 054	Fundamental of Corporate Finance	9
BSRE 063	Human Resource Management	9
BUS 055	Entrepreneurship Skills and Enterprise Development	9



BUS 057	Entrepreneurship Management	9
BUS 058	Production & Operations Management	9
LWBA 064	Commercial Law	9
PBBA 051	Principles of Management	9
<b>Total Minimum Credits for the Semester</b>		<b>54</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BUS 052	Organization Behaviour	9
BUS 059	Principles of International Marketing	9
DSBA 050	Introduction to Development Perspectives	6
PBBA 052	Quality Management	9
PHBA 051	Social Ethics	6
QMBA 051	Quantitative Techniques of Decision Making	9
RPBA 050	Project Work	12
<b>Total Minimum Credits for the Semester</b>		<b>69</b>
<b>Grand Total Minimum Credits to complete the Program</b>		<b>243</b>

### **5.37 Diploma in Procurement and Supply Chain Management (NTA 5&6)**

The program is designed to provide job-based training to technicians to serve in both public and private organizations. It is prepared in such a way that it meets the growing demand for well trained and skilled technicians who can contribute greatly in helping organizations acquire and manage material resources which represent enormous amount of money so that at the end they will be able to achieve their corporate objectives.

This is a two-year program divided into four semesters of 17 weeks each. After completing the first year of the program, the students are required to do six weeks of field practical training. In this program, each student is required to successfully accumulate a minimum of 243 credits.

#### **5.37.1 Entry Requirements**

One principal pass and one Subsidiary in ACSEE or Relevant certificate

#### **5.37.2 Programme Schedule**

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACPR 050	Financial Accounting	9
CSPR 050	Computer Skills	6
ECPR 050	Microeconomics	9
EGPR 050	Basic English I	6
PSM 050	Introductory Logistics and Supply Chain Management	9
QMPR 050	Mathematics and Statistics	9
RMPR 052	Business Research and Reporting	9
<b>Total Minimum Credits for the Semester</b>		<b>57</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BSPR 054	Business Marketing	9
CSPR 051	Introduction to Computer Systems	9
ECPR 051	Microeconomics	9
EGPR 054	Business Communication Skills	6
FPPR 050	Field Practical Training	12
PSM 051	Procurement Principles and Techniques	9
PSM 052	Storekeeping and Warehousing Management	9
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BSPR 055	Entrepreneurship Skills and Enterprise Development	9
LWPR 064	Commercial Law	9
PBPR 051	Principles of Management	9
PSM 054	Fundamentals of Inventory Management and Control	9
PSM 057	Fundamental of Physical Distribution	9
PSM 058	Tourism Supply Chain Management	9
<b>Total Minimum Credits for the Semester</b>		<b>54</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
DSPR 050	Introduction to Development Perspectives	6
PBPR 052	Organization Behaviour	9

PHPR 051	Social Ethics	6
POM 050	Element of Operational Management	9
PSM 053	Basic of International procurement	9
PSM 055	Public Procurement	9
PSM 056	Introduction to E-Procurement	9
RPPR 050	Project Work	12
<b>Total Minimum Credits for the Semester</b>		<b>69</b>

### **5.38 Diploma in Business Administration and Tourism Management (NTA 5&6)**

The aim of this training program is to supply the current and future labor market with adequately trained technicians in business administration and tourism management, who will work efficiently and effectively in both the public and private sectors of the economy. This is a two-year program divided into four semesters of 17 weeks each. After completing the first year of the program, the students are required to do six weeks of field practical training. In this program, each student is required to successfully accumulate a minimum of 252 credits. These credits include: 243 credits of core courses and 9 credits of Optional courses.

#### **5.38.1 Entry Requirements**

One principal pass and one Subsidiary in ACSEE or Relevant certificate

#### **5.38.2 Programme Schedule**

<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACTO 050	Financial Accounting	9
CSTO 050	Computer Skills	6
ECTO 050	Microeconomics	9
EGTO 050	Basic English I	6
QMTO 052	Mathematics and Statistics	9
RMTO 052	Business Research and Reporting	9
TOR 051	Tourism Management	9

<b>Total Minimum Credits for the Semester</b>		<b>57</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
CSTO 051	Introduction to Computer Systems	9
ECTO 051	Microeconomic	9
EGTO 054	Business Communication Skills	6
FPTO 050	Field Practical Training	12
TOR 050	Wildlife and Tourism	9
TOR 052	Introduction to Travelling Management	9
TOR 054	Tour and Tour Guiding	9
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year Two, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
ACTO 054	Fundamentals of Corporate Finance	9
BSTO 055	Entrepreneurship Skills and Enterprise Development	9
BSTO 057	Entrepreneurship Management	9
LWTO 064	Commercial Law	9
PRTO 058	Tourism Supply Chain Management	9
TOR 055	Tourism and Tour Attractions in Tanzania	9
<b>Optional Courses (Minimum I)</b>		
TOR 056	Culture, Leisure and Recreation	9
TOR 057	Strategic Tourism Management	9
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year Two, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
DSTO 050	Introduction to Development Perspectives	6
DSTO 051	Environmental Management and Tourism	9
PBTO 052	Organization Behavior	9
PBTO 052	Quality Management	9
PHTO 051	Social Ethics	6
QMTO 051	Quantitative Techniques for Decision Making	9
RPTO 050	Project Work	9
<b>Total Minimum Credits for the Semester</b>		<b>69</b>
<b>Grand Total Minimum Credits to complete the Program</b>		<b>252</b>

### 5.39 Basic Technician Certificate in Procurement and Supply Chain Management (NTA 4)

The Purchasing & Supply Chain Management certificate courses are particularly well suited to anyone working in or interested in working in purchasing, supply chain management, or procurement. Students enrolled in our supply chain management certification courses will be introduced to the various aspects of the supply chain environment, including enterprise resource planning systems and requirement systems. The relationships between purchasing, vendor selection, sources of supply and the role of technology will also be explored in this program, so that students will understand the integrated approach to planning, acquisition, flow and distribution, from raw materials to finished products. The program covers two semesters of 17 weeks each followed by 6 weeks of practical training. In this program, each student is required to successfully accumulate a minimum of 123 credits.

#### 5.39.1 Entry Requirements

Four passes in CSEE including Mathematics

#### 5.39.2 Programme Schedule

Year One, Semester One		
Code	Title	Credits
ACPR 006	Elementary Bookkeeping	9
CSPR 001	Computer Applications	9
EGPR 001	Basic English I	6
MTPR 001	Business Mathematics and Statistics	9
PRBA 003	Principles of Supply Management	9
PSM 001	Principles of Storekeeping	9
PSM 005	Principles of Procurement	9
Total Minimum Credits for the Semester		57
Year One, Semester Two		
Code	Title	Credits

BSPR 004	Principles of Organization Behavior	9
BSPR 005	Elements Strategic Management	9
BSPR 009	Elements of Entrepreneurship	9
ECPR 003	Elements of Commerce	9
EGPR 005	Principles of Business Communication	6
FPPR 001	Field Practical Training	9
PHPR 001	Social Ethics	6
<b>Total Minimum Credits for the Semester</b>		<b>66</b>

#### 5.40 Basic Technician Certificate in Accountancy (NTA 4)

This program of certificate in accountancy aims at preparing students for advanced accounting and finance careers. The graduate certificate program typically lasts a year. Students learn fundamental accounting techniques while also devoting specialized study hours to topics, which will make them truly and professionals. The program covers two semesters of 17 weeks each followed by 6 weeks of practical training. Total minimum credits needed for graduations are 120.

##### 5.40.1 Entry Requirements

Four passes in CSEE including Mathematics

##### 5.40.2 Programme Schedule

Year One, Semester One		
Code	Title	Credits
ACB 002	Introduction to Financial Accounting	9
ACB 003	Principles of Financial Accounting & Auditing	9
ACB 006	Elementary Bookkeeping	9
BSB 008	Customer Care Skills	6
CSB 001	Computer Applications	6
EGB 001	Basic English I	6
MTB 001	Business Mathematics and Statistics	9
<b>Total Minimum Credits for the Semester</b>		<b>54</b>
Year One, Semester Two		

Code	Title	Credits
ACC 004	Principles of Cost Accounting	9
ACC 005	Element of Taxation	9
BSB 004	Principles of Organization Behavior	9
BSAC 009	Elements of Entrepreneurship	9
ECB 003	Elements of Commerce	9
EGB 005	Principles of Business Communication	6
FPAC 001	Field Practical Training	9
PHAC 001	Social Ethics	6
<b>Total Minimum Credits for the Semester</b>		<b>66</b>

### 5.41 Basic Technician Certificate in Business Administration (NTA 4)

This program of certificate in Business Administration is committed to providing students with a high quality, integrated business education in a personalized learning environment. It is uniquely structured to provide the broad-based, cross-functional business education required for leaders of business, government, and not-for-profit organizations. The program will help bare experts who will manage material resources and thus achieving their corporate objectives. The program covers two semesters of 17 weeks each followed by 6 weeks of practical training. Total minimum credits needed for graduation are 120 credits.

#### 5.41.1 Entry Requirements

Four passes in CSEE including Mathematics

#### 5.41.2 Programme Schedule

Year One, Semester One		
Code	Title	Credits
ACBA 002	Introduction to Financial Accounting	9
ACBA 006	Elementary Bookkeeping	9
BUS 008	Customer Care Skills	6
CSBA 001	Computer Applications	6

EGBA 001	Basic English I	6
MTBA 001	Business Mathematics and Statistics	9
PRBA 003	Principles of Supply Management	9
<b>Total Minimum Credits for the Semester</b>		<b>54</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BUS 004	Principles of Organization Behavior	9
BUS 005	Elements of Strategic Management	9
BUS 006	Principles of Marketing	9
BUS 009	Elements of Entrepreneurship	9
ECBA 003	Elements of Commerce	9
EGBA 005	Principles of Business Communication	6
FPBA 001	Field Practical Training	9
PHBA 001	Social Ethics	6
<b>Total Minimum Credits for the Semester</b>		<b>66</b>
<b>Grand Total Minimum Credits for the Program</b>		<b>120</b>

## **5.42 Basic Technician Certificate in Business Administration and Tourism Management (NTA 4)**

The purpose of this program is to provide innovative, self-driven and flexible Basic Technician level graduates, who will cope with the dynamic changes of business operation especially in business administration and tourism management fields within new technological and socio-economic needs. The program covers two semesters of 17 weeks each followed by 6 weeks of practical training. In this program, each student is required to successfully accumulate a minimum of 129 credits. These credits include; 120 credits of core courses, and 9 credits of Optional courses.

### **5.42.1 Entry Qualifications**

Four passes in CSEE including Mathematics

### **5.42.2 Programme Schedule**



<b>Year One, Semester One</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BSTO 008	Customer Care Skills	6
CSTO 001	Computer Applications	6
EGTO 001	Basic English I	6
MTTO 001	Business Mathematics and Statistics	9
TOR 001	Introduction to Tourism	9
TOR 003	Introduction to Travel Agency and Operations	9
TOR 004	Culture, Leisure, and Recreation	9
<b>Optional Course (Minimum I)</b>		
TOR 002	Introduction to Travel and Tourism Supply Chain	9
TOR 005	Basics of Hotel Management	9
<b>Total Minimum Credits for the Semester</b>		<b>63</b>
<b>Year One, Semester Two</b>		
<b>Code</b>	<b>Title</b>	<b>Credits</b>
BSTO 005	Elements of Strategic Management	9
BSTO 006	Principles of Marketing	9
BSTO 009	Elements of Entrepreneurship	9
DST 006	Environment Management and Tourism	9
EGTO 005	Principles of Business Communication	6
ENT 007	Venture Creation	9
FPTO 001	Field Practical Training	9
PHTO 001	Social Ethics	6
<b>Total Minimum Credits for the Semester</b>		<b>66</b>
<b>Grand Total Minimum Credits for the Program</b>		<b>129</b>

## 6. COMMON ACADEMIC REGULATIONS

### 6.1 Registration

- 6.1.1 Every student shall be registered for one programme only at a time.
- 6.1.2 Once admitted to a particular course programme, a first year student may switch to a different programme within the first two weeks of the first semester after obtaining the permission from the DPAA.
- 6.1.3 Continuing students shall register each new academic year before commencing studies.
- 6.1.4 Each semester, the student must register for the course he/she chooses to take.
- 6.1.5 After registration, a student is required to attend all of the lecture hours.
- 6.1.6 In the event of a student missing lectures, the student shall seek permission from the lecturer concerned or the Head of Department.

### 6.2 Course Assessment

- 6.2.1 Each course will be assessed at the time of its completion and a grade awarded. The grade will be based on progressive course coursework assessments and end of course university examination. The coursework assessment shall normally constitute 40% of the total course assessment and is made up of assignments and/or tests.
- 6.2.2 Coursework assessment may, however, with the approval of the Senate constitute up to 100% of the total course assessment provided that where it exceeds 40% the assignments are made available for scrutiny by the external examiner.

### 6.3 Qualification for University Examinations

- 6.3.1 Only registered students are entitled to sit for the University Examinations.
- 6.3.2 Only a student who attends at least 75% of the required fifteen (15) weeks of lecture classes of the course qualifies to sit for the University Examination.
- 6.3.3 Only a student who completes and passes the required coursework which comprises quizzes, test(s), assignment(s) or any other form of assessment qualifies to sit for the University Examination.
- 6.3.4 The student must pay the due fees and get his/her examination number. No student shall be allowed to sit for the examination without examination number.

- 6.3.5 A student who foresees that he/she cannot sit for the examination for valid reasons must request permission to do Special Examination from the DPAA prior to the start of the examination session.
- 6.3.6 A student who does not do his/her scheduled examination without written permission from the DPAA without which the student will deem himself/herself to have absconded from the examination, which is punishable by discontinuation.

#### **6.4 Conduct of Examinations**

- 6.4.1 University/College examinations shall be conducted under Deputy Principal for Academic Affairs Office (DPAA), or such other officer of the University/College as may be appointed.
- 6.4.2 The Deputy Principal for Academic Affairs (DPAA) shall have power to issue such instructions, notes or guidelines to candidates, invigilators and examiners of University/College examinations as he/she shall deem appropriate for the proper, efficient and effective conduct of such examinations.
- 6.4.3 The instruction notes or guidelines issued by the Deputy Principal for Academic Affairs (DPAA), under regulation 2.1 shall form part of and be as binding as these Regulations.

#### **6.5 Specific Examination Regulations for Candidates**

These instructions should be read together with University General Examination Regulations.

- 6.5.1 Candidates should make sure that they have been issued Examination Numbers before examinations begin.
- 6.5.2. Candidates shall be responsible for consulting the Examination Time Tables for any changes.
- 6.5.3 Candidates shall be seated 15 minutes before starting time, and no student shall be allowed into the examination room after the starting time, except for a compelling reason.
- 6.5.4 Candidates must not begin writing before they are told to do so by the Invigilator.
- 6.5.5 Candidates are allowed to carry only pens, pencils or other materials explicitly prescribed by the Department or in the particular examination instructions.

- 6.5.6 Candidates are not allowed to enter the examination room with books, mobile phones, handbags, clipboards, purses, papers, magazines and/or other such items. They may use their own calculators, or use the department's logarithmic tables as instructed.
- 6.5.7 In case candidates are allowed to come with specified items into the examination room, no borrowing from one another shall be allowed during the examinations. Items allowed into the examination room shall be liable to inspection by the invigilator.
- 6.5.8 Each answer in an examination shall begin on a fresh page of the examination booklet. All rough work must be done in the booklet and crossed out. Candidates are not allowed to sign their names anywhere in the examination booklet.
- 6.5.9 All candidates shall observe silence in the examination room
- 6.5.10 Candidates are not allowed to write anything in their question papers.
- 6.5.11 No food or drink shall be allowed into the examination room
- 6.5.12 Invigilators shall have power to specify or change the sitting arrangement in the examination room; or to require inspection of a candidate; or to confiscate any unauthorized material brought into the examination room; and shall have power to expel and report from the examination room any candidate who creates a disturbance and record the incident to the Head of Department.
- 6.5.13 Candidates are required to strictly adhere to examination rules and regulations. Failure to observe examination rules is punishable by expulsion from the University or disqualification from entitlement to the University award.
- 6.5.14 In case of alleged cheating or any other examination irregularity, the candidate and one or more Invigilators shall be required to sign an Examination Incident Form which, together with other signed exhibits, as the case may be, and the candidate's examination booklet, shall be submitted to the Head of Department/Dean of Studies.
- 6.5.15 A candidate caught contravening the Examination Regulations shall not be allowed to continue with the examination for which he/she is sitting, but will not be barred from other examinations for which he/she is scheduled.
- 6.5.16 All candidates shall sign the Examination Attendance Form at the beginning and end of every examination.
- 6.5.17 No candidate shall be permitted to enter the examination room after a lapse of thirty minutes from the commencement of the examination and

no candidate will be allowed to leave his/her place during the examination, except as indicated below.

- 6.5.18 No candidate shall be allowed to leave the examination room until one hour after examination commencement and no candidate will be allowed to leave the examination room during the last one-half hour before the end of the examination.
- 6.5.19 A candidate wishing to answer a call of nature must do so by obtaining permission of the invigilator and under escort leave the examination room for a reasonable period.
- 6.5.20 A candidate who walks out of an examination in protest shall be disqualified from that particular examination.
- 6.5.21 At the end of the examination period, and on instruction from the invigilator, candidates must stop writing and assemble their scripts, which they should personally hand to the invigilator. They shall remain seated until all are allowed by the invigilator to leave.
- 6.5.22 Candidates are not allowed to take any examination material out of the examination room, unless specifically permitted by the invigilator.
- 6.5.23 Students who are required to do supplementary examinations or special examinations will be officially notified using their respective Examination Number on the University's/College notice board and website at [www.morogoro.sds.org/](http://www.morogoro.sds.org/) or through any public means of communication. Students should also leave their latest contacts such as telephone numbers or emails to facilitate communication.
- 6.5.24 Students must understand that the ultimate responsibility for taking the supplementary examinations precisely at the time when they are given rests with the student.

## **6.6 Examination Irregularities**

- 6.6.1 All cases of alleged examination irregularities, including alleged unauthorized absence from examination, possession of unauthorized material in the examination room, causing disturbances in or near any examination room and any form of or kind of dishonesty, destruction or falsification of any evidence of irregularity or cheating in examination, shall be reported to DPAA and sent to the Examination Committee which shall have power to summon the student(s) and member(s) of staff of the College, as it deems necessary, make decisions and inform the Senate.

6.6.2 No unauthorized material shall be allowed into the examination room. In this regulation:

- a) “Unauthorized material” includes any written or printed material that is generally or specifically prohibited from being brought into the examination room, cellular or mobile phones, or any other electronic device, computers, soft and alcoholic drinks and any other material as may be specified from time to time by the Deputy Principal for Academic Affairs;
- b) “Unauthorized absence from examination” includes not reporting for a scheduled examination at the time, day and place specified without prior permission, going out of the examination room, temporarily or otherwise, or staying out of the examination room for an unduly long period, without authorization or permission of the invigilator or one of the invigilators for the examination in question;
- c) “Cheating in examination” includes any form or kind of dishonesty or destruction or falsification of any evidence of irregularity.

6.6.3 Any candidate found guilty of bringing unauthorized material into the examination room in any part of the examination process shall be deemed to have committed an examination irregularity and shall be discontinued forthwith from studies in the College and the Senate will be notified of the case.

6.6.4 Any candidate found guilty of cheating in relation to any part of the examination process shall be deemed to have committed an examination irregularity and to have failed in the whole of that examination for that year and shall be discontinued from studies in the College, and the Senate will be notified of the case.

6.6.5 Any candidate found guilty of causing disturbance in any examination room shall be deemed to have committed an examination irregularity and to have failed in the whole of that examination for that year and shall be discontinued from studies in the University, and the Senate will be notified of the case.

- 6.6.6 Any candidate found guilty of an examination irregularity by Commission and is aggrieved by the decision may appeal to the Senate in accordance with the provisions of Appeal Regulations.
- 6.6.7 The Senate may impose such a lesser penalty on a candidate found guilty of an examination irregularity by Commission, depending on the gravity of the facts or circumstances constituting the offence, as the Senate may deem appropriate.

### **6.7 Proceedings of the Examination Irregularities**

- 6.7.1 HoD are required to file and present report of any reported examination irregularity to the Dean of the respective faculty who shall handover the report to the DPAA within one week after the end of examinations (last date of the scheduled examination)
- 6.7.2 DPAA will then forward the report and evidence if any to the Corporate Counsel with recommendations if any within one week after receiving the report.
- 6.7.3 The Corporate Counsel shall prepare a summary of charges against each candidate and summon Examination Committee within ten days after receiving the report from the DPAA.
- 6.7.4 The Corporate Counsel shall summon all candidates in writing to appear before Examination Committee in person to present their defense.
- 6.7.5 The Examination Committee shall forward recommendations and their decisions to the Academic Committee for approval.

### **6.8 JUCO Academic Activities**

- 6.8.1 JUCO academic activities shall be carried out from Monday through Saturday without prejudice to regulation 7.4 below.
- 6.8.2 DPAA shall have power to suspend academic activities at any day of the week as the case may be and prescribe a day which the activities shall resume. DPAA shall make the announcement to that effect public to both students and staff.
- 6.8.3 Public Holidays shall be observed. However, an academic activity can be conducted on a Public Holiday or weekend subject to prior arrangement

and agreement between the lecturer and students. Where such activity has been agreed upon, it shall be communicated to the Head of Department in writing minimum two days prior to the said activity.

6.8.4 Examinations shall take place any day of the week (Monday to Saturday) as scheduled in the time table even if it falls on a Public Holiday.

## **6.9 Completion of Research Dissertation**

6.9.1 A student who fails to complete the research dissertation by the specific date shall be given not more than overall period required for completion of the programme.

6.9.2 Students in Postgraduate Programmes must submit their dissertations to the Postgraduate Office within the deadline set in the Almanac of JUCO.

6.9.3 Students who fail to meet the deadline set in JUCo Almanac the penalty shall be TZS 35,000/ the concept paper and or research and TZS 150,000/ for the dissertations. In both cases extension shall be strictly for one month only.

6.9.4 Those who shall opt to graduate the subsequent year will follow directives and conditions from the Postgraduate Office, paying the same amount of penalty for the delay.

6.9.5 For a candidate to qualify for a postgraduate diploma award he/she shall be required to complete a minimum of two semesters with 120 credits (60 credits in each semester).

6.9.6 A candidate in a Master by coursework and dissertation degree programme shall be required to make at least two seminar presentations, one during the proposal writing stage and the other during research stage before examination or submission of dissertation.

6.9.7 For a candidate to qualify for an award of Master degree by Coursework and Dissertation he/she shall produce at least one draft paper manuscript based on his/her research results intended for submission in peer-reviewed journal, the journal being acceptable or recognizable by the University College



6.9.8 A candidate in a PhD degree programme by Coursework and Dissertation shall be required to make at least three seminar presentations, one during the proposal writing stage and the other two during the research stage before examination.

6.9.9 For a candidate to qualify for the PhD award he/she shall have at least one accepted manuscript (article/paper) in a peer reviewed journal based on research and the journal shall be acceptable or recognizable by the respective University.

### **6.10 Repeating the Year**

No candidate shall be allowed to repeat any year of study more than once.

### **6.11 Carrying over Courses**

6.11.1 The carrying over of a failed course into a subsequent year shall imply repeating the failed course in the subsequent year by fulfilling all the requirements of the course. The carrying over of elective course will only be allowed in exceptional circumstances, normally only when those credits are needed to comply with regulations.

6.11.2 All carried over courses shall be cleared within the allowable maximum period of registration; otherwise, the student is discontinued from studies. The maximum period of registration is three years for the programmes that normally take one year; four years for the programmes that take two years; five years for programmes that take three years and six years for the programmes that take four years.

### **6.12 General Conditions for Discontinuation**

Students will be discontinued from any course programme as a result of the following:

6.12.1 Failure to attend scheduled examinations, unless caused by justified circumstances.

6.12.3 Being involved in or committing Examination irregularities.

6.12.4 Disciplinary offences as described in the JUCO students By-Laws.

6.12.5 Poor health if recommended by a competent medical practitioner and approved by the College that one's health does not allow one to continue with studies.

6.12.6 The year's overall GPA is below 1.8.

NB: Upon the decision of the University Senate formal information about discontinuation is communicated to the concerned student by Senate in writing

### **6.13 Grading System**

The University Grading System is in consonant with the TCU and NACTE Grading Systems. The examinations, course papers, etc. are graded as follows:

6.13.1 Grading system for the students enrolled in the Postgraduate programmes is as follows:

<b>Percentage</b>	<b>Letter Grade</b>	<b>Points</b>	<b>Designation</b>
70-100	A	5	Excellent
60-69	B+	4	Very Good
50-59	B	3	Good
40-49	C	2	Fail
35-39	D	1	Weak
0-34	E	0	Poor

6.13.2 Grading system for the students enrolled in the Bachelor programmes is as follows:

<b>Percentage</b>	<b>Letter Grade</b>	<b>Points</b>	<b>Designation</b>
70-100	A	5	Excellent
60-69	B+	4	Very Good
50-59	B	3	Good
40-49	C	2	Fair
35-39	D	1	Weak
0-34	E	0	Poor

6.13.3 Grading system for the students enrolled in the Non-Degree programmes is as follows:

6.13.3.1 Grading system for NTA Level 4 & 5:

<b>Percentage</b>	<b>Letter Grade</b>	<b>Points</b>	<b>Designation</b>
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80-100	A	4	Excellent
65-79	B	3	Good
50-64	C	2	Average
40-49	D	1	Poor
0-39	F	0	Failure

#### 6.13.3.2 Grading system for NTA Level 6:

Percentage	Letter Grade	Points	Designation
75-100	A	5	Excellent
65-74	B+	4	Very Good
55-64	B	3	Good
45-54	C	2	Satisfactory
35-44	D	1	Poor
0-34	F	0	Failure

### 6.14 Grade Point Average

6.14.1 The course grade multiplied by the appropriate weight (i.e., number of course hours per week) called Course Score will be accumulated over the whole period of study and will form the basis for the assessment of the academic award.

6.14.2 The sum of the complete Course Score in “required courses” divided by the total number of credits of the “required courses” (i.e., all core courses plus required elective courses and seminars) is called the Grade Point Average (GPA) and will be used to classify the honours.

### 6.15 Award Classification

6.15.1 Postgraduate degrees are classified into the following awards using the five point grading system:

Certificate Class	Grade	Points
Distinction	A	4.5-5.0
Merit	B+	4.0-4.4
Pass	B	3.0-3.9

6.15.2 Bachelor degrees are classified into the following awards using the five point grading system:

<b>Certificate Class</b>	<b>Grade</b>	<b>Points</b>
First Class	A	4.4-5.0
Upper Second Class	B+	3.5-4.3
Lower Second Class	B	2.7-3.4
Pass	C	2.0-2.6

6.15.3 NTA Level 6 is classified into the following awards using the five point grading system:

<b>Certificate Class</b>	<b>Grade</b>	<b>Points</b>
First Class	A	4.4-5.0
Upper Second Class	B+	3.5-4.3
Lower Second Class	B	2.7-3.4
Pass	C	2.0-2.6

6.15.4 NTA Level 4 & 5 are classified into the following awards using the four point grading system:

<b>Certificate Class</b>	<b>Grade</b>	<b>Points</b>
First Class	A	3.5-4.0
Second Class	B	3.0-3.4
Pass	C	2.0-2.9

6.15.3 Courses taken as “Extra” shall not be taken into account when computing the classification but shall be recorded on the academic transcript.

## **6.16 The Award of Aegrotat Degree**

6.16.1 Candidates who have completed their course of study but who have been absent, through illness, from part of the final examination for the first degree may apply to the University for the award of an “aegrotat degree” in accordance with the following conditions:

- a) Candidates who have completed successfully the whole of their course work and at least 60% of their final written examinations may apply for an aegrotat degree.
- b) Applications from, or on behalf of, candidates must reach the Deputy Principal for Academic Affairs on the recommendation of the

Faculty Board at least two weeks before the date of the congregation for conferment of degrees.

- c) The application should be accompanied by a report from the authorised Medical Officer.

6.16.2 It is provided that an aegrotat degree will not be awarded unless the examiners consider that, in the work a candidate submitted in such part of the examination as he/she attended the candidate reached a standard, which, if also reached in the remainder of the examination, would have qualified him/her for the award of a degree.

## **6.17 Graduation**

With the approval of the Senate upon recommendation of the Academic Committee, students who complete and fulfill the requirements of the programme will graduate. Graduation attire will be hired for a maximum of fourteen days at TZS 45,000. Any late return of the graduation attire shall be charged at TZS 10,000 per day. Damaged or lost gown shall be charged TZS 300,000. The rates will be revised from time to time to cope with the rising costs.

## **6.18 Certificates and Academic Transcripts**

6.18.1 A fee of TZS 5,000 shall be charged for issuing the report of academic performance/progressive report

6.18.2 A fee of TZS 10,000 shall be charged for approval of academic certificate and for transcript.

## **6.19 Loss of Certificates and Transcript**

The University may issue another copy of the certificate in the case of the loss or the destruction of the originals on the condition that:

6.19.1 The applicant produces a sworn affidavit testifying to the loss or destruction of the originals.

6.19.2 The applicant must produce evidence that the loss has been adequately and publicly announced.

6.19.3 The replacement certificate will not be issue until six (6) months has passed from the date of the application.

6.19.4 A fee of TZS 50,000 shall be charged for the copy of the certificate/transcript issued.

6.19.5 A Certificate and Transcript so issued shall have “COPY” marked across it.

## 7. LIST OF ACADEMIC STAFF

S/N	First Name	Middle	Surname	Title	Gender	Qualification	staff_rank	staff_specialization
<b>Department of Philosophy</b>								
1.	George	N	Osengo	Dr.	M	PhD	Sen.Lecturer	Philosophy
2.	Thomas	M	Monchena	Dr.	M	PhD	Lecturer	Philosophy
3.	Adolf	S	Mihanjo	Dr.	M	PhD	Lecturer	Philosophy
4.	Thomas		Joseph	Mr.	M	Masters	Ass. Lecturer	Philosophy
5.	Neema		Mbuta	Sr.	F	Masters	Ass. Lecturer	Philosophy
6.	Elius		Malale	Fr.	M	Masters	Ass. Lecturer	Philosophy
7.	Andrew	M	Jacob	Mr.	M	Masters	Ass. Lecturer	Philosophy
8.	Gonsalva		Matembo	Mr.	M	Masters	Ass. Lecturer	Philosophy
<b>Department of Theology</b>								
9.	William		Ngowi	Prof.	M	PhD	Asso. Prof	Biblical Theology
10.	Marcel	K	Mukadi	Dr.	M	PhD	Sen.Lecturer	Theology
11.	Polycarp	A	Hongoli	Dr.	M	PhD	Sen.Lecturer	Religious Studies
12.	Hipolitus		Marandu	Dr.	M	PhD	Lecturer	Moral Theology
13.	Jacek	A	Gorka	Dr.	M	PhD	Lecturer	Youth Ministry & Cath
14.	Thaddeus		Siya	Dr.	M	PhD	Lecturer	Dogmatic Theology
15.	Valentine		Chilega	Dr.	M	PhD	Lecturer	Systematic Theology
16.	Anna		Makimaro	Dr.	F	PhD	Lecturer	Canon Law

17.	Sentus	F	Dikwe	Dr.	M	PhD	Lecturer	Theology
18.	Sayon	J	Rukurugu	Dr.	M	PhD	Lecturer	Liturgy
19.	Gaudence	A	Lyaruu	Fr.	M	Masters	Ass. Lecturer	Church History
20.	Ferdinand	A	Mushi	Fr.	M	Masters	Lecturer	Liturgy
<b>Department of Social Sciences</b>								
21.	Bertram	B.B.	Mapunda	Prof.	M	PhD	Professor	Anthropology
22.	Jasmine	T	Bunga	Dr.	F	PhD	Lecturer	Development Studies
23.	Henry	C	Umeodum	Dr.	M	PhD	Lecturer	Rural Development
24.	Julieth		Makonde	Sr.	F	Masters	Ass.Lecturer	Sociology
25.	Joseph	W	Njiku	Mr.	M	Masters	Ass.Lecturer	Geography & Environment
26.	Henry		Mung'ong'o	Dr.	M	Masters	Ass.Lecturer	Geography & Environment
27.	Venance	Z	Rasimu	Mr.	M	Masters	Ass.Lecturer	History
28.	Muhanuzi	R	Mbati	Mr.	M	Masters	Ass.Lecturer	History
29.	Mikalone		katindasa	Mr.	M	Masters	Ass.Lecturer	Arts in History
30.	Raymond		Shitobelo	Mr.	M	Masters	Asst.Lecturer	Sociology
31.	Harieth	B	Lukensa	Ms.	F	Masters	Ass. Lecturer	Sociology
32.	Wilbert	T	Pius	Mr.	M	Masters	Ass. Lecturer	Geography
<b>Department of Psychology and Counseling</b>								
33.	Francis	S	Magingo	Prof.	M	PhD	Assoc. Prof	Biology



34.	Vicent	I	Lema	Dr.	M	PhD	Sen.Lecturer	Psychology
35.	Shangwe	H	Kiluwa	Ms.	F	Masters	Ass.Lecturer	Clinical Psychology
36.	Lilian	S.	Sunguruma	Ms.	F	Masters	Ass. Lecturer	Counseling Psychology
37.	Debora		Bwana	Ms.	F	Masters	Ass. Lecturer	Psychology
38.	Flora	A.	Malaso	Ms.	F	Masters	Ass. Lecturer	Psychology
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40.	Mariathereza	D	Mwamakula	Ms.	F	Bachelor	Tutorial Ass.	Psychology& Counseling
41.	Janet		Njama	Ms.	F.	Bachelor	Tutorial Ass.	Psychology& Counseling
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43.	Godfrey	B	Taisamo	Dr.	M	PhD	Lecturer	Law
44.	Suzan	A.	Kolimba	Dr.	F	PhD	Lecturer	Law
45.	Asifiwe		Alinanuswe	Mr.	M	Masters	Ass.Lecturer	International Law
46.	Agnesmwiza	S	Ngussa	Ms.	F	Masters	Ass.Lecturer	Revenue (Tax &Customs)
47.	Norga	A	Komba	Ms.	F	Masters	Ass.Lecturer	Employment & Labour Law
48.	Lumuli	P	Gwakisa	Mr.	M	Masters	Ass.Lecturer	Oil and Gas Law
49.	Edgar	O	Bureta	Mr.	M	Masters	Ass. Lecturer	Human Rights Law
50.	Bright	P	Munuo	Mr.	M	Bachelor	Tutorial Ass.	Law

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52.	Angela	M	Chailla	Dr.	F	PhD	Lecturer	Agricultural Information Mgt.
53.	Grace		Mzigo	Ms.	F	Masters	Ass.Lecturer	Information
54.	Sifuni	T	Mhomisoli	Ms.	F	Masters	Ass.Lecturer	Information Studies
55.	Catherine	A	Ongoro	Ms.	F	Masters	Ass.Lecturer	Information & Comm Science
56.	Emiliana	F	Kikalugaa	Ms.	F	Masters	Ass.Lecturer	Computer Science
57.	Maclean	E	Kajubil	Mr.	M	Masters	Ass.Lecturer	Information& Technology
58.	Kaizilege	W	Mwemezi	Mr.	M	Masters	Ass. Lecturer	Information& Technology
59.	Haruni	G	Biyereza	Mr.	M	Masters	Ass. Lecturer	Information& Technology
60.	Majid	H	Nullo	Mr.	M	Masters	Ass. Lecturer	Information& Technology
61.	John	A	Mwaipopo	Mr.	M	Masters	Ass. Lecturer	Information& Technology
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62.	Daniel	J	Mkude	Prof. M		PhD	Professor	Linguistics

63.	Noah		Mtana	Dr.	M	PhD	Lecturer	Linguistics
64.	Mary		Jibrea	Dr.	F	PhD	Lecturer	Linguistics
65.	Peter	T	Mramba	Dr.	M	PhD	Lecturer	Kiswahili
66.	Nkinde		Mwangoka	Ms.	F	Masters	Ass.Lecturer	Kiswahili
67.	Eva	E	Mongula	Ms.	F	Masters	Ass.Lecturer	Kiswahili Fasihi
68.	Baraka	K	Mwikwabe	Mr.	M	Masters	Ass.Lecturer	Linguistics
69.	Andreas		Komba	Mr.	M	Masters	Ass.Lecturer	Literature
70.	Charles	I	Mbiu	Mr.	M	Masters	Ass. Lecturer	Fasihi
71.	Nashukuru	G	Sanga	Ms.	F	Masters	Ass. Lecturer	Kiswahili
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72.	Paul	D	Mushi	Prof.	M	PhD	Assoc. Professor	Education
73.	Wilson	L	Mtebe	Dr.	M	PhD	Sen.Lecturer	Educational Adm & Mgt
74.	Eugenia		Wandela	Dr.	F	PhD	Lecturer	Education
75.	Lydia	A	Kimaryo	Dr.	F	PhD	Lecturer	Education
76.	Reginald	M	Lyamuya	Dr.	M	PhD	Lecturer	Science of Education
77.	Solomon	W	Omer	Dr.	M	PhD	Lecturer	Education Adm & Mgt
78.	Maua	J	Mpiza	Dr.	F	PhD	Lecturer	Education
79.	Kassimu	A	Nihuka	Dr.	M	PhD	Lecturer	Education
80.	Onesmo	A	Damka	Dr.	M	PhD	Lecturer	Educational Planning and Administration

81.	Shadrack	E	Mwakalinga	Mr.	M	Masters	Ass.Lecturer	Curriculum and Instruction
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82.	Raphael		Habi	Dr.	M	PhD	Sen. Lecturer	Development Studies (HRM)
83.	Edda		Lutta	Ms.	F	Masters	Ass.Lecturer	Mgt. of Natural Resources
84.	Donald		Maziku	Mr.	M	Masters	Ass.lecturer	Management & Administration
85.	Julieth		Koshuma	Ms.	F	Masters	Ass.Lecturer	Procurement & Supply Mgt.
86.	Assumpta	C	Nalitolela	Ms.	F	Masters	Ass. Lecturer	Business Administration
87.	Veneranda		Ntayomba	Ms.	F	Masters	Ass. Lecturer	Procurement and Supplies Management
88.	Jones	A	Mnzava	Mr.	M	Masters	Ass. Lecturer	Marketing
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90.	Naomi		Mwaikambo	Dr.	F	PhD	Lecturer	Economics
91.	Alexis	M	Naho	Dr.	M	PhD	Lecturer	Economics
92.	Mkubya	R	Wambura	Dr.	M	PhD	Lecturer	Economics
93.	John	P	Mnzeru	Mr.	M	Masters	Ass. Lecturer	Economics

94.	Leonce	L	Qwaray	Mr.	M	Masters	Ass. Lecturer	Mathematics
95.	Emmanuel		Kikuli	Mr.	M	Masters	Ass. Lecturer	Mathematics Education
96.	Anna	D	Fome	Ms.	F	Masters	Ass. Lecturer	Mathematics
97.	Makalo	P	Petro	Mr.	M	Masters	Ass. Lecturer	Mathematics
98.	Lazaro	A	Mwonge	Mr.	M	Masters	Tutorial Ass.	Economics
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99.	John	B	Tlegray	Dr.	M	PhD	Sen. Lecturer	Commerce & Business
100.	Davis		Meela	Mr.	M	PhD	Lecturer	Accounting and Finance
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